



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



AGENDA

Sault Ste. Marie Housing Corporation Meeting

Thursday, August 26, 2021 @ 4:30 PM

ZOOM Teleconference

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Resolution #21-036

Moved By: M. Bruni

Seconded By: L. Dufour

- 2.1 “**BE IT RESOLVED THAT** the Agenda for the August 26, 2021 Sault Ste. Marie Housing Corporation Board meeting be approved as presented.”

3. DECLARATIONS OF PECUNIARY INTEREST

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #21-037

Moved By: D. Edgar

Seconded By: M. Scott

- 4.1 “**BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated July 15, 2021 be adopted as recorded.”

5. MANAGER REPORTS

HOUSING SERVICES

Resolution #21-038

Moved By: K. Lamming

Seconded By: D. Hilsinger

- 5.1 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC), in accordance with the purchasing policy and the tender award committee, award the elevator consulting services for PTC 2021-21 Elevator Modernization 588 Albert Street West to National Elevator Consulting for a total contract price of \$7,352.16.”

Resolution #21-039

Moved By: M. Bruni

Seconded By: M. Scott

- 5.3 “**BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now move into closed session for security of property.”

Resolution #21-040

Moved By: K. Lamming

Seconded By: D. Hilsinger

- 5.4 “**BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now return to open session.”

6. CORRESPONDENCE

7. OTHER BUSINESS / NEW BUSINESS

8. ADJOURNMENT

Resolution #21-041

Moved By: M. Bruni

Seconded By: M. Scott

- 8.1 “**BE IT RESOLVED THAT** we do now adjourn”

NEXT REGULAR BOARD MEETING

Thursday, September 16, 2021 at 4:30 PM



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



MINUTES

Sault Ste. Marie Housing Corporation Meeting

Thursday, July 15, 2021 @ 4:30 PM

ZOOM Teleconference

PRESENT:	L. Dufour D. Hilsinger	J. Gawne M. Bruni	D. Edgar K. Lamming
STAFF:	M. Nadeau J. Barban	D. Petersson R. Rushworth	S. Ford A. Kohler
ABSENT	C. Gardi	M. Scott	

1. CALL TO ORDER by J. Gawne, Board Chair at 5:15 PM

2. APPROVAL OF AGENDA

Resolution #21-031

Moved By: D. Edgar

Seconded By: L. Dufour

- 2.1 **"BE IT RESOLVED THAT** the Agenda for the July 15, 2021 Sault Ste. Marie Housing Corporation Board meeting be approved as presented."
CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

NONE

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #21-032

Moved By: M. Bruni

Seconded By: L. Dufour

- 4.1 “**BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated June 17, 2021 be adopted as recorded.”
CARRIED

5. MANAGER REPORTS

HOUSING SERVICES

Resolution #21-033

Moved By: D. Hilsinger

Seconded By: K. Lamming

- 5.1 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC), accept the July 15, 2021 PTC 2021-21 Elevator Modernizations 588 Albert Street West report of the Director of Housing Services and award PTC 2021-21 to the lowest qualified bidder, Jobst Construction Ltd. at a cost of \$122,040.77.”
CARRIED

Resolution #21-034

Moved By: D. Edgar

Seconded By: M. Bruni

- 5.2 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC), accept the July 15, 2021 Canada-Ontario Community Housing Initiative (COCHI) Transfer Payment Agreement report of the Director of Housing Services and enter into a COCHI Contribution Agreement (CA) with Columbus Club Housing Corporation in the amount of \$ 294,252 for the sole purpose of the Elevator Modernization at 277A Northern Avenue Seniors Building.”

FOLLOWING DISCUSSION, RESOLUTION REMOVED FROM AGENDA AS THIS ITEM NEEDS TO BE APPROVED UNDER THE DSSMSSAB

6. CORRESPONDENCE

7. OTHER BUSINESS / NEW BUSINESS

8. ADJOURNMENT

Resolution #21-035

Moved By: M. Bruni

Seconded By: K Lamming

8.1 **“BE IT RESOLVED THAT** we do now adjourn”

NEXT REGULAR BOARD MEETING

Thursday, August 26, 2021 at 4:30 PM



Social Services | Services Sociaux
Zhawenimi-Anokiitaagewin
Sault Ste. Marie District

SAULT STE. MARIE HOUSING CORPORATION

BOARD REPORT



AUTHOR: Jeff Barban

DATE: August 26, 2021

RE: PTC 2021-21 Elevator Modernization 588 Albert Street West

RECOMMENDATION

In accordance with the Sault Ste. Marie Housing Corporation (SSMHC) purchasing policy, the tender award committee recommends that the Sault Ste. Marie Housing Corporation award the elevator consulting services for PTC 2021-21 Elevator Modernization 588 Albert Street West to National Elevator Consulting for a total contract price of \$7,352.16.

BACKGROUND INFORMATION

National Elevator Consulting is a Toronto based full service independent elevator and escalator consulting firm with no affiliations to any elevator manufacturer, service contractor or developer, providing an unbiased expert perspective. National Elevator Consulting submitted a proposal to provide engineering and consulting services for the elevator modernization in May 2021.

SUMMARY/OVERVIEW

The scope of the work includes, full contract administration, pre-construction site inspections, preparation of specifications and bid documents, and a detailed scope of on going maintenance requirements, analysis of bids and post construction inspections.

STRATEGIC PLAN IMPACT

The elevator replacement at 588 Albert Street West impacts the strategic area of Service Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications to the capital budget. The contract price is within the original budgeted amount for this capital project.

DATE: August 26, 2021

CONCLUSION

The Infrastructure and Asset Manager has reviewed the scope work with Consultant from National Elevator to ensure all the requirements for the elevator modernization are being met.

Respectfully submitted,

Approved by:



Jeff Barban
Director Housing Services



Mike Nadeau
Chief Executive Officer