



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD March 27, 2002, 5:20 PM
Civic Centre, Russ Ramsey Boardroom**

PRESENT: W. Pickard D. Edgar N. DelBianco
P. Vaudry D. Jones B. McHale
D. Amaroso L. Turco P. Mick

DSSAB STAFF: K. Streich-Poser S. French

CITY STAFF: D. Overboe A. McRae F. Lake
C. Rosso G. Avery R. Cobean
L. McCoy D. Pauze

MCSS: R. MacKinnon

REGRETS: none

Debbie Amaroso called the meeting to order at 5:15pm.

1. Minutes

- 1.1 Resolution #02-43
Moved by: W. Pickard
Seconded by: P. Vaudry
"Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated February 19, 2002 and February 21, 2002 be adopted as recorded."

Carried

2. Accounts

- 2.1 Resolution #02-44
Moved by: W. Pickard
Seconded by: P. Vaudry
"Be it resolved that the DSSMSSAB Accounts Payable dated
January 31, 2002 in the amount of \$6,500.00
February 7, 2002 in the amount of \$632,850.74
February 14, 2002 in the amount of \$479,431.39
February 21, 2002 in the amount of \$593,088.71
February 28, 2002 in the amount of \$16.00
be passed for payment."

Carried

3. Executive/Finance

3.1 Resolution #02-45

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the verbal report from the Executive/Finance Committee be accepted as information."

Carried

Recommendations from the March 21, 2002 Executive/Finance Committee Meeting:

3.2 Resolution #02-46

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Ontario Works, MCSS 4th Quarter Report for 2001 as information."

Carried

3.3 Resolution #02-47

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Community Child Care, MCSS 4th Quarter Report for 2001 as information."

Carried

3.4 Resolution #02-48A

Moved by: L. Turco

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the 2002 Budget as prepared and submitted by the Financial Manager - Social Services."

Carried

Andrew McRae, Financial Manager thanked Dave Overboe, Lynn McCoy and the program managers for all their patience and help. Andrew also gave recognition to Ida Coccimiglio, Ontario Works for the endless hours of hard work and dedication. Andrew also thanked Jim Crawford, SSM Housing Corporation and his staff for working cooperatively for their integration to the Social Services Financial Department.

On behalf of the Board, Debbie Amaroso thanked Andrew McRae and all of his staff for the work they have done and continue to do.

The Financial Manager guided the board through a review of the 2002 DSSMSSAB Budget.

The Financial Manager highlighted areas of concern for 2001, 2002 and 2003:

2001 Concerns:

- 2001 Cross Border Billings may result in a cost or revenue.
- First Nations Billings – Statistics for this have just been received and billing to MOHLTC will proceed.
- Levy for Territory Without Municipal Organization (TWOMO) - The Province is treating the levy as grant and have not paid the other 50% that is owed. Kim has send letters and emails to MOHLTC and MCSS regarding the outstanding balance. A member of the Board recommended that this item be raised at the next Northern Ontario Service Deliverers Association (NOSDA) meeting.

2002 concerns

- Province of Ontario has implemented balanced budget legislation. It is likely that the Province may pass cuts down through reductions in social services funding to meet their balance budget legislation.
- Ontario Works - Andrew received information yesterday indicating that the Northern Intake Screening Unit (NISU) will be stable. The issue arises when there is an increase to the costs of the NISU since it affects administration at the bottom line. Issues regarding Administration funding from MCSS including Cost per Case with capping.
- Land Ambulance – if the paramedic pay increases are excessive it will have implications to the budget. (We have the lowest paid paramedics in the North).
- Cross Border billings, First Nations billings and the TWOMO levy are concerns for 2002.
- Social Housing - this has been the year of transition; the 2001 capital claw back has started in the 1st quarter.

