



# Social Services

District of Sault Ste. Marie Social Services  
Administration Board  
Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



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## **AGENDA**

*DSSMSSAB REGULAR BOARD MEETING  
Thursday, March 19, 2020 at 4:30 PM  
390 Bay Street, Suite 405  
DSSMSSAB Board Room*

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### **1. CALL TO ORDER**

### **2. APPROVAL OF AGENDA**

#### **Resolution #20-025**

Moved By: P. Christian

Seconded By: R. Niro

- 2.1 “**BE IT RESOLVED THAT** the **Agenda for March 19, 2020** District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”

### **3. DECLARATIONS OF PECUNIARY INTEREST**

### **4. APPROVAL OF PREVIOUS MINUTES**

#### **Resolution #20-026**

Moved By: J. Gawne

Seconded By: K. Lamming

- 4.1 “**BE IT RESOLVED THAT** the **Minutes** from the District of Sault Ste. Marie Social Services Administration Board meeting dated **February 20, 2020** be adopted as recorded.”

## 5. MANAGER REPORTS

Presentation

5.1 Strategic Plan Update – Eliza Shand, Manager of Training

### **HOUSING SERVICES**

#### **Resolution #20-027**

Moved By: P. Christian

Seconded By: M. Bruni

5.2 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 19, 2020 Ontario Transfer Payment Agreement for Canada-Ontario Housing Benefit Program (COHB) report of the Director of Housing Services and enter into an Ontario Transfer Payment Agreement for Canada-Ontario Housing Benefit Program in order to be eligible for the allocated funding”

#### **Resolution #20-028**

Moved By: R. Niro

Seconded By: J. Gawne

5.3 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 19, 2020 Community Homelessness Prevention Initiative (CHPI) Investment Plan report of the Director of Housing Services and approve the investment plan for the period of April 1, 2020 to March 31, 2021 as detailed in the report.”

#### **Resolution #20-029**

Moved By: K. Lamming

Seconded By: P. Christian

5.4 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the Rent Geared to Income (RGI) legislative changes report of the Director of Housing Services and approve implementation of the rent changes outlined in O. Reg 298/01 on July 1, 2020.”

**Resolution #20-030**

Moved By: M. Bruni

Seconded By: R. Niro

- 5.5 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 19, 2020 Overview of By-Name List and Coordinated Access report of the Homelessness and Housing Supervisor as information.”

**Resolution #20-031**

Moved By: J. Gawne

Seconded By: P. Christian

- 5.6 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the March 19, 2020 2020 Point in Time (PiT) report of the Homelessness and Housing Supervisor as information.”

**EARLY YEARS**

**Resolution #20-032**

Moved By: R. Niro

Seconded By: J. Gawne

- 5.7 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the March 19, 2020 Child Care Funding Formula Report of the CAO and call upon the Minister of Education to address the funding inequities created by the current funding model for Northern Ontario;

**AND BE IT FURTHER RESOLVED THAT** the Ministry of Education adopt the use of the [Low-Income Measure After Tax \(LIM-AT\)](#) instead of the current [Low-Income Cut-Off After Tax \(LICO-AT\)](#) to more accurately reflect the level of poverty faced by families in Ontario”

## **PARAMEDIC SERVICES**

### **Resolution #20-033**

Moved By: K. Lamming

Seconded By: P. Christian

- 5.8 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the March 19, 2020 report of the Chief of Paramedic Services and accept the 2019 response time results as detailed in the report for submission to the Ministry of Health website.”

### **Resolution #20-034**

Moved By: R. Niro

Seconded By: M. Bruni

- 5.9 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the March 19, 2020 Emergency Health Services Modernization Consultation report of the Chief of Paramedic Services as information”

## **6. CORRESPONDENCE**

- 6.1 Correspondence dated February 25, 2020 received from Mayor Christian Provenzano regarding levy board budgets.
- 6.2 Correspondence dated February 5, 2020 received from Monte McNaughton, Minister of Labour, Training and Skills Development regarding our ROMA delegation.

## **7. OTHER BUSINESS / NEW BUSINESS**

- 7.1 **NOSDA** June 3-5 2020, Thunder Bay, Ontario
- 7.2 **FONOM** May 12-15 2020 Cancelled

## **8. ADJOURNMENT**

### **Resolution #20-035**

Moved By: J. Gawne

Seconded By: P. Christian

- 8.1 "**BE IT RESOLVED THAT** we do now adjourn."

## **NEXT REGULAR BOARD MEETING**

Thursday, April 16, 2020 4:30 PM  
390 Bay Street, Suite 405



# Social Services

District of Sault Ste. Marie Social Services  
Administration Board  
Conseil d'Administration des Services du District Sault Ste. Marie  
Zhawenimi-Anokiitaagewin



## **MINUTES**

*DSSMSSAB REGULAR BOARD MEETING  
Thursday, February 20, 2020 at 4:30 PM  
390 Bay Street, Suite 405  
DSSMSSAB Board Room*

<b>PRESENT:</b>	K. Lamming J. Gawne	R. Niro M. Bruni	L. DuFour
<b>STAFF:</b>	D. Petersson A. Kohler L. Bruni	S. Ford C. Fairbrother M. Ceglie	R. Rushworth A. Borrelli A. Archibald
<b>GUESTS</b>	M. Marinovich, KPMG	A. Malo, Debrina	
<b>ABSENT:</b>	P. Christian M. Nadeau, CAO	S. Hollingsworth	D. Edgar

**1. CALL TO ORDER** AT 4:30 pm by L. Dufour, Board Chair

**2. APPROVAL OF AGENDA**

**Resolution #20-011**

Moved By: K. Lamming

Seconded By: R. Niro

2.1 **“BE IT RESOLVED THAT the Agenda for February 20, 2020 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”**

