



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



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## **REGULAR AGENDA**

*DSSMSSAB REGULAR BOARD MEETING*

*Thursday, April 20, 2023 at 4:30 PM*

*390 Bay Street, Suite 405*

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**PRESENT:** L. Dufour E. Palumbo  
S. Spina A. Caputo  
J. Hupponen S. Hopkin  
M. Bruni L. Vezeau-Allen

**REGRETS:**

**STAFF:** M. Nadeau D. Petersson L. Bruni  
M. Scott A. Borrelli A. Kohler

**1. CALL TO ORDER** By at

**2. APPROVAL OF AGENDA**

**Resolution #23-039**

Moved By: S. Spina

Seconded By: E. Palumbo

2.1 **“BE IT RESOLVED THAT the Agenda for April 20, 2023 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”**

**3. DECLARATIONS OF PECUNIARY INTEREST**

## 4. APPROVAL OF PREVIOUS MINUTES

### Resolution #23-040

Moved By: S. Hopkin

Seconded By: J. Hupponen

- 4.1 “**BE IT RESOLVED THAT** the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated March 16, 2023 be adopted as recorded.

## 5. MANAGERS REPORTS

### PARAMEDIC SERVICES

#### Resolution #23-041

Moved By: M. Bruni

Seconded By: A. Caputo

- 5.1 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the proposed Staffing Model Amendment to support the addition of four full-time paramedics at a projected increase of \$33,946.”

#### Resolution #23-042

Moved By: E. Palumbo

Seconded By: J. Hupponen

- 5.2 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accepts the Cleaning Contract Model Proposal set out by Chief of Paramedic Services at an annual cost of \$74,256 +HST”

#### Resolution #23-043

Moved By: S. Spina

Seconded By: S. Hopkin

- 5.3 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accepts the CMHA Diversion Opportunity set out by Chief of Paramedic Services as information.”

#### Resolution #23-044

Moved By: M. Bruni

Seconded By: S. Spina

- 5.4 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enter into closed session for labour relations

and information supplied in confidence to the municipality by another level of government”

**Resolution #23-045**

Moved By: S. Hopkin

Seconded By: M. Bruni

- 5.5 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session.”

**6. CORRESPONDENCE**

**7. OTHER BUSINESS / NEW BUSINESS**

**8. ADJOURNMENT**

**Resolution #23-046**

Moved By: A. Caputo

Seconded By: S. Spina

- 8.1 “**BE IT RESOLVED THAT** we do now adjourn.”

**NEXT REGULAR BOARD MEETING**

Thursday, May 18, 2023 4:30 PM



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



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## **MINUTES**

*DSSMSSAB REGULAR BOARD MEETING*

*Thursday, March 16, 2023 at 4:30 PM*

*390 Bay Street, Suite 405*

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<b>PRESENT:</b>	L. Dufour S. Spina J. Hupponen	E. Palumbo A. Caputo S. Hopkin
<b>REGRETS:</b>	M. Bruni	L. Vezeau-Allen
<b>STAFF:</b>	M. Nadeau L. Bruni A. Kohler	S. Ford M. Scott D. Petersson A. Borrelli
<b>GUESTS:</b>	D. Bruni, Microage	P. Policcichio, Intact

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### **1. CALL TO ORDER at 4:32 pm**

### **2. APPROVAL OF AGENDA**

#### **Resolution #23-029**

Moved By: S. Spina

Seconded By: S. Hopkin

- 2.1 **“BE IT RESOLVED THAT the Agenda for March 16, 2023 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”**

**Carried**

### **3. DECLARATIONS OF PECUNIARY INTEREST**

There are no declarations of pecuniary interest

### **4. APPROVAL OF PREVIOUS MINUTES**

#### **Resolution #23-030**

Moved By: S. Hopkin

Seconded By: J. Hupponen

- 4.1 “**BE IT RESOLVED THAT** the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated **February 16, 2023** be adopted as recorded.

**Carried**

### **5. MANAGERS REPORTS**

#### **PARAMEDIC SERVICES**

#### **Resolution #23-031**

Moved By: J. Hupponen

Seconded By: A. Caputo

Enzo arrived at 4:38pm

- 5.1 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 16, 2023 Offload Delay report of the Chief of Paramedic Services as information.”

