



## **ADDENDUM NO. 1**

**Project No.** RFP 2025-04

April 10, 2025.

**Project:** OPERATIONAL EFFICIENCY REVIEW

**SAULT STE. MARIE, ONTARIO**

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The following additions, deletions, and amendments are hereby made a part of the specifications of the above project.

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### **Information:**

1. The DSSMSSAB is open to accepting services through a virtual or remote work environment; however, there is an expectation that the successful vendor will attend in person where appropriate (site tours, etc).
2. The manner and approach to conducting the review are to be determined by the successful vendor and agreed upon by the DSSMSSAB. Some processes are mapped, while others are not.
3. The DSSMSSAB uses Yardi and Microsoft NAV to supports its' housing operations.
4. The DSSMSSAB is seeking a fixed priced proposal; however, it is recommended that each area of work is costed as requested in the Request for Proposals.
5. The DSSMSSAB will be able to accommodate the request to either complete co-current or consecutive process review methods. There is no preference; however, the reviews and recommendations need to be completed within a 12-month timeframe.
6. The DSSMSSAB is the sole shareholder of the SSMHC and provides all staff and administrative services and operates the SSMHC on behalf of that corporate entity.

7. The DSSMSSAB expects this review to be conducted to better plan effective use of programs and monitoring strategies.
8. The DSSMSSAB reserves the right to keep private weighting and budget in regard to this RFP.
9. The DSSMSSAB will not be extending the submission deadline in regard to this Request for Proposals.
10. The DSSMSSAB organizational structure will be attached to the RFP documents as a supplement to this Addendum.
11. The paramedics Services division will not form part of the scope of work for this RFP.

A handwritten signature in blue ink, appearing to read 'Mike Nadeau', with a stylized flourish at the end.

