



# Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

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## **MINUTES**

*Sault Ste. Marie Housing Corporation*

Thursday, January 19, 2023 @ 4:30 PM

390 Bay Street, Suite 405

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<b>PRESENT:</b>	L. Dufour S. Spina J. Hupponen	M. Bruni A. Caputo S. Hopkin	L. Vezeau-Allen E. Palumbo
<b>STAFF:</b>	M. Nadeau K. Kirkham J. Pearson	S. Ford L. Bruni T. Ritter	D. Petersson C. Fairbrother A. Kohler
<b>GUESTS:</b>	S. Zuppa, SSMIC		

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- 1. CALL TO ORDER** by CEO, M. Nadeau at 4:30 PM
- 2. Election of Executive** - Election to be conducted by the Chief Executive Officer.
  - Chairperson
  - Vice-Chair
  - Secretary
  - Treasurer

### **REFERENCE (2022 Executive)**

*Chair –J. Gawne; Vice Chair –D. Hilsinger; Secretary-L. Dufour; Treasurer- D. Edgar*

**Resolution #23-001**

Moved By: S. Hopkin  
Seconded By: M. Bruni

- 2.1 **“BE IT RESOLVED THAT** the slate of officers in the positions of Chair, Vice Chair, Secretary, and Treasurer for the 2023 Sault Ste. Marie Housing Corporation executive positions be accepted as elected

Chairperson - Luke Dufour – ACCLAIMED  
Vice-Chair - Stephanie Hopkin - ACCLAIMED  
Secretary - Angela Caputo - ACCLAIMED  
Treasurer - Lisa Vezeau Allen - ACCLAIMED”  
**CARRIED**

L. Dufour assumed the chair as of 4:34 PM

**3. APPROVAL OF AGENDA**

**Resolution #23-002**

Moved By: J. Hupponen  
Seconded By: L. Dufour

- 3.1 **“BE IT RESOLVED THAT** the Agenda for the January 19, 2023 Sault Ste. Marie Housing Corporation Board meeting be approved as presented.”  
**CARRIED**

**4. DECLARATIONS OF PECUNIARY INTEREST  
NONE**

**5. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS**

**Resolution #23-003**

Moved By: M. Bruni  
Seconded By: L. Vezeau-Allen

- 5.1 **“BE IT RESOLVED THAT** the Minutes from the Sault Ste. Marie Housing Corporation Board (SSMHC) meetings dated July 21, 2022, November 16, 2022 and December 15, 2022 be adopted as recorded.”  
**CARRIED**

## 6. MANAGERS REPORTS

### **Resolution #23-004**

Moved By: E. Palumbo

Seconded By: A. Caputo

- 6.1 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the January 19, 2023 Community Resource Centre Renovations Report of the Director of Community Housing and Development as information.”

**CARRIED**

### **Resolution #23-005**

Moved By: L. Dufour

Seconded By: S. Spina

- 6.2 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the January 19, 2023 Proposed Rent Geared to Income Market Rent Increases report of the Integrated Programs Manager and increase its Rent–Geared–to–Income market rent levels to coincide with the current maximum income levels as detailed in the report .”

**CARRIED**

### **Resolution #23-006**

Moved By: J. Hupponen

Seconded By: S. Hopkin

- 6.3 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now enter into closed session for legal matters.”

**CARRIED**

Entered into closed session at 4:50 PM

### **Resolution #23-007**

Moved By: S. Spina

Seconded By: L. Vezeau-Allen

- 6.4 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now return to open session.”

**CARRIED**

Returned to open session at 6:21 PM

## **7. NEW BUSINESS**

### **7.1 Procurement Committee**

L. Dufour reviewed the Terms of Reference of the procurement committee

The 2023 SSMHC procurement committee will consist of L. Dufour, S. Hopkin, L. Vezeau-Allen and S. Spina

## **8. ADJOURNMENT**

### **Resolution #23-008**

Moved By: S. Spina

Seconded By: M. Bruni

### **8.1 “BE IT RESOLVED THAT we do now adjourn”**

**CARRIED**

Meeting adjourned at 6:24 PM

### **NEXT REGULAR BOARD MEETING**

Thursday, February 16, 2023 at 4:30 PM