



District of Sault Ste. Marie

Social Services Administration Board

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD October 17, 2002, 5:15 PM
Civic Centre, Council Chambers**

| | | | |
|------------------------|------------------------------------|-------------------------------------|---------------------------|
| PRESENT: | D. Edgar P. Vaudry L. Turco | W. Pickard D. Jones P. Mick | N. DelBianco B. McHale |
| DSSMSSAB STAFF: | K. Streich-Poser | S. French | |
| CITY STAFF: | D. Overboe C. Rosso L. McCoy | A. McRae G. Avery J. Crawford | F. Lake R. Cobean |
| MCFCS: | R. MacKinnon | | |
| REGRETS: | D. Amaroso | F. Lake | |

David Edgar, Acting Chair called the meeting to order at 5:20pm.

1. Minutes

- 1.1 Resolution #02-113
Moved by: W. Pickard
Seconded by: P. Vaudry
"Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated August 15, 2002 be adopted as recorded."

Carried

2. Accounts

Accounts reviewed by the Executive Committee September 19, 2002

- 2.1 Resolution #02-114
Moved by: W. Pickard
Seconded by: P. Vaudry
"Be it resolved that the DSSMSSAB Accounts Payable dated

August 01, 2002 in the amount of \$63,503.41
August 15, 2002 in the amount of \$1,560.00
August 22, 2002 in the amount of \$1,702,819.00

be passed for payment."

Carried

Bona Bona

Accounts not reviewed (no Executive Committee meeting held in October)

2.2 Resolution #02-115

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the DSSMSSAB Accounts Payable dated

September 6, 2002 in the amount of \$1,016,268.51

September 12, 2002 in the amount of \$208,325.01

September 19, 2002 in the amount of \$804,606.52

be passed for payment."

Carried

The Financial Manager gave a summary of the accounts paid.

3. Executive/Finance

Recommendations from the September 19, 2002 Executive Committee Meeting:

3.1 Resolution #02-116

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the following reports from the Financial Manager be accepted as information:

A/ 2002 Service Contracts between DSSMSSAB and the Ministry of Community, Family and Children's Services for Ontario Works, Community Childcare and various other programs;

B/ Ontario Works and Community Childcare MCFCS Second Quarter reports;

C/ 2002 Budget vs. Actual - January 1 to June 30, 2002 report;

D/ Extension of Eligibility Review Officer (ERO), Consolidated Verification Process (CVP) and Enhanced Family Support Initiative (EFSI) Funding report;

E/ Incentive Funding for Ontario Works - Consolidated Verification Process (CVP) report;

F/ Financial Division Activity Update report."

Carried

3.1a Resolution #02-116a

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve a one-time additional mortgage renewal loan to St. Gregory's Senior Citizens Non-Profit Homes of Sault Ste. Marie not to exceed \$14,000.00 from the one-time Federal Funds as reviewed by the Executive Committee."

Carried

Rick Cobean gave a brief overview of the background of the situation. Rick confirmed that he and his staff would work closely with St. Gregory's staff to get their budgets in line.

Additional Report from the Financial Manager of Social Services

3.2 Resolution #02-117

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the 2001 Service Manager Annual Information Return (SMAIR) reports for Social Housing Programs be accepted as information."

Carried

4. Land Ambulance

4.1 Resolution #02-118

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the July, August and September 2002 reports from the Fire Chief for the Sault Ste. Marie Emergency Medical Services be accepted as information."

Carried

Lynn McCoy stated that the Ministry of Health and Long-Term Care has resolved the flu shot issue. The decision for the flu shot is up to the Paramedic. All Paramedics are encouraged to get flu shots. The City is currently recruiting/advertising for part-time Paramedics. Meetings are scheduled for early November between the CAW and the City to begin negotiations. The Sault College part-time Paramedic Program is running well. There were in excess of 200 to 250 people that came to the open house held on September 21, 2002 at Station #1. In terms of prevention and education the EMS/Fire Services have teamed up with Kiwanis for a Seniors' Program. The program consists of a medical history to be posted into their fridge where Paramedics will be able to locate medical information in the event that they are called.