**Carried**

Union arrived 4:43pm

#### **Resolution #23-032**

Moved By: E. Palumbo

Seconded By: J. Hupponen

- 5.2 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 16, 2023 2022 Response Time Performance results report of the Chief of Paramedic Services for submission to the Ministry of Health.”

**Carried**

**Resolution #23-033**

Moved By: S. Spina

Seconded By: S. Hopkin

5.3 “**WHEREAS** the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evident of the widening of the gaps in income disparity due to current economic conditions; and

**WHEREAS** the Canadian Alliance to end Homelessness (CAEH) has presented data illustrating that the majority of Canadians believe that homelessness is a problem and it is getting worse; and

**WHEREAS** the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

**WHEREAS** CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

**NOW THEREFORE BE IT RESOLVED** that the District of Sault Ste. Marie Social Services Administration Board supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal;

**FURTHER BE IT RESOLVED** that this resolution be circulated to all DSSMSSAB member municipalities, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association and the local Member of Parliament; and

**FURTHER BE IT RESOLVED** that this resolution and all supporting resolutions be forwarded to the Prime Minister of Canada and the leaders of the opposition parties.”

Mike resolution across country asking for support for Canada wide housing benefit  
Important to our community

**Carried**

**CORPORATE SERVICES**

**Resolution #23-034**

Moved By: A. Caputo

Seconded By: S. Spina

5.4 **BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 16, 2023 Governance Committee report of the CEO and that a governance committee be appointed consisting of at least two board members, the Chief Executive Officer, members of the senior management team and the Executive Assistant to the CEO;

**AND FURTHER BE IT RESOLVED THAT** the governance committee conduct a review of the procedural bylaw and board policies a minimum of once every 24 months from the beginning of each board term.”

Let the record show Angela Caputo, Judy Hupponen, and Lisa Vezeau-Allen with be the three (3) board members of the governance committee.

George Arrived 4:56 PM

**Carried**

**Resolution #23-035**

Moved By: A. Caputo

Seconded By: S. Spina

5.5 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 16, 2023 Annual Operating Budget report of the Director of Corporate Services;

**AND FURTHER BE IT RESOLVED THAT** the DSSMSSAB approve the 2023 operating budget using Option 1 as detailed in the report and at a levy increase of 5.41% over 2022.”

**Carried**

**Resolution #23-036**

Moved By: S. Hopkins

Seconded By: S. Spina

5.6 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enter into closed session for labour relations and security of property.” 5:21 PM

**Carried**

**Resolution #23-037**

Moved By: S. Hopkin

Seconded By: S. Spina

5.7 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session.” 6:47 PM

**Carried**

## **6. CORRESPONDENCE**

6.1 Correspondence dated March 3, 2023 from the Minister of Health outlining additional base funding of \$32,867 for ambulance services for the Territories without Municipal Organization (TWOMO) for 2022. We have received these funds

## **7. OTHER BUSINESS / NEW BUSINESS**

7.1 NOSDA AGM – June 20-22 2023, Thunder Bay, ON  
All DSSAB’s get together we always extend the invitations

## **8. ADJOURNMENT**

### **Resolution #23-038**

Moved By: A. Caputo

Seconded By: S. Spina

8.1 “**BE IT RESOLVED THAT** we do now adjourn.”

**Carried**

### **NEXT REGULAR BOARD MEETING**

Thursday, April 20, 2023 4:30 PM





# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Kate Kirkham

**DATE:** April 13, 2023

**RE:** Proposed Staffing Model – In-year Budget Amendment

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### RECOMMENDATION

It is recommended that the District of Sault Ste. Marie Social Services Administration Board accept this report recommending that the 2023 budget be amended to support the addition of four full-time paramedics at a projected increase of \$33,946.

### BACKGROUND INFORMATION

Like many healthcare organizations across Canada, DSSMSSAB's Paramedic division has faced significant Covid-related operational stressors since the start of the pandemic. In particular, paramedics have been challenged with rising offload delays, a higher risk of covid-related exposures, significant call volumes, and increasing code reds (no ambulances available). These pressures have contributed to higher levels of absenteeism and have compromised the mental and physical wellness of the paramedic group.