**CARRIED**

Agenda Item 6.3 will be deferred

**3. DECLARATIONS OF PECUNIARY INTEREST**  
NONE

**4. APPROVAL OF PREVIOUS MINUTES**

**Resolution #20-012**

Moved By: J. Gawne

Seconded By: K. Lamming

- 4.1 “**BE IT RESOLVED THAT** the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated January 16, 2020 be adopted as recorded.”  
**CARRIED**

**6. MANAGER REPORTS**

**CORPORATE SERVICES**

**Auditors Presentation**

M. Marinovich reviewed presentation

**Resolution #20-013**

Moved By: J. Gawne

Seconded By: M. Bruni

- 6.1 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept KPMG’s Audit Planning Report for the year ending December 31, 2019 as information”.  
**CARRIED**

**CAO**

**Resolution #20-014**

Moved By: K. Lamming

Seconded By: J. Gawne

- 6.2 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Annual Review Report of the Chief Administrative Officer as information.”  
**CARRIED**

## **EARLY YEARS**

### **Resolution #20-015**

Moved By: K. Lamming

Seconded By:

- 6.3 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Before and After School Program report of the Director of Early Years Services as information.”

**DEFERRED**

### **Resolution #20-016**

Moved By: J. Gawne

Seconded By: R. Niro

- 6.4 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Labour Disruption Update report of the Director of Early Years Services as information.”

**CARRIED**

### **Resolution #20-017**

Moved By: M. Bruni

Seconded By: R. Niro

- 6.5 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Ontario Tax Credit report of the Director of Early Years Services as information.”

**CARRIED**

## **ONTARIO WORKS**

### **Resolution #20-018**

Moved By: K. Lamming

Seconded By: J. Gawne

- 6.6 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Ontario Works Ministerial Priorities 2020 report of the Director of Income and Employment Supports as information.”

**CARRIED**

**Resolution #20-019**

Moved By: K. Lamming

Seconded By: M. Bruni

- 6.7 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Personal Support Work (PSW) Training Funding Report of the Ontario Works Innovation Services Manager and request that the Northeast Local Health Integration Network (NELHIN) approve \$162,700 in funding to train Ontario Works recipients as Personal Support Workers.”

**CARRIED**

**HOUSING**

**Resolution #20-020**

Moved By: K. Lamming

Seconded By: M. Bruni

- 6.8 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Reaching Home Community Plan Report of the Housing and Homelessness Supervisor as information.”

**CARRIED**

**PARAMEDIC SERVICES**

**Resolution #20-021**

Moved By: M. Bruni

Seconded By: J. Gawne

- 6.9 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 20, 2020 Garden River Base Lease Report of the Chief of Paramedic Services and enter into a 10 year lease agreement with Garden River First Nation for the paramedic base located at 33 Shingwauk Street, Garden River, Ontario as outlined in the report.”

**CARRIED**



## **7. ADMINISTRATION**

### **Resolution #20-022**

Moved By: R. Niro

Seconded By: M. Bruni

- 7.1 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board now enter into closed session for labour relations purposes."

**CARRIED** Entered into closed session at 5:08 PM

### **Resolution #20-023**

Moved By: M. Bruni

Seconded By: J. Gawne

- 7.2 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board now returns to open session."

**CARRIED** Returned to open session at 5:40 PM

## **8. CORRESPONDENCE**

- 8.1 Correspondence dated February 4, 2020 received from the Soo Greyhounds requesting that paramedic services resume under the previous contract of January 2020.

## **9. OTHER BUSINESS / NEW BUSINESS**

## **10. ADJOURNMENT**

### **Resolution #20-024**

Moved By: J. Gawne

Seconded By: M. Bruni

- 10.1 "BE IT RESOLVED THAT we do now adjourn."

**CARRIED** Meeting adjourned at 5:41 PM

## **NEXT REGULAR BOARD MEETING**

Thursday, March 19, 2020 4:30 PM  
390 Bay Street, Suite 405



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Jeff Barban

**DATE:** March 19, 2020

**RE:** Ontario Transfer Payment Agreement for Canada-Ontario Housing Benefit Program (COHB)

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### RECOMMENDATION

It is recommended the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) enter into an Ontario Transfer Payment Agreement for Canada-Ontario Housing Benefit Program to access the allocated funding and write a letter to MMAH Ontario seeking a full application cost recovery basis be provided.

### BACKGROUND INFORMATION

The Canada-Ontario Housing Benefit Program (COHB) is a joint-funded program introduced by the Federal and Provincial government through the National Housing Strategy Multilateral framework.

The COHB will provide service managers funding to be used for a portable housing benefit (PHB) program. Funding will be paid directly to low-income households that are either currently on, or eligible to be on a waitlist for subsidized housing.

The PHB subsidy is calculated annually using 80% of the Average Market Rent (AMR) for the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) service area and 30% of the Adjusted Family Net Income (AFNI) for the household.

The province of Ontario will deliver the COHB. Eligibility will be verified through the Ministry of Finance who will also issue payment(s) directly to the eligible household. Any inquiries will be handled through Service Ontario which will operate a call centre for household inquires and reporting. The program will launch effective April 2020 and end no sooner than March 31, 2029.

A copy of the Ontario Transfer Payment Agreement for Canada-Ontario Housing Benefit Program is attached.

### **SUMMARY/OVERVIEW**

Under COHB, the responsibility of Housing Services will be to identify and select eligible households for the COHB. Interested candidates will also receive assistance from Housing Services to submit to the Ministry of Finance.