4.2 Resolution #02-119

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract with Garden River Volunteer Fire Department for Medical First Response Services."

Carried

It was explained that the First Response Teams are made up of members from the Fire Teams in the outlying areas. In Sault Ste. Marie, Fire Services will respond to back up EMS for defibrillation purposes through the tiered response agreement.

4.3 Resolution #02-120

Moved by: W. Pickard

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board pay the costs for the Emergency First Response Training (EFRT) incurred in February/March 2002 in the amount of \$4,020.43 payable to North Bay General Hospital; and further approve no more than \$2,000.00 to cover the cost of any additional EFR Training for 2002."

Carried

Kim Streich-Poser stated that the Ministry of Health and Long-Term Care previously covered the training costs for First Response Teams (FRT) in 2001. We have since received notice from the Ministry that they are not longer covering these costs.

Kim has spoke to Robert Rushworth, Quality Assurance and Training Manager for EMS and has confirmed that a couple more FRT teams need training, therefore the resolution asks for \$2,000.00 to cover any additional training dollars for Emergency First Response training.

Recommendation from the September 25, 2002 Emergency Medical Services Committee Meeting:

4.4 Resolution #02-121

Moved by: W. Pickard

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the Terms of Reference for the Emergency Medical Services Committee as submitted."

Carried

5. Social Services

5.1 Resolution #02-122

Moved by: D. Jones

Seconded by: L. Turco

"Be it resolved that the report from the Commissioner of Social Services for October 2002 be accepted as information."

Carried

6. Ontario Works

6.1 Resolution #02-123

Moved by: L. Turco

Seconded by: P. Vaudry

"Be it resolved that the report from the Manager of Ontario Works for October 2002 be accepted as information."

Carried

Concern was expressed with the costs associated with the Northern Intake Screening Unit (NISU). Other DSSABs and CMSMs have similar concerns about the costs and the level of service. The costs associated with the NSIU will be tracked as a separate budget line.

7. Community Child Care

7.1 Resolution #02-124

Moved by: N. DelBianco

Seconded by: L. Turco

"Be it resolved that the report from the Manager of Community Child Care for October 2002 be accepted as information."

Carried

7.2 Resolution #02-125

Moved by: D. Jones

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the 2002 Service Contracts for the following Child Care Service Providers:

- a. Alternative School Child Care Services Co-operative Incorporated
- b. Rainbow Place Preschool (Sault) Incorporated
- c. Riverside Christian Children's Centre
- d. Sault College of Applied Arts and Technology
- e. Sault Ste. Marie Day Care Services Co-operative Incorporated
- f. Sault Ste. Marie Pied Piper Nursery School
- g. The Corporation of the City of Sault Ste. Marie
- h. The Corporation of the Township of Prince
- i. Waterfront Child Development Centre Incorporated
- j. Young Men's Christian Association."

Carried

There were no major changes to the contracts. There are 12 contracts in total. There are still two to be completed.

8. Social Housing

8.1 Resolution #02-126

Moved by: L. Turco

Seconded by: W. Pickard

"Be it resolved that the report from the Housing Programs Manager for October 2002 be accepted as information."

Carried

8.2 Resolution #02-127

Moved by: W. Pickard

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the amalgamation of Liuna Local 1036 Non-Profit Housing Corporation with the Cara Community Corporation as recommended by the Housing Programs Manager, subject to the receipt of a resolution from Liuna endorsing the action."

Carried as amended

Rick Cobean provided the Board with a summary of the history leading to this request.

8.3 Resolution #02-128

Moved by: L. Turco

Seconded by: P. Mick

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of an affiliate membership with the Co-operative Housing Federation of Canada (Ontario Region) for approximately \$300.00 per year."

Carried

8.4 Resolution #02-129
Moved by: L. Turco
Seconded by: P. Mick
"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Peter Vaudry and Brent McHale to travel to Niagara Falls, Ontario November 14 to 17, 2002 for the Ontario Non-Profit Housing Association (ONPHA) Conference."