Mike Nadeau  
CEO

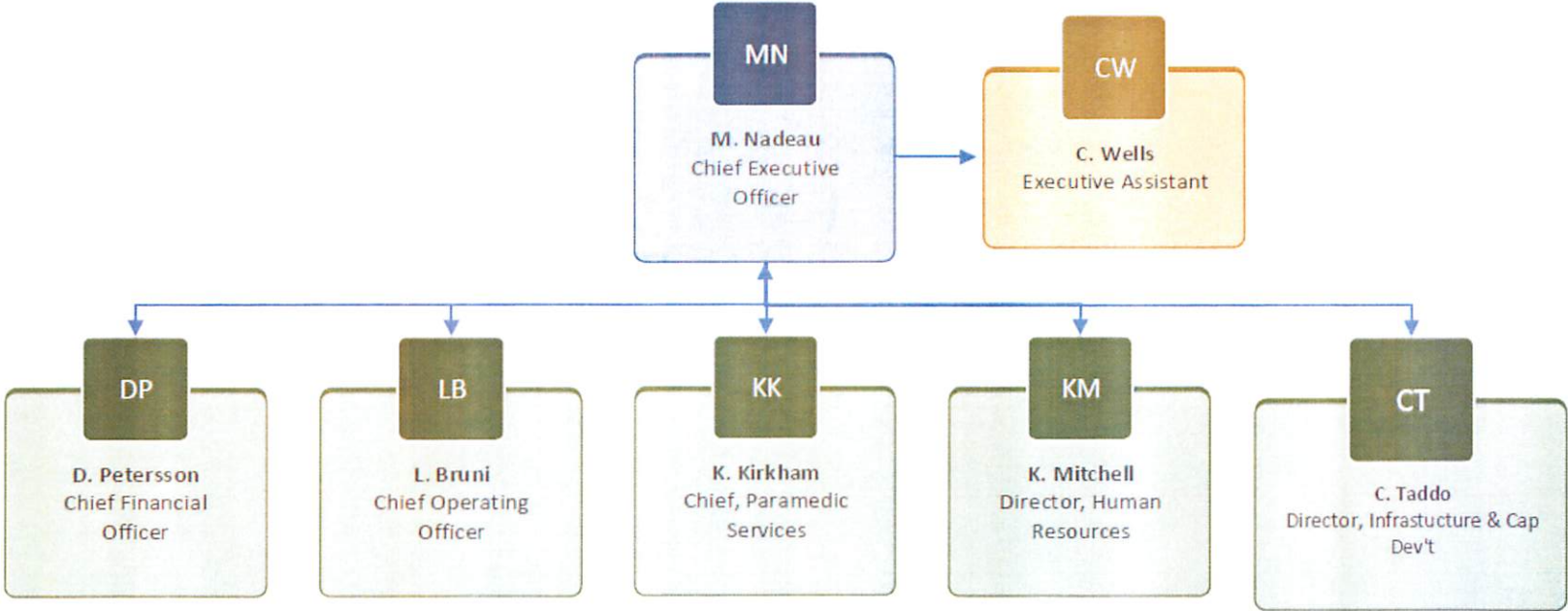


# DSSMSSAB Org Charts

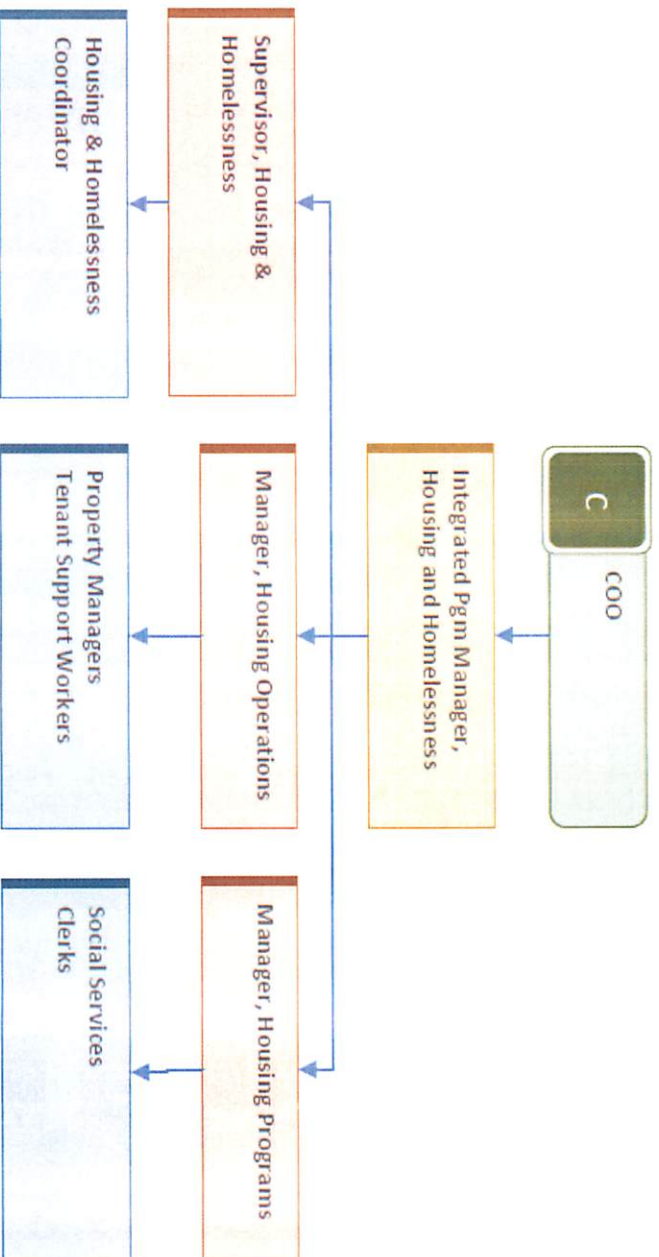
- Senior Leadership Team
- Infrastructure & Capital Development
- Housing Operations

April 2025

# Senior Leadership Team



# Housing Operations



# Infrastructure & Capital Development

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