A primary responsibility of any paramedic service is to staff ambulances according to its set deployment plan. The deployment plan outlines the number of ambulances available at any time and is designed to meet call volume and emergency location trends. The deployment plan determines the number of paramedics scheduled at any given time. When scheduling vacancies occur, we strive to maintain the set deployment level by offering shifts to part-timers or full-time paramedics as overtime. When we cannot staff ambulances to meet deployment levels, it is called down-staffing. When a paramedic service is down-staffed, call volume per ambulance increases, and availability decreases. This reduced staffing results in a commensurate reduction in our capacity to respond to emergencies. With the rise of covid-related pressures, our service has experienced regular down-staffing, such that we can no longer rely on filling last-minute vacancies as we have traditionally done.

On November 1st, 2022, we recommended an adjusted staffing model, adding a full ambulance crew of two paramedics per 12-hour shift, twenty-four hours per day, seven

DATE: April 13, 2023

days per week. This added the equivalent of eight full-time paramedics to our staffing complement. We used this additional crew as a "buffer" to mitigate last-minute absences and as a tactic to offset down-staffing. These covid-related costs were 100% funded by the Ministry of Health (MOH) and we hoped this funding would continue indefinitely. However, in late March 2023, we were notified by the MOH that the additional funding for these expenses would end on March 31<sup>st</sup>. The many additional costs imposed on our service, could therefore only be funded by our standard budgeting process. Unfortunately, this announcement came after we had submitted the proposed EMS 2023 budget to DSSMSSAB.

**SUMMARY/OVERVIEW**

**Comparison – Regular Staffing Levels vs. Adjusted Staffing Model -2 Additional Pre-scheduled Paramedics 24/7 (7248 hours)**

Actuals	Sick Time Vacancies	Replacement Costs for sick time vacancies (overtime replacements)	Replacement Costs for sick vacancies (part-time replacements)	Planned Staffing Costs	Total Staffing Costs
November 1 <sup>st</sup> , 2021 to March 31 <sup>st</sup> , 2022 (Deployment level staffing)	5968 hours (approx. 3.3 shifts per day)	\$127,622 (1,554 hours)	\$254,467 (4,414 hours)	\$2,579,382 (deployment level staffing)	\$2,961,471
November 1 <sup>st</sup> , 2022 to March 31 <sup>st</sup> , 2023 (Adjusted Staffing model with +7248 staffing hrs)	5499 hours (approx. 3 shifts per day)	\$78,183 (952 hours)	\$69,872 (1212 hours)	\$2,976,210 (adjusted staffing model)	\$3,124,265

*\*\*Adjusted model added up to 8 FTEs from Nov 1<sup>st</sup>, 2022 to March 31<sup>st</sup>, 2023*

**Annual Cost Projections – Deployment Level Scheduling vs Adjusted Staffing Model (4 FTEs added to complement)**

	Sick Time Vacancies (based on historical averages)	Replacement Costs for unplanned vacancies – over-time	Replacement Costs for unplanned vacancies-part-time	Staffing Model Costs	Total Staffing Costs
Current Annual Costs (with deployment level scheduling)	14,323 hours	\$306,326 (3,730 hours, 26% of replacements)	\$610,686 (10,593 hours, 74% of replacements)	\$6,234,930 (current deployment level staffing)	\$7,151,942
Annual Projection (with adjusted scheduling model = 4 additional FTEs)	Up to 14,323 hours	\$223,626 (2,723 hours) (26% of replacements)	\$247,722 (4,297 hours) (30% of replacements)	\$6,714,540 (proposed staffing level adjustment)	\$7,185,888

*\*\*Adjusted model adds 4 FTEs*

Typically, sick-related vacancies occur one to two hours before the scheduled start of a shift or during the actual shift. When these vacancies occur, we are immediately short-staffed until another paramedic can come in as a replacement. Although we carry an extensive list of part-time staff and also offer the shift as overtime, it is often difficult to fill these last-minute vacancies, and we remain down-staffed for the duration of the shift. Consequently, we are frequently unable to meet our minimum staffing deployment levels, making it difficult to meet emergency response needs.

When we implemented the adjusted staffing model in November 2022, we expected it would relieve many of the pressures of filling last-minute shift vacancies. Although we do not have comprehensive data to demonstrate a reduction in down-staffing episodes (this metric is not tracked), it was our experience that this adjusted staffing model greatly relieved many of the pressures associated with last-minute vacancy replacements. This also takes pressure of paramedic crews, as down staffing from deployment plan will occur less often.

