

**MINUTES OF  
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION  
BOARD**

**MEETING HELD September 20, 2001, 5:00 PM  
Civic Centre, Russ Ramsey Boardroom**

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<b>PRESENT:</b>	D. Amaroso	D. Edgar	N. DelBianco
	P. Vaudry	T. Ryma	B. McHale
<b>DSSAB STAFF:</b>	K. Streich-Poser	S. French	
<b>CITY STAFF:</b>	A. McRae	D.Overboe	C. Rosso
<b>REGRETS:</b>	W. Pickard	T. Austin	D. Jones

Debbie Amaroso, Vice-Chair conducted the board meeting in the absence of the Chair. Debbie called the meeting to order at 5:00pm. There were 6 guests in attendance.

**1. Minutes**

Resolution #01-141

Moved by: P. Vaudry

Seconded by: B. McHale

"Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated August 16, 2001 be adopted as recorded."

**Carried**

**2. Accounts**

Resolution #01-142

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the DSSAB Accounts Payable dated

July 26, 2001 in the amount of \$4,279.13

August 2, 2001 in the amount of \$1,406,234.77

August 10, 2001 in the amount of \$730,105.62

be passed for payment."

**Carried**

**3. Finance Committee**

Recommendations from the September 17, 2001 Finance Committee:

Resolution #01-143

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the following report from the Financial Manager as information:

MCSS 2001 Q2 Report:

1. 2<sup>nd</sup> Quarter Ontario Works YTD Data Summary
2. 2<sup>nd</sup> Quarter Ontario Works YTD Reconciliation
3. OW 2001.XLS
4. 2001 LEAP Tracking Sheet
5. 2001 LEAP Additional Data Sheet
6. 2001 Employment Placement with Incentives Template 2001  
Community Childcare, O.W. Childcare, ERO, EFS, and PHIF."

**Carried**

Resolution #01-144

Moved by: N. DeBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board make payment for the legal counsel received from the law-firm of Wishart & Partners in the total amount of \$2005.18."

**Carried**

This invoice is directly related to services rendered for the Land Ambulance Request For Proposal process. The Financial Manager confirmed that there is funding available and the expenditure would be covered by the DSSMSSAB Administration Budget.

**4. Program Reports**

Resolution #01-145

Moved by: P. Vaudry

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the following written reports for September 2001 as information:

1. Report from the District of Sault Ste. Marie Emergency Medical Services
2. Report from the Commissioner of Social Services
3. Report from the Child Care Manager
4. Report from the Director of Performance Standards."

**Carried**

Debbie explained that the report section of the agenda had been modified to accommodate the condensed timeframe for this evening's meeting. The Public Education and Communications Committee's report will be presented at the next regular Board Meeting. Debbie congratulated Mr. Rosso the new Manager of Ontario Works and welcomed him to the Board Meeting.

David Overboe informed the Board that the focus of this year's Provincial Forum is operational. David suggested the three Social Services Program Managers attend the conference. The Board was in full support of the recommendation.

**5. New Business**

The Employment Unit will make a presentation at the October 18, 2001 DSSMSSAB Board Meeting.

## **6. Land Ambulance Committee**

Resolution #01-146 – not read

Moved by:

Seconded by:

"Be it resolved that the report from the Land Ambulance Committee for September 2001 be accepted as information."

The Director of Performance Standards gave a summary of the entire Land Ambulance Request For Proposal and evaluation process.

Debbie thanked all guests for attending and informed them that a decision regarding the Land Ambulance provider will be forwarded through the appropriate channels in the near future. J. Fratesi and L. McCoy were asked to attend the first part of the in-camera session to answer any questions from the Board.

Resolution #01-147a

Moved by: P. Vaudry

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now go into an in-camera session to discuss Land Ambulance Services which relates to matters of identifiable individuals, employee/contract negotiations and obligations."

**Carried**

Resolution #01-147b

Moved by: T. Ryma

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board enter back into open session."

**Carried**

Resolution #01-148

Moved by: P. Vaudry

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board inform the City of Sault Ste. Marie that they are the successful respondent to the Request For Proposal (RFP) and the DSSMSSAB will enter into the implementation phase of the provision of Land Ambulance Services. A three (3) year contract will be established."

**Carried**

## **7. Correspondence/Information**

- 7.1 Received August 1, 2001 from Sault Area Hospitals, "Performance Improvement Program – A Balanced Scorecard Approach dated June 6, 2001".
- 7.2 Letter dated August 15, 2001 from David Court, CAO – Algoma DSAB regarding Grand opening of offices.
- 7.3 Letter dated August 16, 2001 from Elaine Burke, Administrative Assistant - MMAH regarding Implementation Guidelines.

- 7.4 Memo dated August 15, 2001 from Jim Scott – SSM Base Hospital Program and David Stokes, Manager – DSSM Emergency Medical Services regarding Paramedicine 2001 Conference.
- 7.5 Memo dated August 17, 2001 from Bruce Martin – DSSM Emergency Medical Services regarding an advertisement for Type III Ambulance.
- 7.6 Letter dated August 17, 2001 from Patti Redmond, Director of Social Housing Branch – MMAH regarding draft service manager delegation agreement.
- 7.7 Letter dated August 27, 2001 from Kevin Bowden, Director of Sales and Marketing – O-TWO Systems International Inc regarding a new product announcement for “Smart Bag”.
- 7.8 Letter dated August 27, 2001 from Elaine Burke, Administrative Assistant – MMAH regarding Implementation Guidelines.
- 7.9 Letter dated August 28, 2001 from David Zuccato, Municipal Services – MCSS regarding Implementation Planning – Mandatory Literacy Testing and Training.
- 7.10 Letter dated August 31, 2001 from Malcolm Bates, Emergency Health Services and Denis Fournier, Senior Field Manager - MOHLTC regarding District of Sault Ste. Marie – 2001 Budget.
- 7.11 Letter dated September 5, 2001 from Clem L’Ecuyer, Field Manager – MOHLTC regarding Zoll AED Equipment Warning Notice.
- 7.12 Letter dated September 7, 2001 from Cheryl Bates, Program Review Officer – MCSS regarding Child Care Wage and Fee Subsidy Management Review.
- 7.13 Letter dated September 11, 2001 from Tom Hunter, Regional Training Coordinator – North Bay General (BASE) Hospital regarding the 2001 Mandatory Training Program. (Enclosure included pre-course material).
- 7.14 Fax dated September 12, 2001 from Ann Matte – MOHLTC regarding Change to Patient Priority System Implementation Date.
- 7.15 Letter dated September 17, 2001 from Sten Lif, CAO – Kenora District Services Board regarding the 2001 Fall NOSDA Conference.

## **8. Adjournment**

Resolution #01-149

Moved by: N. DeBianco

Seconded by: D. Edgar

"Be it resolved that we do now adjourn."

The meeting was adjourned at 6:10pm.