



Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



MINUTES

DSSMSSAB REGULAR BOARD MEETING

Thursday, January 19, 2023 at 4:30 PM

390 Bay Street, Suite 405

PRESENT:	L. Dufour S. Spina J. Hupponen	M. Bruni A. Caputo S. Hopkin	L. Vezeau-Allen E. Palumbo
STAFF:	M. Nadeau K. Kirkham J. Pearson S. Zuppa	S. Ford L. Bruni T. Ritter	D. Petersson C. Fairbrother A. Kohler

1. **CALL TO ORDER** by M Nadeau at 6:26 PM

2. **Election of Executive**

Election to be conducted by the CEO.

1. Chairperson
2. Vice-Chair
3. Secretary
4. Treasurer

REFERENCE: 2022 Executive: Chair–L. Dufour, Vice-Chair–.C. Gardi , Secretary–D. Hilsinger, Treasurer–D. Edgar

Resolution #23-001

Moved By: L. Vezeau-Allen

Seconded By: M. Bruni

- 2.1 **“BE IT RESOLVED THAT** the slate of officers in the positions of Chair, Vice Chair, Secretary, and Treasurer for the 2023 District of Sault Ste. Marie Social Services Administration Board executive positions be accepted as elected

Chairperson - Luke Dufour
Vice-Chair - Stephanie Hopkin
Secretary - Angela Caputo
Treasurer - Lisa Vezeau Allen”

CARRIED

Luke Dufour assumed chair at 6:29 PM

3. APPROVAL OF AGENDA

Resolution #23-002

Moved By: S. Spina

Seconded By: A. Caputo

- 3.1 **“BE IT RESOLVED THAT** the **Agenda for January 19 2023** District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST

NONE

5. APPROVAL OF PREVIOUS MINUTES

Resolution #23-003

Moved By: M. Bruni

Seconded By: L. Vezeau-Allen

- 5.1 **“BE IT RESOLVED THAT** the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated **September 15, 2022** be adopted as recorded.”

CARRIED

6. ADMINISTRATION

Resolution #22-078

Moved By: S. Spina

Seconded By: E. Palumbo

- 6.1 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Board January board meeting be conducted on January 19, 2023 at 4:30 PM”

CARRIED BY EVOTE DECEMBER 9 2022

Resolution #23-004

Moved By: S. Hopkin

Seconded By: A. Caputo

- 6.2 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board continue to hold their 2023 regular monthly Board Meetings generally on the third Thursday of each month at 4:30 p.m. as listed below:

Thursday, January 19, 2023

Thursday, February 16, 2023

Thursday, March 16, 2023

Thursday, April 20, 2023

Thursday, May 18, 2023

Thursday, June 15, 2023 (Sault North or Prince Township)

Thursday, July 20, 2023

Thursday, August 17, 2023

Thursday, September 21, 2023

Thursday, October 19, 2023

Thursday, November 16, 2023

Thursday, December 14, 2023

CARRIED

7. MANAGERS REPORTS

EARLY YEARS

Resolution #22-077

Moved By: J. Hupponen

Seconded By: E. Palumbo

7.1 **“WHEREAS** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) is the Service System Manager for Early Years and is responsible to review and evaluate the ability to successfully preserve the existing child care system;

AND WHEREAS the Service System manager is required to develop programming in order to remain proactive in maintaining and attracting new child care staff for the existing licensed child care system, as well as any new opportunities that may be available to the community;

AND WHEREAS the DSSMSSAB is aware there are issues with the recruitment and retention of Early Childhood Educators across the community;

AND WHEREAS this situation is occurring across the province of Ontario;

AND FURTHER that the DSSMSSAB has expressed interested in addressing this issue within the community;

THEREFORE BE IT RESOLVED THAT the DSSMSSAB, in conjunction with local partners, offer the RECE Recruitment and Retention Bursary Program for Licensed Child Care and Early Years Operators to non RECE individuals who are working in local Early Years in order to receive financial support while they are studying to become a Registered Early Childhood Educator as detailed in the guidelines.”

CARRIED BY EVOTE DECEMBER 9 2022

Resolution #23-005

Moved By: S. Hopkin

Seconded By: A. Caputo

7.2. **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the January 19, 2023, Recruitment and Retention Strategy Report of the Director of Early Years Services as information.”

CARRIED

Resolution #23-006

Moved By: M. Bruni

Seconded By: E. Palumbo

- 7.3 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the January 19, 2023, Access and Inclusion Framework – Child Care Expansion report of the Director of Early Years Services as information.”