When the MOH notified us that the Covid-related funding would end, the Senior Paramedic Management team explored options to maintain this adjusted staffing model. Reviewing our scheduling practices, we identified new strategies for managing planned paramedic vacancies. Making these adjustments, we were able to fund four of the eight positions within our existing budget. This efficiency means we only need to increase our full-time paramedic complement by four paramedics - one additional paramedic per shift, to maintain the new adjusted staffing model.

## **STRATEGIC PLAN IMPACT**

Service delivery is one of the pillars of success in the DSSAB's strategic plan. Adapting to operational pressures and changes in demand is essential to providing appropriate care to the community.

## **FINANCIAL IMPLICATIONS**

The cost of adding four full-time paramedics totals \$478,296. However, with the addition of these four positions, our staffing management would change and there would be a corresponding reduction in part-time and overtime replacement costs of approximately - \$445,664. This would leave us with an approximate net increase of \$33,946 per year to implement the adjusted staffing model.

## **CONCLUSION**

We are seeking approval for the funding of four paramedic positions, to maintain the adjusted staffing model previously entirely funded by the MOH.

Paramedic services have always been staffed to meet our deployment plan's minimum requirements. With the extra pressures of Covid, we've seen absenteeism increase,

RE: Proposed Staffing Model - In-year Budget Amendment

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DATE: April 13, 2023

particularly as last-minute sick vacancies. Before implementing an adjusted staffing model that allowed for two "buffer" positions on all shifts, the service regularly failed to meet minimum deployment levels. With the adjusted staffing model, we learned that these additional eight positions are essential to maintaining adequate staffing and appropriate emergency-response times.

Until March 31st, 2023, the MOH exclusively supported these costs. Now, paramedic services have been directed to make these extra costs a part of the global budget, with costs shared between the MOH and the municipality. We have funded four of the required eight positions within the current budget. We seek approval for four more full-time paramedic positions to maintain an adjusted staffing model going forward.

Respectfully submitted,

Approved by:



Kate Kirkham  
Chief Paramedic Services



Mike Nadeau  
Chief Executive Officer



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Kate Kirkham

**DATE:** April 13, 2023

**RE:** Cleaning Services Proposal

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### RECOMMENDATION

It is recommended that the District of Sault Ste. Marie Social Services Administration Board enter into an agreement with Final Touch Property Maintenance Services to provide ongoing cleaning services to all paramedic base locations and vehicles at an annual cost of \$74,256 +HST.

### BACKGROUND INFORMATION

In 2020, at the start of the Covid pandemic, Final Touch Property Maintenance Services were contracted to provide enhanced Covid-related cleaning for DSSMSSAB's Paramedic Services. Before this, paramedics cleaned and disinfected the ambulance bases and their own vehicles. During the last three years, the Ministry of Health exclusively funded these Covid-related cleaning enhancements. In late March 2023, we were notified that this funding would end.

### SUMMARY/OVERVIEW

Since 2020, ambulance and workplace cleaning and disinfection requirements have changed. We follow stringent recommendations from Public Health Ontario and Algoma Public Health Unit and change according to their recommendations. Paramedics are not able to maintain the required level of cleaning and disinfection due to emergency call volumes and competing priorities.

In accordance with our procurement policy, the DSSMSSAB was required to secure a minimum of three quotes for service. Quotes were received from Sparkle Kleen, Property One, and Final Touch.

<b>Janitorial Services - Company Proposals</b>			
<b>Company</b>	<b>8 hours/ day, 7 days/ week</b>	<b>12 hours/ day, 7 days/ week</b>	<b>Extra Notes</b>
<b>Sparkle Kleen</b>	not provided	\$13,522.50 + HST/ month (\$162,270 +HST / year)	No added notes
<b>Property One</b>	\$6,253.00 + HST/ month (\$75,036 +HST / year)	\$8,563.75 + HST/ month (\$102,765 +HST / year)	2-year contract 1 ambulance cleaning/ shift \$100/ additional ambulance
<b>Final Touch</b>	\$6,188.00 +HST/ month (\$74,256 +HST/ year)	\$9,368.00 +HST/ month (\$112,416 +HST/ year)	3-year positive work-record with DSSMPS Unlimited ambulance/ vehicle cleaning Job assignment flexibility

It is recommended that the DSSMSSAB enter into an agreement with Final Touch Property Maintenance Services for eight hours/ day, seven days/ week cleaning services for the following reasons:

- Lowest price
- Greatest service flexibility (unlimited ambulance cleaning, flexible job assignments/ additional services)
- Proven work-record (consistent service, reliable)

**STRATEGIC PLAN IMPACT**

Service delivery is one of the pillars to success in the DSSAB's strategic plan. With approval of this recommendation, our paramedic service will continue to adhere to recommended cleaning standards, allowing us to provide continued community and workplace safety.