A summary of the COHB program and its benefits include:

- Assisting households with their first and last month's rent assistance in addition to a monthly rental subsidy.
- Adjustment in benefit amounts may be applied in-year under select circumstances such as changes in household composition or decrease of at least 20% in household income.
- Housing Services will be allocated administration costs of up to \$250.00 per approved household, up to a maximum of 5% of the annual planning allocation.
- This program replaces the current Portable Housing Benefit – Special Priority Policy (PHB-SPP). Participants in this program will continue support from the province in addition to allocated COHB amounts.

The following amounts are committed through the COHB to assist households approved in the DSSMSSAB service area for the first two (2) fiscal years:

<b>Year</b>	<b>Allocation</b>	<b>Approximate # of Households</b>
2020-2021	\$154,167	27*
2021-2022	\$202,005	36*

Estimates are based on the average monthly costs of current DSSMSSAB PHB participants.

Sample program guidelines and application forms have been released with approved copies scheduled to be available prior to April 1, 2020.

### **STRATEGIC PLAN IMPACT**

COHB funding has the ability to have meaningful community impact under the strategic area of innovation.

### **FINANCIAL IMPLICATIONS**

The only financial cost associated with the program is the shortfall of administration cost reimbursement of at least \$49.00 per application. A cost analysis conducted by Housing Services indicates that the actual cost for Housing Services to process each application is approximately \$299.90. The Housing Services management team will continue to work towards streamlining this program to reduce administrative costs.

The Chief Administrative Officer has been made aware of the shortfall and is addressing this issue with the Province and seeking increased application fee. It is also

RE: Ontario Transfer Payment Agreement for Canada-Ontario Housing Benefit Program (COHB)

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recommended the Board communicate directly with MMAH seeking full reimbursement of costs.

**CONCLUSION**

The COHB will provide additional affordable housing options to households in our community in addition to improving housing outcomes for many of the households on the Subsidized Housing Waitlist, all of which support the DSSAB's 10-year Housing and Homelessness Plan.

Respectfully submitted,

Approved by:



Jeff Barban  
Director Housing Services

Mike Nadeau  
Chief Administrative Officer



# Social Services

District of Sault Ste. Marie Social Services

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Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Jeff Barban

**DATE:** March 19, 2020

**RE:** 2020-2021 Community Homelessness Prevention Initiative Investment Plan

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### RECOMMENDATION

It is recommended the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the Community Homelessness Prevention Initiative (CHPI) Investment Plan for the period of April 1, 2020 to March 31, 2021 as recommended by the Director of Housing Services.

### BACKGROUND INFORMATION

CHPI was introduced by the Ontario government to prevent, address and reduce homelessness by improving access to adequate, suitable and affordable housing linked to flexible support services based on people's needs. On April 17, 2019 the DSSMSSAB was advised by letter from the Minister of Municipal Affairs and Housing the allocated CHPI funding for 2020-2021 for our service manager area totals \$1,495,440.00 upon provincial budget approval.

DATE: March 19, 2020

**SUMMARY/OVERVIEW**

Recommended CHPI funding allocations for 2020/21:

Service Category	Agency	2019/20	2020/21
<b>Emergency Shelter Solutions</b>	Vincent Place Men's Shelter	\$ 179,400	\$199,532
	Pauline's Place Youth Shelter	\$ 270,300	\$294,880
<b>Homelessness Prevention Services</b>	Accessible Shelter Costs – Housing Programs	\$6,000	\$ 5,000
	United Way – Housing Stability Bank	\$200,000	\$160,000
	United Way Housing Stability Bank Intake Worker	\$0.00	\$ 35,000
	Ontario Works – Housing Stability Bank	\$115,000	\$115,000
	Housing Programs - Rent Bank ( emergency)	\$50,000	\$ 35,000
	John Howard Society (JHS) Housing Stability Bank Workers (2)	\$160,438	\$163,650
	Urgent Homeless Moving Costs	\$4,000	\$ 2,728
<b>Services and Supports</b>	Housing Programs Tenant Support Worker	\$94,900	\$94,900
	John Howard Society (1.5 positions)	\$139,370	\$142,200
	Algoma Public Health Community Mental Health Program (1 position)	\$97,000	\$0.00
	Algoma Public Health Community Rehab Position 137 Albert (.5 position)	\$37,500	\$0,00
	Canadian Mental Health Association (1 position)	\$0.00	\$199,500
<b>Program Administration</b>	DSSMSSAB	\$83,049	\$ 83,050
<b>Program Allocation</b>		<b>\$1,436,957</b>	<b>1,495,440</b>

**STRATEGIC PLAN IMPACT**

The proposed CHPI investment plan aligns with the pillar of Service Delivery. CHPI funds are used by the DSSMSSAB to address the local homelessness prevention system and allow for our organization in addition to community partners to provide service excellence and continue community awareness.

**FINANCIAL IMPLICATIONS**

There are no net financial implications to the DSSMSSAB as CHPI is 100% provincially funded.

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**CONCLUSION**

The allocation amount for 2020-2021 was developed in accordance program guidelines published by the Ministry of Municipal Affairs & Housing. Funding through this program will continue to support Social Services' 10 Year Housing and Homelessness Plan. The extra funding received will provide additional support towards our two (2) homelessness shelters.

The Homelessness Prevention Team which is comprised of CHPI funded organizations, will continue to be the backbone of the housing and homelessness system by providing those in need with supports and services as well as those housed under Housing Services' Urgent Homeless waitlist category.

