Social Services | Services Sociaux
Zhawenimi-Anokiitaagewin
Sault Ste. Marie District

Here to help.
Ici Pour Aider

FEE SUBSIDY

YOU COULD BE PAYING LESS FOR CHILD CARE!

1. Let your child care provider know that you would like to apply for fee subsidy.

2. A Social Services Clerk will e-mail you a link to create an account in the Children's Services Portal. Once you create your account, you can upload your supporting documents to see if you are eligible.

3. Are you eligible to apply?
You and your partner (if applicable) must be:
   - employed
   - enrolled in school
   - have a therapeutic referral (if not working or going to school)
   - must have applied for permanent residency

4. What documents do you need?
   - CRA Notice of Assessment
   - Child's Birth Verification
   - Custody Verification (if applicable)
   - Confirmation of Employment (pay stub for each parent)

5. A Social Services Clerk will schedule a meeting and a Case Manager will meet with you to review your eligibility and sign your fee subsidy documents.

6. An eligibility letter will be emailed to you and to the child care provider.



548 Albert Street E 705-759-5266 www.socialservices-ssmd.ca Social Services SSM socialservicesssm