CARRIED

Resolution #23-007

Moved By: M. Bruni

Seconded By: L. Vezeau-Allen

- 7.4 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the January 19, 2023 Canada Wide Learning and Child Care (CWELCC) Update report of the Director of Early Years Services as information.”

CARRIED

PARAMEDIC SERVICES

Resolution #23-008

Moved By: J. Hupponen

Seconded By: A. Caputo

- 7.5 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the January 19, 2023 Offload Delay report of the Chief of Paramedic Services as information.”

CARRIED

Resolution #23-009

Moved By: S. Spina

Seconded By: L. Vezeau-Allen

- 7.6 **“BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the January 19, 2023 Learn and Stay Grant for Paramedic Services report of the Chief of Paramedic Services as information.”

CARRIED

CORPORATE SERVICES

Resolution #23-010

Moved By: J. Hupponen

Seconded By: M. Bruni

- 7.7 **“WHEREAS** the District of Sault Ste. Marie Social Services Administration Board deems it necessary to borrow the sum of \$4,000,000.00 to meet, until current revenue is collected, current expenditures for the year 2023; and;

WHEREAS the total amount of the estimated revenues of the Board for the year 2023 not including revenue derived or derivable from the sale of assets, borrowing, Provincial subsidy, or from a surplus, including arrears of revenues and proceeds from the sale of assets is estimated to be in the excess of \$16,000,000.00;

THEREFORE BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board pursuant to Section 9 of the District Social Services Administration Boards Act, RSO 1990, Chapter D.15 and amendments thereto, ENACTS as follows:

1. The Chair and the Treasurer are hereby authorized, on behalf of the District of Sault Ste. Marie Social Services Administration Board, to borrow from time to time by way of promissory note from the Royal Bank of Canada or any person, a sum or sums not exceeding \$4,000,000.00 to meet, until the revenues are collected, the current expenditures of the Board for the year, including the amounts required for the purpose mentioned in Section 9(3) of the District of Social Services Administration Boards Act and to give on behalf of the Board to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance or otherwise, with interest at the Bank’s prescribed lending rate or another persons’ lending rate from time to time.

2. All the sums borrowed pursuant to the authority of this bylaw, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all purposes mentioned in the said Section 9 shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as when such revenues are received.”

CARRIED

Resolution #23-011

Moved By: A. Caputo

Seconded By: E. Palumbo

7.8 **"BE IT RESOLVED** that the District of Sault Ste. Marie Social Services Administration Board endorse the following "Interim Levies" to our contributing municipalities and appropriate Provincial Ministries that contribute the TWOMO portion as proposed by the Director of Finance and Administration; thereto, ENACTS as follows:

1. That the first Interim Levy equaling 25% of the Year 2022 levy be sent to the contributors with a due date of February 1, 2023.
2. Since our budget is not yet approved, a second Interim Levy equaling 25% of the Year 2022 levy be sent to the contributors with a due date of April 3, 2023."

CARRIED

Resolution #23-012

Moved By: S. Spina

Seconded By: L. Vezeau-Allen

7.9 **"BE IT RESOLVED** that the District of Sault Ste. Marie Social Services Administration Board accept the January 19, 2023 MicroAge Service Agreement report of the Director of Corporate Services and approve the renewal of the Professional Service Agreement with MicroAge for three (3) years ending August 31, 2025."

CARRIED

Resolution #23-013

Moved By: S. Hopkins

Seconded By: M. Bruni

7.10 **"BE IT RESOLVED** that the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the January 19, 2023 Procurement Policy report of the Director of Corporate Services and approve the updated levels for the Procurement Policy as detailed in the report."

CARRIED

Resolution #23-014

Moved By: M. Bruni

Seconded By: S. Hopkin

7.11 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enter into closed session for labour relations.”

CARRIED

Entered into closed session at 7:30 PM

Resolution #23-015

Moved By: A. Caputo

Seconded By: J. Hupponen

7.12 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session.”

CARRIED

Returned to open session at 8:59 PM

8. CORRESPONDENCE

8.1 Copy of Resolution No. 2022-273 from the Municipality of East Ferris addressing Early Years funding and expansion issues

8.2 NOSDA Correspondence dated January 10, 2023 to MMAH regarding the end of the Social Services Relief Fund

9. OTHER BUSINESS / NEW BUSINESS

- Policy review committee to be struck to review our EVOTE and other processes

10. ADJOURNMENT

Resolution #23-016

Moved By: E. Palumbo

Seconded By: S. Spina

10.1 "**BE IT RESOLVED THAT** we do now adjourn."

CARRIED

Meeting adjourned at 9:00 PM

NEXT REGULAR BOARD MEETING

Thursday, February 16, 2023 4:30 PM