In 2020-2021, Housing Services will be focusing on several key areas that have been outlined in the 5 Year Housing and Homelessness Plan Update, including:

- 1) Enhancing housing support services for homeless individuals – further support will be provided in both emergency shelters with the services of a mental health worker. This will assist in the rapid exit out of shelter and into stable housing.
- 2) The Development of a Performance Management Framework – this formalized framework will complement the work currently being done on a weekly basis with the Homelessness Prevention Team. This framework will promote standards of care, quality policies and the measurement of key performance indicators that will assist members of the team towards a consistent and more accountable service delivery. This work will be an expansion on our current Urgent Homeless policy document.

Respectfully submitted,



Jeff Barban  
Director Housing Services

Approved by:



Mike Nadeau  
Chief Administrative Officer



# Social Services

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## BOARD REPORT

**AUTHOR:** Jeff Barban

**DATE:** March 19, 2020

**RE:** Legislative Changes Affecting Rent-Geared-to-Income (RGI) Rent Calculations

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### RECOMMENDATION

Housing Services recommends implementing the rent changes outlined below in conjunction with O. Reg 298/01 on July 1, 2020.

### BACKGROUND INFORMATION

In April 2019, the provincial government released the Community Housing Renewal Strategy. The province will be making system changes to simplify complex rules and regulations for households receiving a rent-geared-to-income rent subsidy. These changes will amend the Housing Services Act (HSA) O.Reg 367/11 and will introduce a new Ontario Regulation, O.Reg. 316/19.

Currently Housing Services calculates rent for households receiving Ontario Works, Ontario Disability Support Program and seniors' income once a year and all other households are calculated every six (6) months.

### SUMMARY/OVERVIEW

The pending changes to the Housing Services Act take effect July 1, 2020, with Service Managers having the option to implement changes no later than July 1, 2021.

The introduction of O. Reg. 316/19 will revoke and replace O. Reg. 298/01: Determination of Rent-Geared-to-Income.

O.Reg 316/19 will:

- Simplify the rent-geared-to-income (RGI) calculation
- Use the net income of household members to calculate rent
- Review RGI rents only once every 12 months
- Allow for a mid-year review under specific circumstances



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- Exempt the income of household members in full-time studies
- Simplify employment deductions
- Require household members to file income tax returns annually
- Increase the time RGI households can pay a market rate before becoming ineligible for RGI assistance from 12 to 24 months
- Align portable housing benefit rules with new RGI rules.

New rent-geared-to-income rent will be calculated by taking 30% of the annual adjusted family net income (AFNI) divided by 12 months. Rent will then have adjustments made such as utility charges or allowances. Rents for households receiving social assistance benefits would be calculated using rent scales.

The new calculations are far less cumbersome when compared to the outgoing O. Reg. 298/01. Rents under this act were calculated monthly at a rate of 30% of a household's gross income, and subject to many income-reporting rules.

### **STRATEGIC PLAN IMPACT**

The legislative changes will affect the **Service Delivery** pillar of the strategic plan. The changes to the Regulations will have an immediate impact to the client. This will continue to expand on our efforts to decrease the amount of reporting required to the client and will lessen the administrative burden on staff, as rent will now be calculated on an annual basis.

### **FINANCIAL IMPLICATIONS**

It is difficult to estimate revenues for rent-geared-to-income households based on each household's circumstances in addition to fluctuations related to vacancy and turnover.

With the initial change of moving rent calculations from a monthly period to semi-annual, there was little to no revenue loss experienced by all housing providers. However, financial modelling on the new regulations indicate a potential total loss of \$20,000 for all social housing providers which will potentially affect the DSSMSSAB by way of additional subsidy expenses.

It is also worth noting that a reduction in the administrative costs may be associated with program delivery due to the simplification of the RGI program which could see potential savings in excess of \$20,000. This will allow housing staff to focus on collection of arrears and maintenance charges, which will offset the potential loss faced from the new rent calculations.

### **CONCLUSION**

Changes to the Housing Services Act are predicted to have a positive and immediate impact on both our staff and tenants. Benefits include less administrative burden on staff and a simplified RGI program for tenants. Tenants who start working or secure a new job within the calculation period will be able to retain more earnings until the next rent

RE: Legislative Changes Affecting Rent-Geared-to-Income (RGI) Rent Calculations

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calculation. These changes will allow Housing Services to redirect additional resources to focus on building stronger, vibrant housing communities that tenants are proud to call home.

Respectfully submitted,



Jeff Barban  
Director Housing Services

Approved by:



Mike Nadeau  
Chief Administrative Officer



# Social Services

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Conseil d'Administration des Services du District Sault Ste. Marie

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## BOARD REPORT

**AUTHOR:** Elysha Archibald

**DATE:** March 19, 2020

**RE:** Overview of By-Name List and Coordinated Access

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### RECOMMENDATION

Submitted information purpose only.

### BACKGROUND INFORMATION

The District of Sault Ste. Marie Administration Board (DSSMSSAB) has signed an agreement with Employment and Skills Development Canada under the Reaching Home Program to participate in Canada's goal of ending chronic homelessness.

Reaching Home is a community-based program aimed at preventing and reducing homelessness across Canada. The program supports the goals of the National Housing Strategy to support the most vulnerable Canadians in maintaining safe, stable and affordable housing and to reduce chronic homelessness\* nationally by 50%. To meet this goal, all designated communities receiving Reaching Home funding must have a "Coordinated Access" system in place by March 31, 2022.

