



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



MINUTES

Sault Ste. Marie Housing Corporation Meeting

Thursday, January 28, 2021 @ 4:30 PM

ZOOM Teleconference

PRESENT:	L. Dufour D. Hilsinger D. Edgar	J. Gawne C. Gardi	K. Lamming M. Bruni
STAFF:	M. Nadeau J. Barban A. Kohler	D. Petersson R. Rushworth E. Cuglietta	C. Fairbrother S. Ford
REGRETS:	M. Scott		

- 1. CALL TO ORDER** by M. Nadeau, CEO at 5:42 PM
- 2. Election of Executive** - Election to be conducted by the Chief Executive Officer.
 - Chairperson
 - Vice-Chair
 - Secretary
 - Treasurer

REFERENCE (2020 Executive)

Chair –J. Gawne; Vice Chair –K. Lamming ; Secretary-D. Edgar; Treasurer- M. Bruni

Resolution #21-001

Moved By: D. Edgar

Seconded By: M. Bruni

- 2.1 **“BE IT RESOLVED THAT** the slate of officers in the positions of Chair, Vice Chair, Secretary, and Treasurer for the 2021 Sault Ste. Marie Housing Corporation executive positions be accepted as elected

Chairperson -	J. Gawne
Vice-Chair -	D Hilsinger
Secretary -	L. Dufour
Treasurer -	D. Edgar

CARRIED

J. Gawne chaired the remainder of the meeting as of 5:46 PM

3. APPROVAL OF AGENDA

Resolution #21-002

Moved By: L. Dufour

Seconded By: D. Hilsinger

- 3.1 **“BE IT RESOLVED THAT** the Agenda for the January 28, 2021 Sault Ste. Marie Housing Corporation Board meeting be approved as presented.”
CARRIED

**4. DECLARATIONS OF PECUNIARY INTEREST
NONE**

5. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #21-003

Moved By: K. Lamming

Seconded By: M. Bruni

- 5.1 **“BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated October 15, 2020 be adopted as recorded.”
CARRIED

6. MANAGER REPORTS

HOUSING SERVICES

Resolution #21-004

Moved By: D. Hilsinger

Seconded By: K. Lamming

- 6.1 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC) accept the January 28, 2021 Tender Document Review Recommendations report of the Director of Housing Services and approve the changes to Short Form tenders, Public tenders and Bonding requirements as outlined in the report”

CARRIED

Resolution #21-005

Moved By: D. Edgar

Seconded By: L. Dufour

- 6.2 “**BE IT RESOLVED** that the Sault Ste. Marie Housing Corporation (SSMHC) accept the January 28, 2021 report of the Director of Housing Services, and award PTC 2021-02 Fire Alarm System and Misc. Upgrades to the lowest qualified bidder, **Jobst Brothers Construction** for the balance of the contract price for a total lump sum price **\$104,202.60** as outlined in the report”

CARRIED

Resolution #21-006

Moved By: K. Lamming

Seconded By: D. Edgar

- 6.3 “**BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation appoint the following board members to the Property Procurement Committee, which operates under the committee’s terms of reference

1. Luke Dufour
2. Donna Hilsinger
3. Janet Gawne
4. Cory Gardi “

CARRIED

Resolution #21-007

Moved By: C. Gardi
Seconded By: L. Dufour

- 6.4 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation accept the January 28, 2021 report of the Director of Housing Services and accept \$38,841 of COCHI administration funds and \$24,900 OPHI administration funds from the DSSMSSAB to invest into the SSMHC capital plan."
CARRIED

Resolution #21-008

Moved By: D. Hilsinger
Seconded By: D. Edgar

- 6.5 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now move into closed session for security of property."
CARRIED
Entered into closed session at 5:59 PM

Resolution #21-009

Moved By: C. Gardi
Seconded By: M. Bruni

- 6.6 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now return to open session."
CARRIED
Returned to open session at 6:36 PM

7. CORRESPONDENCE

8. OTHER BUSINESS / NEW BUSINESS

9. ADJOURNMENT

Resolution #21-010

Moved By: M. Bruni
Seconded By: D. Edgar

- 9.1 **"BE IT RESOLVED THAT** we do now adjourn"
CARRIED
Meeting adjourned a 6:37 PM

NEXT REGULAR MEETING

Thursday, February 18, 2021