2003 concerns

- Ontario Works special funding starts to dry up. Questionable if the province will come out with other funding programs if not, the DSSMSSAB may have to change the levy percentage and/or work force adjustment (last resort). Enhancement funding may also reduce due to lower case loads and harder to serve clients who are harder to place and maintain into employment.
- Ontario Disability Support Program costs have been increasing, and will likely continue to increase.
- How will the 5 million dollar in federal funding cuts affect Social Housing over the next five years? Concerns about the Social Housing Benchmarking to come out in late 2002 and what are the financial implications.

Andrew commended the Board and members from City Council for their support towards the Call Centres and highlighted the positive effects they have had for the Ontario Works program. It was noted that the budget is based on an annualized format. There were several questions raised regarding the TWOMO levy and First Nations billing to the Ministry of Health. After clarification and discussion regarding the above issues the Board decided to pass the following resolution.

Resolution #02-48B

Moved by: P. Vaudry

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board send a letter to the Ministry of Health and Long-Term Care requesting that they fulfill their financial commitment to cover 100% of the Land Ambulance costs for the municipal portion for the Territory without Municipal Organization for 2001, as outlined in the *District Social Services Board Administration Board Act.*"

Carried

The resolution will be copied to the offices of Prince Township, the Corporation of the City of Sault Ste. Marie and the Ministry of Community and Social Services.

Report from the Commissioner of Social Services

3.5 Resolution #02-49

Moved by: L. Turco

Seconded by: P. Mick

"Be it resolved that the reports from the Commissioner of Social Services titled, Social Services Budget for March 2002 be accepted as information."

Carried

3.6 Resolution #02-50

Moved by: P. Mick

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the 2002 'Off the Street, Into Shelter' funding of \$1,114.00 to be used by Women In Crisis (Algoma) Inc. to subsidize alternative shelter arrangements when appropriate and to address over-capacity issues as they arise at the shelter".

Carried

Dree Pauze, Community Plan Coordinator summarized the funding proposal recommended for approval. As part of the funding criteria Women in Crisis (Algoma) Inc. will be providing financial and statistical data for funds used.

Additional Report from the Financial Manager of Social Services

3.7 Resolution #02-51

Moved by: P. Mick

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Community Childcare, OW Childcare and Homelessness 2002 Budget Submission as information."

Carried

Report from the Community Plan Coordinator

3.8 Resolution #02-52

Moved by: W. Pickard

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the report for National Child Benefit Supplement (NCBS) report for 2002 as information."

Carried

Dree Pauze highlighted the review process. Florence Lake, Lynn Rosso and Dree Pauze are the members of the review committee. The committee was tasked with spreading funding across a number of requests. To ensure that most request were funded, first time requests were decreased by 30% and previously funded requests were decreased by 20% based on their actuals from the previous year. It is being projected that there will be fewer funds available in the future. It was recognized that Prince Township has expanded their program and the Board offered congratulations to Prince for their success. The Board also thanked Dree and the committee for their hard work on this program.

4. Land Ambulance

4.1 Resolution #02-53

Moved by: W. Pickard

Seconded by: P. Mick

"Be it resolved that the reports from the District of Sault Ste. Marie Emergency Medical Services March 19, 2002 be accepted as information."

Carried

4.2 Resolution #02-54A

Moved by: W. Pickard

Seconded by: D. Jones

"Be it resolved that the verbal report from the Sault Ste. Marie Fire Chief regarding Land Ambulance Transition for March 2002 be accepted as information."

Carried

Lynn McCoy, Fire Chief, gave a verbal summary of the transition to date. Everything is in place and operating well. The Inter-facility Transfer Working Committed has met and have made progress in information sharing. The CACC has invoked the 24-hour policy for booking non-emergency transfers effective March 18, 2002. Recruitment for the Training Manager has been initiated. A tour of the facilities for the Board members will be organized once the EMS operation has been in place for a while. The Sault College Paramedic Training Program has 8 seats and in partnership with the College the EMS Service will provide ride-outs for the students. Lynn thanked the members of the transition committee, in particular, Kim Streich-Poser, Dave Edgar, Andrew McRae and Shannon French for all their assistance in regards to the transfer. There was some discussion regarding the transition and Lynn McCoy ensured the Board that as far as the public is concerned the transition is seamless.

