



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

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MINUTES

Sault Ste. Marie Housing Corporation Meeting

Thursday, May 21, 2020 @ 4:30 PM

ZOOM Teleconference

PRESENT:	L. DuFour M. Bruni D. Edgar	J. Gawne P. Christian S. Hollingsworth	R. Niro K. Lamming
STAFF:	M. Nadeau J. Barban A. Kohler	D. Petersson R. Rushworth	C. Fairbrother S. Ford

1. CALL TO ORDER at 6:35 PM by J. Gawne, Board Chair

2. APPROVAL OF AGENDA

Resolution #20-031

Moved By: L. Dufour

Seconded By: R. Niro

2.1 "Be it resolved that the Agenda for the May 21, 2020 Sault Ste. Marie Housing Corporation Board meeting be approved as presented."

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST
NONE

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #20-032

Moved By: P. Christian

Seconded By: D. Edgar

- 4.1 **"BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated April 16, 2020 be adopted as recorded."
CARRIED

5. MANAGER REPORTS

HOUSING SERVICES

Resolution #20-033

Moved By: K. Lamming

Seconded By: S. Hollingsworth

- 5.1 **"BE IT RESOLVED THAT SAULT STE. MARIE HOUSING CORPORATION** (the "Corporation") be and is hereby authorized to enter into an ISDA Master Agreement (the "Agreement") with The Toronto-Dominion Bank dated as of the 21st day of April, 2020]. The Corporation is hereby authorized and directed to perform all obligations of the Corporation set forth in the Agreement;

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be and is hereby authorized for and on behalf of the Corporation to execute and deliver, under seal or otherwise, any documents as in his discretion may consider necessary, desirable, or useful for the purpose of giving affect to this resolution;

BE IT FURTHER RESOLVED THAT any actions taken by such officer prior to the date of the foregoing resolutions adopted hereby that are within the authority confirmed thereby are hereby ratified, confirmed and approved."

CARRIED

Resolution #20-034

Moved By: R. Niro

Seconded By: P. Christian

- 5.2 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the May 21, 2020 Tender Award report of the Director of Housing Services, and in accordance with the Sault Ste. Marie Housing

Corporation purchasing policy, award QU 2020-003: GAS FURNACE SERVICES to:

1. Furnace Cleaning: Henderson Metal
2. Furnace Replacement: S&T Electrical Contractors
3. Rotational Furnace Cleaning: Henderson Metal & S&T Electrical Contractors”

CARRIED

Resolution #20-035

Moved By: S. Hollingsworth

Seconded By: K. Lamming

- 5.3 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the May 21, 2020 Tender Award report of the Director of Housing Services, and in accordance with the SSMHC purchasing policy, and the tender award committee, award QU 2020-001: CARPENTRY SERVICES to:

- Paul Davis of Sault Ste. Marie,
- My Home Renovations (A Division of Terence Group INC)

CARRIED

Resolution #20-036

Moved By: M. Bruni

Seconded By: P. Christian

- 5.4 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the report of the Director of Housing Services and award Consulting Services 2020-25 540 Albert Street Building Addition and Alterations Request for Proposal to the lowest qualified bidder, David Ellis Architect Inc.”

CARRIED

Resolution #20-037 – RESCINDED

Moved By: D. Edgar

Seconded By: M. Bruni

- 5.5 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) sign the Contribution Agreement for \$1,751,153 with the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) for funds to construct nine (9) one-bedroom apartments and a Community Hub within the former Rosedale School;

AND BE IT FURTHER RESOLVED THAT the balance of funding required to complete the construction of the property to be obtained through a conventional mortgage not to exceed \$600,000”

Resolution #20-038

Moved By: S. Hollingsworth

Seconded By: P. Christian

5.6 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now move into closed session for educational purposes.”

CARRIED

K. Lamming opposed

Entered into closed session at 6:50 PM

Resolution #20-039

Moved By: L. Dufour

Seconded By: S. Hollingsworth

5.7 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now move into open session.”

CARRIED

Returned to open session at 7:01 PM

6. OTHER BUSINESS / NEW BUSINESS

A procurement committee meeting will be called on May 22, 2020 to discuss the acquisition of a potential property.

7. ADJOURNMENT

Resolution #19-040

Moved By: D. Edgar

Seconded By: P. Christian

7.1 **"BE IT RESOLVED THAT** we do now adjourn”

CARRIED

Meeting adjourned at 7:04 PM

Next Meeting

Thursday June 18, 2020 at 4:30 PM