



Sault Ste. Marie Housing Corporation

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

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MINUTES

Sault Ste. Marie Housing Corporation Meeting

Thursday, January 17, 2019 @ 4:30 PM

DSSMSAB Board Room, 390 Bay Street, Suite 405

PRESENT:	S. Hollingsworth	J. Gawne	D. Edgar
	K. Lamming (departed at 8:08 PM)		L. DuFour
	R. Niro	M. Bruni	
STAFF:	M. Nadeau	D. Petersson	J. Barban
	A. Kohler	C. Fairbrother	L. Bruni
	A. Borrelli	S. Ford	
ABSENT:	P. Christian		
GUEST	A. Malo, Debrina Group		

1. CALL TO ORDER by CAO at 8:05 PM

2. Election of Executive - Election to be conducted by the Chief Administrative Officer.

- Chairperson
- Vice-Chair
- Secretary
- Treasurer

REFERENCE (2018 Executive)

Chair -S. Hollingsworth; Vice Chair -M. Bruni; Secretary- J. Krmpotich; Treasurer- P. Christian

Resolution #19-001

Moved By: D. Edgar
Seconded By: M. Bruni

- 2.1 “**BE IT RESOLVED THAT** the slate of officers in the positions of Chair, Vice Chair, Secretary, and Treasurer for the 2019 Sault Ste. Marie Housing Corporation executive positions be accepted as elected;

Chairperson - Janet Gawne
Vice-Chair - David Edgar
Secretary - Marchy Bruni
Treasurer - Luke Dufour”

CARRIED

3. APPROVAL OF AGENDA

Resolution #19-002

Moved By: M. Bruni
Seconded By: L. Dufour

- 3.1 “Be it resolved that the Agenda for the January 17, 2019 Sault Ste. Marie Housing Corporation Board meeting be approved as presented.”

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST

NONE

5. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #19-003

Moved By: M. Bruni
Seconded By: S. Hollingsworth

- 5.1 “Be it resolved that the Minutes from the Sault Ste. Marie Housing Corporation Board meeting dated September 20, 2018 be adopted as recorded.”

6. PRESENTATION

6.1 **M. Nadeau, CAO, DSSMSSAB**

Overview of Sault Ste. Marie Housing Corporation organization and structure

7. MANAGER REPORTS

HOUSING SERVICES

Resolution #19-004

Moved By: S. Hollingsworth

Seconded By: D. Edgar

- 7.1 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the recommendation of the tender award committee and award PTC 2018-08 Energy Management System-Multiple apartments to the lowest qualified bidder, Demtroys Technology at a cost of \$234,624.98.”

CARRIED BY E-VOTE October 25 2018

CARRIED

Resolution #19-005

Moved By: M. Bruni

Seconded By: D. Edgar

- 7.2 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the recommendation of the tender award committee and award PTC 2018-19 - Multi-Unit Residential Building Development - 676 Second Line West, Phase 1a – Site Services to the lowest qualified bidder, Avery Construction Ltd., at a cost of \$542,226.10“

CARRIED BY E-VOTE October 25 2018

CARRIED

Resolution #19-006

Moved By: S. Hollingsworth

Seconded By: M. Bruni

- 7.3 **“BE IT RESOLVED THAT** the Sault Ste. Marie Housing Corporation (SSMHC) accept the 2019 Operating Budget report of the Director of Corporate Services as information.”

CARRIED

8. OTHER BUSINESS / NEW BUSINESS

9. ADJOURNMENT

Resolution #19-007

Moved By: D. Edgar

Seconded By: S. Hollingsworth

9.1 "BE IT RESOLVED THAT we do now adjourn"

CARRIED

Meeting Adjourned at 8:13 PM

Next Meeting

Thursday, February 21, 2019 at 4:30 PM

390 Bay Street, Suite 405