Kim Streich-Poser informed the Board that the new ambulance changed ownership today. The Aweres First Response team is up and running. Some of the inventory that had been identified for disposal has been donated to the Teen Centre. After some discussion it was decided by the Board to pass the following resolution.

Resolution #02-54B

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the transfer of the non-medical surplus equipment from the Land Ambulance

Service, belonging to the DSSMSSAB, to the Sault Ste. Marie Teen Centre, (no cost involved)".

Carried

5. Ontario Works

5.1 Resolution #02-55

Moved by: P. Mick

Seconded by: W. Pickard

"Be it resolved that the report from the Manager of Ontario Works for March 2002 be accepted as information."

Carried

Carl Rosso gave an overview of the report.

6. Social Housing

6.1 Resolution #02-56

Moved by: D. Edgar

Seconded by: P. Mick

"Be it resolved that the report from the Manager of Housing Programs for March 2002 be accepted as information."

Carried

Rick Cobean, Manager of Housing Programs summarized the report.

7. Community Child Care

7.1 Resolution #02-57

Moved by: P. Mick

Seconded by: D. Jones

"Be it resolved that the report from the Manager of Community Child Care for March 2002 be accepted as information."

Carried

Florence Lake, Community Child Care Manger gave an overview of the report.

7.2 Resolution #02-58

Moved by: P. Mick

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the service contract with Sault College of Applied Arts and Technology (Sault College Child Development Centre) for the year 2001."

Carried

Florence forwarded the service contract in October 2001 to Sault College and it had been misplaced. As a result, the contract has been regenerated and is being brought forward to this meeting for approval.

8. Director of Performance Standards

8.1 Resolution #02-59

Moved by: P. Vaudry

Seconded by: P. Mick

"Be it resolved that the report from the Director of Performance Standards for March 2002 be accepted as information."

Carried

Kim Streich-Poser mentioned that the 2000 Annual Report has been circulated to the Board Members. Kim has had discussions with David Overboe regarding holding a workshop for the different social services programs and agencies. This will be discussed further at the next Public Education and Communications Committee meeting.

- 8.2 Resolution #02-60
Moved by: P. Mick
Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the new standing committee structure (Executive, Ontario Works, Community Child Care, Social Housing and Land Ambulance) as proposed by the Director of Performance Standards in response to the Board planning session held on February 19, 2002."

Carried

Kim highlighted the new structure. Included in the Board package was a sample of how the new structure would look. After input from the Board and other staff it was decided that the Board would take a break for June and July from Board Meetings and the new structure would be implemented by September 2002. Initial meetings of the Committees will be set up over the next couple of months.

- 8.3 Resolution #02-61
Moved by: W. Pickard
Seconded by: p. Mick

"Whereas the District of Sault Ste. Marie Social Services Administration Board has provided 2000 and 2001 Provincial Homelessness Initiative Fund (PHIF) funds to the Community Housing Association of Sault Ste. Marie for the Mobile Support Worker program with an extension ending March 31, 2002; and

Whereas the Community Plan on Homelessness has identified Mobile Support Workers as one of the five (5) priorities to address homelessness in this community;

Therefore, be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve \$36,450.00 of the 2002 PHIF funds to support the Community Housing Association of Sault Ste. Marie's Mobile Support Worker program until December 31, 2002."

Carried

Kim highlighted the conditions of ongoing funding of this program and that this program was identified as a priority in the Community Plan on Homelessness supported by the Board.

