



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



AGENDA

Sault Ste. Marie Housing Corporation Meeting

Thursday, April 15, 2021 @ 4:30 PM

ZOOM Teleconference

1. CALL TO ORDER

2. APPROVAL OF AGENDA

Resolution #21-015

Moved By: D. Hilsinger

Seconded By: M. Scott

- 2.1 “**BE IT RESOLVED THAT** the Agenda for the April 15, 2021 Sault Ste. Marie Housing Corporation Board meeting be approved as presented.”

3. DECLARATIONS OF PECUNIARY INTEREST

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #21-016

Moved By: L. Dufour

Seconded By: C. Gardi

- 4.1 “**BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated March 18, 2021 be adopted as recorded.”

5. MANAGER REPORTS

HOUSING SERVICES

Resolution #21-017

Moved By: M. Scott

Seconded By: D. Edgar

- 5.1 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC) accept the April 15, 2021 report of the Director of Housing Services and in accordance with the purchasing policy, award tender PTC 2020-27 Steelton Transition Beds to the lowest qualified bidder, Jobst Brothers Construction for the total lump sum price \$437,630.48.”

Resolution #21-018

Moved By: M. Bruni

Seconded By: K. Lamming

- 5.2 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC) accept the April 15, 2021 Additional Funding from the DSSMSSAB for Steelton Transitional Beds report of the Director of Housing Services;

AND FURTHER BE IT RESOLVED THAT the SSMHC accept from the DSSAMSSAB \$41,956.62 of SSRF III funding, \$32,581 of Community Homelessness Prevention Initiative (CHPI) 2020/21 administration funds and up to \$110,000 of Ontario Renovates Revolving Fund for the purposes of investing into the construction of SSMHC Steelton Centre transitional beds.”

6. CORRESPONDENCE

7. OTHER BUSINESS / NEW BUSINESS

8. ADJOURNMENT

Resolution #21-019

Moved By: K. Lamming

Seconded By: M. Bruni

- 8.1 “**BE IT RESOLVED THAT** we do now adjourn”

NEXT REGULAR BOARD MEETING

Thursday, May 20, 2021 at 4:30 PM



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



MINUTES

Sault Ste. Marie Housing Corporation Meeting

Thursday, March 18, 2021 @ 4:30 PM

ZOOM Teleconference

PRESENT:	L. Dufour	J. Gawne	K. Lamming
	D. Hilsinger	C. Gardi	M. Bruni
	D. Edgar	M. Scott	
STAFF:	M. Nadeau	D. Petersson	S. Ford
	J. Barban	R. Rushworth	A. Kohler

1. **CALL TO ORDER** by J. Gawne, Board Chair at 5:21 PM

2. APPROVAL OF AGENDA

Resolution #21-011

Moved By: C. Gardi

Seconded By: M. Scott

- 2.1 **"BE IT RESOLVED THAT** the Agenda for the March 18, 2021 Sault Ste. Marie Housing Corporation Board meeting be approved as presented."
CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

NONE

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #21-012

Moved By: L. Dufour

Seconded By: M. Bruni

- 4.1 “**BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated January 28, 2021 be adopted as recorded.”
CARRIED

5. MANAGER REPORTS

HOUSING SERVICES

Resolution #21-013

Moved By: D. Hilsinger

Seconded By: D. Edgar

- 5.1 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC) accept the March 18, 2021 funding report of the Director of Housing Services and accept from the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) \$23,479 of SSRF II and MHA administration funds for the purpose of investing in the construction of the SSMHC Steelton Centre transitional beds.”
CARRIED

6. CORRESPONDENCE

7. OTHER BUSINESS / NEW BUSINESS

M. Nadeau reported that the procurement committee was advised of two properties which were being explored, but did not reach the return on investment threshold and were therefore not pursued.

8. ADJOURNMENT

Resolution #21-014

Moved By: K. Lamming

Seconded By: M. Bruni

8.1 “**BE IT RESOLVED THAT** we do now adjourn”

CARRIED

Meeting Adjourned at 5:25 PM

NEXT REGULAR BOARD MEETING

Thursday, April 15, 2021 at 4:30 PM



Social Services | Services Sociaux
Zhawenimi-Anokiitaagewin
Sault Ste. Marie District

SAULT STE. MARIE HOUSING CORPORATION

BOARD REPORT



AUTHOR: Jeff Barban

DATE: April 15, 2021

RE: Tender Award PTC 2020-27 Steelton Transition Beds

RECOMMENDATION

In accordance to the Sault Ste. Marie Housing Corporation (SSMHC) purchasing policy, the tender award committee is recommending to award PTC 2020-27 Steelton Transition Beds to the lowest qualified bidder, **Jobst Brothers Construction** for the total lump sum price **\$437,630.48**.