**FINANCIAL IMPLICATIONS**

At 8 hours per day, 365 days/ year, Final Touch will provide services at a cost of \$74,256 +HST. If approved, this can be funded:

30% - Community Paramedic Budget (60% Ministry of LTC, 40% Ontario Health)

70% - Land Ambulance Budget (50% Ministry of Health, 50% Municipal Levy)

RE: Cleaning Services Proposal

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DATE: April 13, 2023

## CONCLUSION

To maintain the cleaning and disinfection needs of the ambulance service at the level recommended by Public Health and APH, it is advised that we move to an 8-hour/day, seven days/ week agreement with Final Touch Property Maintenance Services. It is believed this cleaning agreement will allow our service to meet these recommended disinfection/ cleaning standards.

Respectfully submitted,

Approved by:



Kate Kirkham  
Chief Paramedic Services



Mike Nadeau  
Chief Executive Officer



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Kate Kirkham

**DATE:** April 13, 2023

**RE:** Ambulance Diversion Strategy – CMHA Algoma Pilot Project

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### RECOMMENDATION

It is recommended that the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept this report as information.

### BACKGROUND INFORMATION

Historically, Ontario paramedics were restricted to transporting patients directly to hospital emergency departments. In recent years, provincial legislature changes allowed services to consider alternative destinations for patients who didn't necessarily need the resources offered within an emergency department. Having the flexibility to transport a patient to an alternate destination, that better fits the immediate needs of the patient, helps to mitigate overcrowding and unnecessary use of the emergency department while giving the patient the right care at the right time.

In 2017, the District of Sault Ste. Marie Paramedic Service (DSSMPS) established a diversion strategy for patients suffering from symptoms of drug and alcohol withdrawal. In collaboration with Sault Area Hospital's (SAH) Withdrawal Management & Safe Beds services, paramedics would evaluate patients on scene. If the patient met specific criteria and they agreed, paramedics would contact Withdrawal Management to ask about bed availability. If capacity allowed, paramedics would bypass the hospital's emergency department and take the patient directly to Withdrawal Management services, giving them the specific care they needed. This diversion strategy has been extremely successful and is actively being used by DSSMPS and SAH.

### SUMMARY/OVERVIEW



DATE: April 13, 2023

Through regular emergency call reviews, we've noted that an increasing number of patients are looking for alternative care options to the medical treatment they might receive in hospital. Instead, some patients are looking for shelter and associated support. In 2022, approximately five hundred and ninety-three patients fit this profile.

Canadian Mental Health Association (CMHA) Algoma manages the Low Barrier Shelter in Sault Ste. Marie. With their endorsement and support, we are working together to offer a diversion pathway for patients needing shelter and associated care. Under specific conditions and indications, a patient who does not want to seek medical care at the hospital, but does need shelter and support, may be transported to the low-barrier shelter by paramedics.

Approval for this project is under the purview of Health Sciences North Centre for Prehospital Care in Sudbury and, specifically, under the review of our medical director. We are in the final planning stages of this pilot strategy and plan to have it in practice shortly.

## **STRATEGIC PLAN IMPACT**

In collaboration with CMHA Algoma, Mental Health and Addictions Services, this alternative destination diversion strategy is a creative initiative to help patients connect with the resources they need most. Aligning with the pillars of Service Delivery and Community Partnerships, this program is built through an alliance between CMHA and the DSSMSSAB. This strategic integration will enhance community well-being and provide service excellence.

## **FINANCIAL IMPLICATIONS**

There will be no negative financial implications associated with the implementation of this program. However, there may be some reduction of costs associated with patient offloading delays such as forced overtime, missed meal breaks, and up-staffing of additional paramedic units.