9. Old Business - none

10. New Business - none

11. Correspondence/Information

- 11.1 Letter dated February 14, 2002 from Gary Champagne, CAO - Manitoulin - Sudbury District Social Services Administration Board addressed to the Minister of MCSS informing the Minister of the resolution that their Board passed in response to correspondence received by MCSS regarding the increase to administrative costs related to the Welfare Fraud Control Measures and the ODSP program.
- 11.2 Letter dated February 18, 2002 from Helene Svetik, Planning and Issues Management Unit, MOHLTC regarding *Public Sector Salary Disclosure Act*, 1996, Disclosures for 2001.
- 11.3 Letter dated February 20, 2002 from Marjorie Wilcox, Manager Financial Planning and Municipal Grants - MOHLTC regarding Land Ambulance Services Grant for 2002.
- 11.4 Facsimile dated February 25, 2002 from Pauline Carter, Executive Director - OMSSA regarding a letter received from the Deputy Minister John Fleming regarding Funding for Child Care Resource Centres & Domiciliary Hostels sent on January 31, 2002.
- 11.5 Letter dated February 25, 2002 from Robin Esco, Team Leader MCSS regarding *Public Sector Salary Disclosure Act*, 1996, Disclosures for 2001.
- 11.6 Letter dated February 25, 2002 from Patti Redmond, Director Social Housing Branch - MMAH regarding Federal Funding Allocation.
- 11.7 Letter (with enclosures) dated February 26, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCSS regarding Director's Monitoring Review Report Annual Ontario Works Compliance Review 2000/2001.
- 11.8 Letter dated February 27, 2002 from Carl Damour, Program Manager - The Michener Institute regarding Advanced Care Paramedic Training Opportunities.
- 11.9 Letter dated February 27, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCSS regarding 2001/02 Service Contract Amendment.
- 11.10 Letter dated February 28, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCSS regarding the signed copies of the 2001 Service Contract Amendment.
- 11.11 Newsletter, *Prince Township Newsletter* dated February 2002
- 11.12 Letter dated March 1, 2002 from Patti Redmond, Director Social Housing Branch - MMAH regarding an Information Bulletin on a new regulation under the *Ontario Water Resources Act*.
- 11.13 Letter dated March 1, 2002 from Patti Redmond, Director Social Housing Branch - MMAH regarding Homelessness Rent Supplement Program - Guidelines.
- 11.14 Memorandum dated March 4, 2002 from C. McMullin, Director of Ontario Works - MCSS regarding Homelessness Rent Supplement Program - Ontario Works/ODSP Option.
- 11.15 Letter dated March 4, 2002 from Toni Farley, Manager Program Administration Social Housing Branch - MMAH regarding *Public Sector Salary Disclosure Act*, 1996, Disclosures for 2001.
- 11.16 Letter dated March 6, 2002 from Rick Greco, Coordinator Employee Services - Sault Area Hospitals regarding Ambulance Service.
- 11.17 Letter dated March 6, 2002 from Beverly Crockford, Executive Director - Northern Youth Services Inc. regarding their assumption of the Algoma Youth Centre operation as of June 28, 2002 as a result of the MCSS planning and re-alignment of community services.

- 11.18 Letter dated March 8, 2002 from Lynn MacDonald, Assistant Deputy Minister - Social Housing Business Division - MMAH regarding the new list of members of the Board of Directors for the Social Housing Services Corporation.
- 11.19 Letter dated March 8, 2002 from Lynn MacDonald, Assistant Deputy Minister - Social Housing Business Division - MMAH regarding a staffing change, Toni Farley will act as the Director of Social Housing Branch, as Patti Redmond has accepted a position with the Ministry of Training, Colleges and Universities.
- 11.20 Memorandum dated March 12, 2002 from Tony Jocko, Field Manager - MOHLTC regarding Equipment Exchange.
- 11.21 Memorandum dated March 12, 2002 from Robert Rushworth, Regional Training - MOHLTC regarding First Response Team Training - Aweres.
- 11.22 Resolution dated March 18, 2002 from the Corporation of the City of Sault Ste. Marie regarding the authorizations of the Land Ambulance Agreement.

12. Adjournment

Resolution #02-62

Moved by: W. Pickard

Seconded by: P. Mick

"Be it resolved that we do now adjourn."

Carried

The meeting was adjourned at 7:18pm.