*\*Chronic homelessness is defined as anyone who is without shelter for 6 + months.*

### SUMMARY/OVERVIEW

The DSSMSSAB hired a Housing and Homelessness Supervisor in 2019 who is also responsible to implement Coordinated Access and a By-Name List system in the community. The Canadian Alliance to End Homelessness (CAEH) best describes a Coordinated Access system:

*[A Coordinated Access System is] "an essential element of any effort to prevent and end homelessness.*

*Coordinated access systems are designed to streamline the process for people experiencing homelessness to access the housing and support services needed to permanently end their homelessness.*

*By standardizing the intake and assessment process, sharing information in real-time within a community, adopting uniform prioritization policies and coordinating referral processes, coordinated access systems connect people to the right housing and supports as efficiently as possible based on their preferences and level of need. This ensures communities get the most out of limited resources and we can more rapidly and effectively prevent and end homelessness for those in greatest need.”*

Source: <https://caeh.ca/cas/>

A By-Name List is a real time list of all people experiencing homelessness in our community. It includes a robust set of data points that support the coordinated access system and prioritizes housing needs. The list tracks all inflow and outflow of the local shelter / homeless system. Regardless of consent to be on this list, all known individuals experiencing homelessness are still tracked on a by-name list by the use of identifying factors and flags that they have not given consent.

With the assistance of Built for Zero Canada (BFZ), the By-Name List has been implemented and used locally since November 2019. Monthly data is scored by BFZ and acts as a baseline to assist in measuring improvements towards a quality By-Name List (Quality is defined as meeting 10/10 on the By-Name List Scorecard, a sign that a community has established functional zero). Data for the By-Name List is being collected by St Vincent’s Place Men’s Shelter, Pauline’s Place Women, Youth and Family Shelter, and the Homelessness Prevention Team. There are future plans to have the Indigenous Friendship Center join as an access point as well.

A by-name list has four measurement outcomes. These outcomes have a goal of each reaching a 50% reduction. Data from each outcome has been collected as of November 2019 and will take at least (6) months to ensure the data being collected is an accurate depiction of what is happening in community related to homelessness.

The outcomes are:

1. A reduction of Chronic Homelessness in the community
2. Reducing overall homelessness in the community, including homelessness for those who identify as Indigenous
3. Reduction of new inflow into homelessness
4. Reduction of those who return to homelessness

These outcomes are in line with our 10-year Housing and Homelessness Plan. By having a quality By-Name List we will be able to accurately capture the four outcomes.

### STRATEGIC PLAN IMPACT

The goal to end chronic homelessness is in line with our mission, vision and values. Coordinated Access is an initiative that works to streamline services and provide service excellence within the community.

### FINANCIAL IMPLICATIONS

There are no financial costs to the DSSMSSAB. However, the DSSMSSAB has entered into a five year funding agreement with the Government of Canada totaling \$1,521,623.00 to deliver the Reaching Home program.

The Community Advisory Board has approved a detailed budget of these funds for 2019-2024. Reaching Home provides program guidelines and has provided a detailed list of eligible activities and expenses.

Reaching Home 2019-2020 Approved Budget (As of April 2019)						
Agency	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Total
Housing & Homelessness Supervisor	\$81,874	\$85,771	\$89,664	\$93,563	\$97,453	\$448,325
Training	\$11,627	\$10,000	\$10,992	\$10,000.00	\$10,000.00	\$52,619
John Howard Society (JHS) Shelter Diversion	\$70,000	\$72,800	\$74,256	\$75,741	\$77,255	\$370,052
JHS Intensive Housing Based Case Manager	\$51,200	\$53,248	\$54,313	\$55,399	\$56,506	\$270,666
Ontario Aboriginal Housing Services	\$52,000	\$54,080	\$55,162	\$56,265	\$57,390	\$274,897
Administration	\$29,633	\$10,435	\$31,598	\$20,517	\$12,881	\$105,064
<b>Subtotal</b>	<b>\$296,334</b>	<b>\$286,334</b>	<b>\$315,985</b>	<b>\$311,485</b>	<b>\$311,485</b>	<b>\$1,521,623</b>
Funding (Reaching Home)	\$225,154	\$225,154	\$254,805	\$254,805	\$254,805	\$1,214,723
Funding (Community Capacity & Innovation Fund)	\$71,180	\$61,180	\$61,180	\$56,680	\$56,680	\$306,900
<b>Total Received</b>	<b>\$296,334</b>	<b>\$286,334</b>	<b>\$315,985</b>	<b>\$311,485</b>	<b>\$311,485</b>	<b>\$1,521,623</b>
Balance Remaining	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

- 2020-2024 recommended

### CONCLUSION

Using outcome-based approaches to end homelessness will align with the DSSMSSAB's goal to end Chronic Homelessness by 2024 and will align our practices with those used throughout Canada and the United States.

RE: Overview of By-Name List and Coordinated Access

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Page 4

DATE: March 19, 2020

The introduction of Coordinated Access and a By-Name List gives the DSSMSSAB the ability to track homelessness data in real time and ensures our homeless population is receiving the proper supports and services they require.

Respectfully submitted,

Approved by:



Jeff Barban  
Housing & Homelessness Supervisor

Mike Nadeau  
Chief Administrative Officer



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Elysha Cuglietta

**DATE:** March 19, 2020

**RE:** 2020 Point-in-Time

---

### RECOMMENDATION

To provide members of the Board information regarding the Point in Time (PiT) Count that is schedule to take place in Sault Ste. Marie on April 28, 2020.

### BACKGROUND INFORMATION

Between March 1 and April 30, 2020, communities across the country will be participating in a national Point in Time Count. This will be Sault Ste. Marie's 3<sup>rd</sup> PiT Count. The first count took place in 2016 with 32 communities participating, second in 2018 with 61 communities participating and our third will be on April 28, 2020.

