

Public Presentations / Guest Speakers

1. Individuals and Interest groups may wish to make presentations to the Board at a Board meeting. These requests must be made to the Executive Assistant to the CAO in writing a minimum of ten (10) business days prior to the Board Meeting.
2. Guest Speakers may be invited to speak to the Board at a Board meeting. Potential Guest Speakers are discussed with the Board Chair or the Chair of a relevant Committee.
3. Copies of Presentations are to be provided at least six (6) business days in advance of the Board Meeting to the Executive Assistant to the CAO. These will be reviewed by the Board Chair and the CAO and distributed by the Executive Assistant to the CAO for comment to the relative staff.
4. Presenters will have a maximum of fifteen minutes to make their presentation. This is to be followed by a question and answer period facilitated by the Board Chair.
5. The presentations will occur at the beginning of the Board meetings.

Approved January 2018