BACKGROUND INFORMATION

Sault Ste. Marie has experienced a shortage of rooming houses, which has resulted in a shortage of an inexpensive housing option for many low-income individuals. The shortage is a direct result of recent fire, closure and/or bylaw enforcement. Model housing and homelessness systems rely on the supply of short-term transitional housing options for individuals while they await for a permanent housing solution. Housing Services applied for funding eight (8) transitional beds to be located within the Steelton Centre West wing second floor. The application was successful and the DSMSSAB was awarded the amount shown within the chart below. However, additional funding was required and through several unsuccessful rounds of applications to various initiatives the remaining funds have been requested from the DSSMSSAB as per the following chart:

Source	Contribution
Community Homelessness Prevention Initiative (Admin) 2021-2022	\$ 31,962.92 **
Community Homelessness Prevention Initiative (Admin) 2020-2021	\$ 32,581.00
Reaching Home	\$ 169,328.52
Social Services Relief Fund (II) (Admin)	\$ 10,308.00
Mental Health & Addictions Funding (Admin)	\$ 13,171.00
Social Services Relief Fund (III)	\$ 49,999.00
Social Services Relief Fund (Admin)	\$ 41,956.62 **
Ontario Renovates Revolving Fund (up to)	\$110,000 **
Total	\$459,307.06

** Subject to DSSMSSAB approval

The total amount allows for any additional costs that could be encountered during the renovation of the Steelton Centre's West wing second floor. If the additional funds are not required from the Ontario Renovates Revolving Fund, they will not be utilized.

SUMMARY/OVERVIEW

The scope of the work includes the supply of all materials, labour and equipment required to renovate and upgrade the Level three Floor of the West Building at the Steelton Centre, to create eight (8) new Transitional Housing rooms complete with a common kitchenette and lounge. This work includes the renovation of the lobby & main entrance, including new lights, new hydronic heating, drywall repair work and painting, and all work associated with replacement of window panes in the stairwell, and the replacement of all existing exterior doors with new fire-rated steel doors.

Bidders	Bid Total
1. Jobst Brothers Construction	\$ 437,630.48
2. S&T Electrical Contractors Ltd	\$ 595,279.72
3. First General Services	\$ 600,384.00
Note: All the figures are shown with the non-recoverable 22% of PST	

STRATEGIC PLAN IMPACT

The addition of the Transition Units to the SSMHC will align with the pillar of Service Delivery.

DATE: April 15, 2021

FINANCIAL IMPLICATIONS

There are no net municipal levy implications associated with this report; all funding provided by the DSSMSSAB has been provided by the federal or provincial government.

CONCLUSION

The Infrastructure and Asset Manager and the consultant, Nor Mech Engineering Inc. have reviewed the scope work to ensure all the requirements are being met. There are no outstanding issues preventing awarding the contract to Jobst Brothers Construction.

Respectfully submitted,

Approved by:



Jeff Barban
Director Housing Services



Mike Nadeau
Chief Administrative Officer

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Sault Ste. Marie District

SAULT STE. MARIE HOUSING CORPORATION BOARD REPORT



AUTHOR: Jeff Barban

DATE: April 15, 2021

RE: Acceptance from the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) for additional funding for the Steelton Centre Transition Beds

RECOMMENDATION

It is recommended the Sault Ste. Marie Housing Corporation (SSMHC) accept from the DSSAMSSAB Social Services Relief Fund III (SSRF3) of \$41,956.62, Community Homelessness Prevention Initiative (CHPI) 2020/21 administration funds of \$32,581 and Ontario Renovates Revolving Fund of up to \$110,000 for the purposes of investing into the construction of SSMHC Steelton Centre transitional beds.

BACKGROUND INFORMATION

The administrative funds received from DSSMSSAB will be bundled with additional Government of Canada funding provided through the Reaching Home program to support individuals experiencing homelessness awaiting for permanent housing.

SUMMARY/OVERVIEW

The additional funding will be bundled with all other funding received to complete the construction of the eight (8) transitional units in the Steelton.

STRATEGIC PLAN IMPACT

The awarding of SSRFII/MHA administrative funds to the SSMHC impacts the strategic plan in the area of **Service Excellence**.

FINANCIAL IMPLICATIONS

There are no net municipal levy implications associated with this report; all funding provided by the DSSMSSAB has been provided by the federal or provincial government.

DATE: April 15, 2021

CONCLUSION

The additional administrative dollars will provide the necessary funds required to complete the work tendered as PTC 2020-27 upon approval from the board.

Respectfully submitted,

Approved by:



Jeff Barban
Director Housing Services



Mike Nadeau
Chief Administrative Officer

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