A Point-in-Time Count is a one-day snapshot of homelessness in each community that contributes to a national picture and advance the knowledge on homelessness. It provides a community-wide measure of homelessness, identifying service needs and informing plans to prevent and reduce homelessness. When completed over subsequent years, it can also be used to track changes in the homeless population over time and measure progress in reducing it.

### SUMMARY/OVERVIEW

The project is designed to have participating communities across Canada use similar methodologies and similar questions in administering a PiT count. The count is to be conducted around the same time of year across Canada, with the assumption that a national picture of homelessness will emerge.

Sault Ste. Marie's Point-In-Time Count will be held on April 28, 2020 8:00 am- 2:00 pm. The time frame has been extended for 2020 in order to ensure we capture as many individuals as possible. A Point-In-Time committee has been formed and over 50 volunteers from various agencies and organizations will be involved. There will be three magnet events hosted by the Soup Kitchen Community Centre, the Indigenous Friendship

Centre and Vincent Place. These magnet events will provide a hot meal as well as ensuring surveys will be conducted with individuals who wish to participate.

The information gathered would assist the Social Services Department in determining the measuring outcomes and the strategic directions of the District of Sault Ste. Marie Social Service Administration Board's 10 year Housing and Homelessness plan.

**STRATEGIC PLAN IMPACT**

The goal to end chronic homelessness is in line with our mission, vision and values. Coordinated Access is a perfect example of how to streamline services and provide service excellence.

**FINANCIAL IMPLICATIONS**

There will be no financial implications. The PIT Count is funded through the Federal Government Reaching Home Canada funds.

**CONCLUSION**

Housing Services continues to work towards eliminating chronic homelessness. The 2020 PIT count is the third count conducted over a six (6) year span providing data to guide our efforts .

The implementation of a By-Name List (BNL) will ultimately eliminate the need for future Point –in Time Counts since the BNL list will provide real time data for the number of individuals experiencing homelessness in our community on a daily basis.

Respectfully submitted,

Approved by:



Jeff Barban  
Director of Corporate Services

Mike Nadeau  
Chief Administrative Officer





# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Mike Nadeau

**DATE:** March 19, 2020

**RE:** Child Care Funding Formula Review

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### RECOMMENDATION

The District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) call upon the Minister of Education to address the funding inequities created by the current funding model for Northern Ontario and further that the Ministry of Education adopt the use of the [Low-Income Measure After Tax \(LIM-AT\)](#) instead of the current [Low-Income Cut-Off After Tax \(LICO-AT\)](#) to more accurately reflect the level of poverty faced by families in Ontario.

### BACKGROUND INFORMATION

In 2013 the Ministry of Education (MED) implemented a new Child Care Funding Formula that uses Stats Can data for a variety of measures. As a result, the DSSMSSAB experienced an annual reduction in funding that was in excess of \$800,000. Although we are currently above our 2013 childcare funding allocation, this is the result of increased Ministry funding that has been allocated across Ontario. The funding flaws created in the 2013 funding formula have not been addressed and continue to negatively impact northern Ontario and the DSSMSSAB. The current funding formula uses a variety of data elements to calculate a Service Manger's annual childcare funding allocation.

In 2019 MED announced it was conducting a review of the current funding formula. At that time, the CAO engaged the Sault Ste. Marie Innovation Centre (SSMIC) to conduct a detailed analysis of the current MED funding formula and identify any concerns or data elements that negatively impact the DSSMSSAB and northern Ontario.

## **SUMMARY/OVERVIEW**

There were significant questions and concerns brought forward from SSMIC that remain unresolved:

### **Indigenous Component Data Element:**

MED's current model uses the data element Indigenous Ancestry in the calculation rather than the more commonly used Indigenous Identity. 24.6% of residents in northern Ontario reported to have Indigenous Ancestry vs 31.2% of residents identifying as Indigenous. It is understood that community members who identify as Indigenous are more apt to seek Indigenous based services vs a community member who reports to have Indigenous ancestry. In Algoma 3.2% of citizens report having Indigenous Ancestry vs. 4.1% reporting Indigenous Identity.

### **Cost of Living Component:**

The current funding formula uses a cut-off for communities with a total population greater than 125,000. The DSSMSSAB, and all DSSABs except Thunder Bay, do not have a population greater than 125,000 and are not accurately reflected in this data element. The Cost of Living component would fail to consider the affordability of basic needs in northern Ontario communities where populations do not meet this threshold.

Again, the only community in the north that meets the 125,000 population threshold is Greater Sudbury. However, the cost of living and needs in northern municipalities such as Sault Ste. Marie, North Bay and Timmins are similar to Greater Sudbury. While housing prices and real estate may be lower in northern Ontario compared to areas in southern Ontario, housing is only part of the cost of living equation. For example, the cost of food, gasoline, heating/utilities, internet, etc. are typically higher in the north than in the south.

### **Low Income Calculation:**

Canada uses three low-income measures: LICO, LIM and a Market Basket Measure (MBM). LICO's drawback is that it does not factor in cost of living in different places. For example, people in the rural north typically have higher heating costs, gas costs, food costs, transportation costs, than those in the rural south, etc. This can make things difficult when comparing poverty levels in different regions. It tends to understate poverty in the north.

Currently the MEDU formula uses LICO as a data element to provide additional funding for low-income families based on LICO data from Statistics Canada.

