



District of Sault Ste. Marie Social Services Administration Board  
Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin

***DSSMSSAB REGULAR BOARD MEETING Minutes***  
*Thursday, January 16, 2025, at 4:30PM*  
*548 Albert Street East, Sault Ste. Marie, ON*

**Present:** Stephanie Hopkin  
Sonny Spina  
Angela Caputo  
Lisa Case  
Melanie Mageran  
Ron Zagordo  
Marchy Bruni  
Mike Nadeau                      Katie Kirkham  
Crystal Wells J                      Joanne Pearson  
Riley Barsanti                      Antonio Borrelli  
Louie Bruni                          Pam Patteri  
David Peterson                      Tanya Ritter  
Kim Mitchell

**1. CALL TO ORDER**

**2. LAND ACKNOWLEDGEMENT**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, and the Historic Sault Ste. Marie Metis Council.

**3. ELECTION OF EXECUTIVE**

Election to be conducted by the CEO.

1. Chairperson
2. Vice-Chairperson
3. Secretary
4. Treasurer

**Resolution #25-001**

Moved By: L. Case

Seconded By: S. Spina

**OUTCOME: CARRIED**

- 3.1 **“BE IT RESOLVED THAT** the slate of officers in the positions of Chair, Vice Chair, Secretary, and Treasurer for the 2025 District of Sault Ste. Marie Social Services Administration Board executive positions be accepted as elected  
Chairperson – Acclaimed-Stephanie Hopkin  
Vice-Chair – Angela Caputo  
Secretary – Sonny Spina  
Treasurer –Lisa Vezeau Allen

**4. APPROVAL OF AGENDA**

**Resolution #25-002**

Moved By: L. Case

Seconded By: S. Spina

**OUTCOME: CARRIED**

- 4.1 **“BE IT RESOLVED THAT** the **Agenda for January 16, 2025**, District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”

**5. DECLARATIONS OF PECUNIARY INTEREST**

**6. APPROVAL OF PREVIOUS MINUTES**

**Resolution #25-003**

Moved By: R. Zagordo

Seconded By: M. Bruni

**OUTCOME: CARRIED**

- 6.1 **“BE IT RESOLVED THAT** the **Minutes** from the District of Sault Ste. Marie Social Services Administration Board Meeting dated **November 14, 2024**, be adopted as recorded”.

**7. PRESENTATION**

Off Load Delay-Presentation Dave Giulietti

**8. MANAGER’S REPORTS**

**PARAMEDIC SERVICES**

**Resolution #25-004**

Moved By: R. Zagordo

Seconded By: S. Spina

**OUTCOME: CARRIED**

- 8.1 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the Paramedic Services Monthly Offload Delay Report as information.”

**Resolution #25-005**

Moved By: A. Caputo

Seconded By: S. Spina

**OUTCOME: CARRIED**

- 8.2 **“BE IT RESOLVED THAT** the contract for RFP 2024-017 Assessment of Ambulance Offload Delays at Sault Area Hospital (SAH) and District of Sault Ste. Marie Paramedic Services be awarded as follows:  
Optimus SBR Inc. at a total lump sum of \$165, 669 (including HST), subject to being cost shared 50/50 with SAH

**CORPORATE SERVICES**

8.3 **Resolution #25-006**

Moved By: R. Zagordo

Seconded By: M. Bruni

**OUTCOME: CARRIED**

**“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accepts the recommendation to borrow the sum of \$4,000,000.00 to meet, until current revenue is collected, current expenditures for the year 2025; and;

WHEREAS the total amount of the estimated revenues of the Board for the year 2025 not including revenue derived or derivable from the sale of assets, borrowing, Provincial subsidy, or from a surplus, including arrears of revenues and proceeds from the sale of assets is estimated to be in the excess of \$16,000,000.00;

THEREFORE the DSSMSSAB pursuant to Section 9 of the District Social Services Administration Boards (DSSAB) Act, RSO 1990, Chapter D.15 and amendments thereto, ENACTS as follows:

1. The Chair and the Treasurer are hereby authorized, on behalf of the DSSMSSAB, to borrow from time to time by way of promissory note from the Royal Bank of Canada or any person, a sum or sums not exceeding \$4,000,000.00 to meet, until the revenues are collected, the current expenditures of the Board for the year, including the amounts required for the purpose mentioned in Section 9(3) of the DSSAB Act and to give on behalf of the Board to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance or otherwise, with interest at the Bank’s prescribed lending rate or another persons’ lending rate from time to time.
2. All the sums borrowed pursuant to the authority of this bylaw, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all purposes mentioned in the said Section 9 shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as when such revenues are received.”

## **OPERATIONS**

### **Resolution #25-007**

Moved By: S. Spina

Seconded By: A. Caputo

**OUTCOME: CARRIED**

*Louie to review and add, under community needs assessment, 1.3 gaps-lack permanent supportive housing*

- 8.4 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the Ontario Works Service Plan as attached for information’

### **Resolution #25-008**

Moved By: R. Zagordo

Seconded By: M. Bruni

**OUTCOME: CARRIED**

- 8.5 “**BE IT RESOLVED** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the Centralized Intake Report as information.’

## **ADMINISTRATION**

### **Resolution #25-009**

Moved By: S. Spina

Seconded By: A. Caputo

**OUTCOME: CARRIED**

- 8.6 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board continue to hold their 2025 regular monthly Board Meetings generally on the third Thursday of each month at 4:30 p.m. as listed below:”

#### **2025 Board Meeting Dates**

January 16, 2025

February 20, 2025

March 20, 2025

April 17, 2025

May 15, 2025

June 19, 2025

July 17, 2025 (tentative)

August 21, 2025 (tentative)

September 18, 2025

October 16, 2025

November 12, 2025 (Wednesday)

December 18, 2025

### **Resolution #25-010**

Moved By: R. Zagordo

Seconded By: M. Bruni

**OUTCOME: CARRIED**

- 8.7 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSAB) now enter a closed session."

**Resolution #25-011**

Moved By: S. Spina

Seconded By: L. Case

**OUTCOME: CARRIED**

- 8.8 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSAB) now return to open session."

**9. CORRESPONDENCE**

- 9.1 Letter from Minister Paul Calandra, Ministry of Municipal Affairs and Housing

**10. NEW BUSINESS**

To use less paper, we are looking at using electronic devices to view the board agendas. Packages will only be printed

**11. ADJOURNMENT**

**Resolution #25-012**

Moved By: L. Case

Seconded By: R. Zagordo

**OUTCOME: CARRIED**

- 11.1 **"BE IT RESOLVED THAT** we do now adjourn."