## **CONCLUSION**

This pilot project is intended to meet the needs of patients who do not need medical treatment at Sault Area Hospital but do need some help and support. Together with CMHA Algoma, we will monitor the outcomes of this process over the course of the next year. We are hopeful that it will be a successful endeavour and we will be able to offer this as a diversion pathway going forward.

RE: Ambulance Diversion Strategy - CMHA Algoma Pilot Project

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DATE: April 13, 2023

Respectfully submitted,



Kate Kirkham  
Chief Paramedic Services

Approved by:



Mike Nadeau  
Chief Executive Officer



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 2.1**

Moved by: S. Spina

Date: April 20, 2023

Seconded by: E. Palumbo

Resolution #: 23-039

**“BE IT RESOLVED THAT the Agenda for April 20, 2023 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”**

Signature of Chair (Acting Chair)

CARRIED  DEFEATED  DEFERRED  TABLED

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
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<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### RESOLUTION – AGENDA ITEM 4.1

Moved by: S. Hopkin

Date: April 20, 2023

Seconded by: J. Hupponen

Resolution #: 23-040

**“BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated March 16, 2022 be adopted as recorded.”**

Signature of Chair (Acting Chair)

CARRIED  DEFEATED  DEFERRED  TABLED

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
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<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 5.1**

Moved by: M. Bruni

Date: April 20, 2023

Seconded by: A. Caputo

Resolution #: 23-041

**“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the proposed Staffing Model Amendment to support the addition of four full-time paramedics at a projected increase of \$33,946.”

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Signature of Chair (Acting Chair)

**CARRIED**     **DEFEATED**     **DEFERRED**     **TABLED**

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 5.2**

Moved by: E. Palumbo

Date: April 20, 2023

Seconded by: J. Hupponen

Resolution #: 23-042

**“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accepts the Cleaning Contract Model Proposal set out by Chief of Paramedic Services at an annual cost of \$74,256 +HST”

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Signature of Chair (Acting Chair)

CARRIED  DEFEATED  DEFERRED  TABLED

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 5.3**

Moved by: S. Spina

Date: April 20, 2023

Seconded by: S. Hopkin

Resolution #: 23-043

**“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accepts the CMHA Diversion Opportunity set out by Chief of Paramedic Services as information”

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Signature of Chair (Acting Chair)

**CARRIED**     **DEFEATED**     **DEFERRED**     **TABLED**

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 5.4**

**Moved by: M. Bruni**

**Date: April 20, 2023**

**Seconded by: S. Spina**

**Resolution #: 23-044**

**“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enter into closed session for labour relations and information supplied in confidence to the municipality by another level of government.”

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**Signature of Chair (Acting Chair)**

**CARRIED  DEFEATED  DEFERRED  TABLED**

<b><u>SUPPORT (in favour)</u></b>	<b><u>OPPOSED (against)</u></b>	<b><u>ABSENT</u></b>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>





# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 5.5**

Moved by: S. Hopkin

Date: April 20, 2023

Seconded by: M. Bruni

Resolution #: 23-045

**“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session.”

Signature of Chair (Acting Chair)

CARRIED  DEFEATED  DEFERRED  TABLED

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



# Social Services

## District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



### **RESOLUTION – AGENDA ITEM 8.1**

Moved by: **A. Caputo**

Date: **April 20, 2023**

Seconded by: **S. Spina**

Resolution #: **23-046**

"BE IT RESOLVED THAT we do now adjourn."

Signature of Chair (Acting Chair)

CARRIED  DEFEATED  DEFERRED  TABLED

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township	<input type="checkbox"/> Prince Township
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO	<input type="checkbox"/> TWOMO
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM
<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM	<input type="checkbox"/> City SSM

<input type="checkbox"/> All Board Members	<input type="checkbox"/> Dir Early Years	<input type="checkbox"/> MOHLTC	<input type="checkbox"/> Other DSSABs/CMSMs
<input type="checkbox"/> CEO	<input type="checkbox"/> Director HR	<input type="checkbox"/> MMAH	<input type="checkbox"/> Corp City of SSM
<input type="checkbox"/> Dir Corporate Services	<input type="checkbox"/> Chief Paramedic Services	<input type="checkbox"/> MED	<input type="checkbox"/> Prince Township
<input type="checkbox"/> Dir Com Housing/Devlpmnt	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Dir Income/Emp Sup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>