Prevalence of Low Income by Age Group (2016)	Algoma District LIM-AT	Ontario LIM-AT	Algoma District LICO-AT	Ontario LICO-AT
Prevalence of low income (%)	16.2	14.4	7.3	9.8
0 to 17 years (%)	21.8	18.4	8.7	11.5
<b>0 to 5 years (%)</b>	<b>25.4</b>	<b>19.8</b>	<b>11.4</b>	<b>12.3</b>
6 to 17 years (%)	20.1	17.8	7.4	11.1

Low-income data for northern Ontario

	Prevalence of LIM-AT	Prevalence of LICO-AT
Algoma Census Division	16.2%	7.3%
Cochrane Census Division	14.2%	5.1%
Greater Sudbury	12.8%	7.0%
Kenora Census Division	11.0%	4.3%
Manitoulin Census Division	14.8%	4.3%
Sudbury Census Division	14.3%	4.3%
Parry Sound Census Division	15.1%	4.5%
Rainy River Census Division	13.7%	5.0%
Thunder Bay Census Division	13.8%	7.5%
Timiskaming Census Division	17.5%	6.2%
Ontario	14.4%	9.8%
Toronto Census Division	20.2%	17.4%

**STRATEGIC PLAN IMPACT**

Reduced financial resources significantly impact the organization's ability achieve its strategic plan

**FINANCIAL IMPLICATIONS**

There are no net financial implications to the DSSMSSAB.

**CONCLUSION**

Northern Ontario experiences significant barriers and challenges to ensure that every child has equitable access to childcare and children's health supports. The recommendations found in this report will significantly benefit the community as a whole.

Respectfully submitted,



Mike Nadeau  
Chief Administrative Officer



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Robert Rushworth

**DATE:** March 19, 2020

**RE:** 2019 Response Time Results Submission

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### RECOMMENDATION

It is recommended that the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept and approve the 2019 Response Time Performance results.

### BACKGROUND INFORMATION

Response Time Performance Plans are an annual requirement by the Ministry of Health. These plans are set by all provincial ambulance services to project their desired time to respond and arrive to the various levels of patient needs. The result from the previous calendar year (2019) are to be reported before March 31 of the following year (2020). Throughout the year the targets are monitored by senior management to ensure goals are met.

Our 2019 plan remained unchanged from the 2018 approved plan that was developed and amended based on input and review by APEXPRO Consulting Inc.

### SUMMARY/OVERVIEW

The Response Time Performance Plan for 2019 was approved by the Board and submitted to the Ministry of Health in 2018. The required reporting includes the data presented in the table below and is shared on the Ministry of Health public website annually.

The following table outlines the goals for each CTAS (patient severity) as a time to arrive on scene and a percentage of time we plan to achieve that goal. The final column is the actual percentage we met our target time.

2019 Response Time Performance

Type of Call by CTAS	Goal: Arrival on scene target (minutes)	Goal: Percent of calls meeting target	Percent of 2019 calls meeting the goals
Arrest (SCA)	6	60	65.3
1 Resuscitation	8	75	80.8
2 Emergent	10	80	84.8
3 Urgent	15	80	94.6
4 Less Urgent	20	80	97.9
5 Non Urgent	30	80	99.4

**STRATEGIC PLAN IMPACT**

There are no direct ties to the strategic plan, these legislated performance plans and subsequent results are posted to the public by the Ministry of Health

**FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

**CONCLUSION**

Response Time Performance Plans are a standardized provincial measurement against delivery agent developed targets. Response time results are only one measurement and, unto themselves, is not a strong indicator of operational performance or efficiency. The paramedic service continues to meet the goals the Board has approved.

Respectfully submitted,

Approved by:



Robert Rushworth  
Chief Paramedic Services

Mike Nadeau  
Chief Administrative Officer



# Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



## BOARD REPORT

**AUTHOR:** Robert Rushworth

**DATE:** March 19, 2020

**RE:** Emergency Health Services Modernization Consultations

---

### RECOMMENDATION

That the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) accept the following as information regarding the provincial consultations on Emergency Health Services (EHS) and Public Health modernization.

### BACKGROUND INFORMATION

As part of the 2019 Provincial budget announcement in April of that year, the Government announced a number of initiatives. Included, were direct actions designed to address health care spending through system transformation.

In October of 2019, the Ministry of Health announced the appointment of Jim Pine, the Chief Administrative Officer (CAO) for Hastings County was appointed to lead the panel, and was joined by Allison Blair, the Assistant Deputy Minister of Health.

In November of 2019 Discussion Papers were released for Emergency Health Services (EHS). During the December meeting, Board members were briefed on these documents. As shared, these documents focused modernization efforts on more specific areas of consideration. The EHS Discussion Paper identified antiquated dispatch technologies, ambulance offload delays, coordination among system partners, need for innovation and health equity.

The Special Advisor, and the ADM assigned to this project have both stated clearly that the modernization concepts have been reset, and the consolidation plans no longer are fixed results.

### SUMMARY/OVERVIEW

On February 6th a consultation session was held in Toronto, and was attended by the Board CAO and the Chief of Paramedic Services. The OAPC organized session focused

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DATE: March 19, 2020

on EHS and on municipal considerations. EHS matters brought forward included our local concerns; non-urgent inter-facility transfers, hallway medicine and off loading delays, urgent and emergency inter-facility transportation, and lack of funding equality for Northern Ontario.

### **STRATEGIC PLAN IMPACT**

Until the consultation phase is completed at the end of March we will not know the direction the government will take but the messages heard from across the province were consistent on putting patients first and improving access to timely care and overhauling the dispatching system.

### **FINANCIAL IMPLICATIONS**

The fixed costs associated with delivery of Paramedic Services across Ontario are impacted by a variety of factors, but specific factors in Northern Ontario are related to geography and population density. Paramedic Service delivery must be designed to ensure response coverage based upon a geographic determination, resulting on a fixed cost to the organization.

