



# **Sault Ste. Marie Housing Corporation**

District of Sault Ste. Marie Social Services  
Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin

## **BOARD MEETING MINUTES**

*Thursday, February 15, 2024 at 4:30 PM  
390 Bay Street, Suite 405*

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**Present:**     **Lisa Vezeau- Allen**                     **Luke Dufour**  
                  **Sonny Spina**  
                  **Angela Caputo**  
                  **Stephanie Hopkin**

**David Petersson**                     **Mike Nadeau**  
                  **Miranda Scott**                        **Louie Bruni**  
                  **Joanne Pearson**                      **Katie Kirkham**  
                  **Antonio Borrelli**                     **Jeff Barban**  
                  **Pam Patteri**

### **CALL TO ORDER at 6:01**

#### **1. LAND ACKNOWLEDGEMENT**

I acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of Garden River First Nation, Batchewana First Nation, the Historic Sault Ste. Marie Metis Council.

#### **2. APPROVAL OF AGENDA**

##### **Resolution #24-012**

Moved By: S. Spina

Seconded By: A. Caputo

2.1 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation **Agenda for February 15, 2024** meeting be approved as presented.”  
**Carried**

**3. PRESENTATION**

**4. DECLARATIONS OF PECUNIARY INTEREST**  
**None**

**5. APPROVAL OF PREVIOUS MINUTES**

**Resolution #24-013**

Moved By: L. Dufour

Seconded By: L. Vezeau-Allen

5.1 **“BE IT RESOLVED THAT** the **Minutes** from the Sault Ste. Marie Housing Corporation meeting dated **January 18, 2024** be adopted as recorded.  
**Carried**

**6. MANAGERS REPORTS**

**Housing and Development**

**Resolution #24-014**

Moved By: A. Caputo

Seconded By: S. Spina

6.2 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation award the RFP for Consulting Services at 615 Bay St. for window and balcony enclosure replacement to MGP Architects & Engineer Inc. for \$70,061.76”.  
**Carried**

**Resolution #24-015** Moved

By: L. Dufour

Seconded By: S. Spina

6.3 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation award RFP 2023-19 Baseline Property Condition and Hazardous Building Material Assessment to Pinchin Ltd. for the lump sum price of \$126,656.05 (including HST)”.  
**Carried**

**Resolution #24-016**

Moved By: L. Dufour

Seconded By: S. Spina

- 6.4 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation Board accept this report on planned Capital Projects for 2024 as information”.  
**Carried**

### **Housing and Homelessness**

#### **Resolution #24-017**

Moved By: L. Vezeau-Allen

Seconded By: A. Caputo

- 6.5 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation increase its market rent for 49 St Marys’ River Drive from \$950 per month to \$1,050 as outlined within the report”.  
**Carried**

#### **CEO**

#### **Resolution #24-018**

Moved By: L. Vezeau-Allen

Seconded By: A. Caputo

- 6.6 **“BE IT RESOLVED THAT THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now enter into closed session for legal matter  
**Carried**  
Entered into closed at 6:09

#### **Resolution #24-019**

Moved By: A. Caputo

Seconded By: S. Spina

- 6.7 **“BE IT RESOLVED THAT THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now return to open session”  
**Carried**

### **8. CORRESPONDENCE**

### **9. OTHER BUSINESS / NEW BUSINESS**

Luke Dufour communicated to the Sault Ste. Marie Housing Corporation (SSMHC) that effective immediately he will be stepping down from Board Chair and Director and will he would be leaving the Sault Ste. Marie Housing Corporation Board at the conclusion of this Board Meeting.

**10. ADJOURNMENT**

**Resolution #23-020**

Moved By: L. Dufour

Seconded By: A. Caputo

10.1 **"BE IT RESOLVED THAT** we do now adjourn."

Adjourned at 7:10pm