



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



MINUTES

Sault Ste. Marie Housing Corporation Meeting

Thursday, February 20, 2020 @ 4:30 PM

DSSMSSAB Board Room, 390 Bay Street, Suite 405

PRESENT:	K. Lamming J. Gawne	R. Niro M. Bruni	L. DuFour
STAFF:	D. Petersson A. Kohler L. Bruni	S. Ford C. Fairbrother M. Ceglie	R. Rushworth A. Borrelli A. Archibald
ABSENT:	M. Nadeau, CAO D. Edgar	P. Christian	S. Hollingsworth

1. **CALL TO ORDER** AT 5:42 PM by Board Chair J. Gawne

2. **APPROVAL OF AGENDA**

Resolution #20-008

Moved By: L. Dufour

Seconded By: M. Bruni

2.1 "Be it resolved that the Agenda for the February 20, 2020 Sault Ste. Marie Housing Corporation Board meeting be approved as presented."

CARRIED

3. **DECLARATIONS OF PECUNIARY INTEREST**

NONE

4. **APPROVAL OF PREVIOUS MINUTES / ACCOUNTS**

Resolution #20-009

Moved By: M. Bruni

Seconded By: K. Lamming

- 4.1 “**BE IT RESOLVED** that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated January 16, 2020 be adopted as recorded.”

CARRIED

5. **MANAGER REPORTS**

HOUSING SERVICES

Resolution #20-010

Moved By: R. Niro

Seconded By: L. Dufour

- 5.1 “**BE IT RESOLVED THAT** Sault Ste Marie Housing Corporation Board accept the February 20, 2020 Bad Debt Write Off Report of the Director of Housing Services and write off the 2019 bad debt in accordance with acceptable accounting practices.”

CARRIED

Resolution #20-011

Moved By: L. Dufour

Seconded By: M. Bruni

- 5.2 “**WHEREAS** the Sault Ste. Marie Housing Corporation at the November 14, 2019 meeting passed Resolution 19-057 authorizing the Director of Corporate Services to obtain a Demand Operating Facility (DOF) through TD Canada Trust for up to \$1,500,000 in order to purchase rental properties and undertake related required improvements, as well as obtain a Reducing Term Facility (RTF) through the TD Canada Trust in the amount of \$1,500,000 to provide long-term financing for properties acquired under a DOF;

THEREFORE BE IT RESOLVED THAT The Chief Administrative Officer is hereby authorized for, and on behalf of the Corporation, to execute and deliver to The Toronto-Dominion Bank a General Security Agreement substantially in the form of the General Security Agreement (attached hereto and initialed by the Secretary for identification) presented to the directors, with such alterations, amendments, deletions or additions as may be approved by the persons executing the same and their execution shall be conclusive evidence of such approval and that the General Security Agreement so executed is the General Security Agreement authorized by this Resolution;

AND FURTHER BE IT RESOLVED THAT any officer or director and/or any two directors, be hereby authorized to execute and deliver on behalf of the Corporation all such other documents and writings and to do such other acts and things as may be necessary or desirable for fulfilling the Corporation's obligations under the General Security Agreement.”

CARRIED BY E-VOTE January 29, 2020

Resolution #20-012

Moved By: R. Niro

Seconded By: L. Dufour

- 5.3 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation Board accept the February 20, 2020 Affordable Home Ownership Program Report of the Director of Housing Services as information.”

CARRIED

Resolution #20-013

Moved By: R. Niro

Seconded By: K. Lamming

- 5.4 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation Board accept the revised Terms of Reference for the Procurement Committee as presented.”

CARRIED

Resolution #20-015

Moved By: M. Bruni
Seconded By: R. Niro

- 5.5 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now move into closed session."
CARRIED Meeting entered into closed session at 5:55 PM

Resolution #19-016

Moved By: K. Lamming
Seconded By: L. Dufour

- 5.6 **"BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) now move into open session."
CARRIED Meeting returned to open session at 6:02 PM

Resolution #19-017

Moved By: L. Dufour
Seconded By: K. Lamming

- 5.7 **"BE IT RESOLVED THAT** Sault Ste. Marie Housing Corporation (SSMHC) accept the February 20, 2020 report of the Director of Housing Services and purchase the property located at 177 Brock Street at a cost of \$155,000 plus associated fees (legal, etc)"
CARRIED

6. OTHER BUSINESS / NEW BUSINESS

7. ADJOURNMENT

Resolution #19-014

Moved By: K. Lamming
Seconded By: M. Bruni

- 7.1 **"BE IT RESOLVED THAT** we do now adjourn"
CARRIED Meeting adjourned at 6:03 PM

Next Meeting

Thursday March 19, 2020 at 4:30 PM
390 Bay Street, Suite 405