Firstly, provincial funding of Paramedic Services should include factors related to rural and Northern Ontario. Secondly, the Ministry of Health should implement program funding specifically to address the impact of both non-urgent inter-facility transfers and urgent/emergent transfers directly related to the regionalization of health care.

The decision to provincially fund land ambulance services at a rate of 50% did not take into consideration the above captured challenges, nor the available municipal tax base, including current value assessment modeling. As such, municipal funding costs for Paramedic Services are relatively higher in Northern Ontario. A northern funding design should be considered to address these factors.

### **CONCLUSION**

The Provincial Government has committed to introducing a program focused on modernization of both EHS and Public Health. This process is still in its consultation phase, and the Ministry has committed to obtaining and sharing any and all concepts that would lend themselves to a process where system modernization would be a goal.

Respectfully submitted,



Robert Rushworth  
Chief Paramedic Services

Approved by:



Mike Nadeau  
Chief Administrative Officer



RE: Emergency Health Services Modernization Consultations

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DATE: March 19, 2020

OFFICE OF THE MAYOR



CORPORATION OF THE  
CITY OF SAULT STE. MARIE

February 25, 2020

RECEIVED

MAR - 4 2020

Board of Directors  
District of SSM Social Services Administration Board  
P.O. Box 277, 390 Bay Street  
Sault Ste. Marie, ON P6A 5L8

Attention: Luke Dufour, Board Chair

Board Members:

Please find attached a resolution passed by Sault Ste. Marie City Council at our meeting of February 24<sup>th</sup>, 2020.

While we appreciate that we may not have the jurisdiction to determine your agency's budget, we all need to be mindful of our respective impact on the municipal tax levy. City Council has worked hard to minimize increases to the municipal levy and we do not want to see those efforts defeated by provincial cuts and/or downloads. Taking this year as an example, local and levy boards represented 55.5% of the levy increase (1.89% of 3.31%). Your support and cooperation in this regard is important, respectfully requested and appreciated.

Please let me know if you would like to discuss this matter or attached resolution further. I would be happy to make myself available.

Sincerely,

Christian C. Provenzano, B.A., LL.B., LL.M

Attachment



**CITY COUNCIL RESOLUTION**

**Agenda Number:** 8.2  
**Title:** Levy Board Budgets  
**Date:** Monday, February 24, 2020

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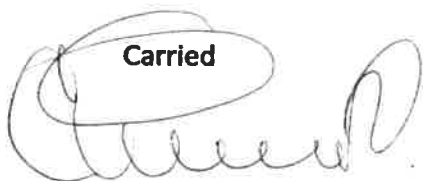
**Moved by:** Councillor M. Shoemaker  
**Seconded by:** Councillor C. Gardi

Whereas as a result of 2020 budget deliberations, the tax increase for residents was 3.31%; and

Whereas of the 3.31% total tax increase, 1.47% was a result of increases to municipal services and 1.84% was a result of increases to shared municipal and provincial services (levy and local boards); and

Whereas a significant portion of the 1.84% increase (levy and local boards) is a result of provincial budget cuts and downloading or unilateral provincial changes to funding formulas;

Now Therefore Be It Resolved that in future budget years, when provincial decisions would result in an increase to municipal taxes, that outside levy and local boards be requested to bring forward two scenarios, one, their recommended budget, and two, what spending cuts would be necessary in order to accommodate the provincial decisions.

**Carried**  


**Tied, Defeated**

**Defeated**

**Officially Read and Not Dealt With / Postponed**

---

Christian Provenzano

**Ministry of Labour,  
Training and Skills  
Development**

Office of the Minister

400 University Avenue  
14<sup>th</sup> Floor  
Toronto ON M7A 1T7  
Tel: 416 326-7600

**FEB 05 2020**

**Ministère du Travail, de la  
Formation et du Développement  
des compétences**

Bureau du ministre

400, avenue University  
14<sup>e</sup> étage  
Toronto ON M7A 1T7  
Tél. : 416 326-7600



**RECEIVED**  
**FEB 13 2020**  
*[Handwritten signature]*

Mr. Luke Dufour, Chair  
District of Sault Ste. Marie Social Services Administration Board  
405–390 Bay Street  
PO Box 277  
Sault Ste. Marie, ON P6A 5L8

Dear Mr. Dufour:

It was a pleasure meeting with the delegation from the District of Sault Ste. Marie Social Services Administration Board at the Rural Ontario Municipal Association (ROMA) Conference in Toronto on January 20, 2020. I appreciated receiving your delegation's brief regarding strengthening the local employment system through targeted training initiatives.

Thank you for sharing information about your affordable home ownership initiative. The initiative appears to be an innovative partnership designed to tackle multiple challenges, including supporting people on Ontario Works to get the training and skills they need as well as addressing the challenge of affordable homeownership.

I also appreciated our discussion about employment services transformation. We are at the beginning phase of this exciting work, and I look forward to our continued dialogue about this transformation as it pertains to northern Ontario.

The Ministry of Labour, Training and Skills Development has a variety of continuous intake programs that can assist organizations in workforce planning and development initiatives. For more information on these and other programs, please contact Andrew Irvine, Regional Director, Northern Region, at 705-564-7751 or [andrew.irvine@ontario.ca](mailto:andrew.irvine@ontario.ca).

Our Government for the People is building Ontario's future by putting the people first in every decision that we make. We are dedicated to a thoughtful approach rooted in our core commitments to make Ontario a place to grow and protect what matters most. Once again, it was a pleasure meeting with the delegation. I look forward to working with you in the future and am committed to keeping our dialogue open.

Sincerely,

  
Monte McNaughton  
Minister of Labour, Training and Skills Development

c: Andrew Irvine, Ministry of Labour, Training and Skills Development