Carried

8.5 Resolution #02-129a
Moved by: P. Mick
Seconded by: L. Turco
"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the cost of a one-time monetary payment to Liuna Local 1036 Non-Profit Housing Corporation and Cara Community for their legal fees related to their amalgamation, not to exceed \$3,000.00 per group should these costs not be covered by the Ministry of Municipal Affairs and Housing."

Carried

8.6 Resolution #02-129b
Moved by: L. Turco
Seconded by: P. Mick
"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the guest policy as reviewed and approved by the Social Housing Committee and incorporate it with the other local jurisdictional policies/directives."

Carried

9. Director of Performance Standards

9.1 Resolution #02-130
Moved by: L. Turco
Seconded by: P. Mick
"Be it resolved that the report from the Director of Performance Standards for October 2002 be accepted as information."

Carried

Kim Streich-Poser asked the Board Members to review the DSSMSSAB Office Policies and Procedures that were circulated with her report and that they contact her with comments, additions and etc.

9.2 Resolution #02-131
Moved by: P. Mick
Seconded by: L. Turco
"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Sudbury, Ontario on November 6, 2002 to attend the MOHLTC Base Hospital Restructuring Consultation Session."

Carried

9.3 Resolution #02-132

Moved by: P. Mick

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Sudbury, Ontario on November 22, 2002 for the CAO Meeting."

Carried

10. Old Business

11. New Business

12. Correspondence/Information

- 12.1 Letter dated July 29, 2002 from Toni Farley, Director of Social Housing Branch – MMAH regarding SHB*notification*, Release 02-01.
- 12.2 Newsletter, *OMERS – Member Update* August 2002.
- 12.3 Letter dated August 12, 2002 from Jim Scott, Program Coordinator, Base Hospital Program regarding the 2001-2002 Annual Report.
- 12.4 Letter dated August 15, 2002 from Denis Fournier, Senior Field Manager – MOHLTC regarding training costs for first response teams.
- 12.5 Received August 16, 2002 from MMAH, SHB*notification*, Release 02-02.
- 12.6 Memorandum dated August 23, 2002 from Dennis Brown, Manager of Land Ambulance Programs – MOHLTC regarding First Responders Training CD.
- 12.7 Received August 23, 2002 from MMAH, SHB*notification*, Release 02-03.
- 12.8 Letter dated August 29, 2002 from Toni Farley, Director of Social Housing Branch – MMAH regarding Ontario Water Resources Act, Regulations 459/00 and 505/01.
- 12.9 Letter dated August 29, 2002 from Ron MacKinnon, Program Supervisor, Municipal Services regarding the Annual Ontario Works Compliance Review.
- 12.10 Newsletter, *Prince Township Newsletter* September 2002.
- 12.11 Letter dated September 4, 2002 from Rick Cobean, Housing Programs Manager – City of SSM regarding Social Housing Application and Eligibility Information Package.
- 12.12 Letter dated September 5, 2002 from W. Murphy, Manager of Fleet and Equipment Services – MOHLTC regarding EHS Distribution Centre Ordering /Payment Authorization.
- 12.13 Memorandum dated September 10, 2002 from Mark Darroch, Director of Community Services – County of Renfrew regarding a resolution passed; "...to express concerns over business practices and cost-sharing formulas and petition the province to provide a three-year business and financial plan to municipalities...".
- 12.14 Letter dated September 14, 2002 from Dennis Brown, Manager of Land Ambulance Programs – MOHLTC regarding Amendments to Regulations 257/00.
- 12.15 Letter dated September 16, 2002 from David Zuccato, Acting Regional Director Northern Region – MCFCS regarding 2001 Time Limited Service Contract – Amendment #2, Business Transformation Project (BTP). Fully executed service contract was enclosed.
- 12.16 Letter dated September 16, 2002 from David Zuccato, Acting Regional Director Northern Region – MCFCS regarding 2002 Time Limited Service Contract,

Business Transformation Project (BTP). Fully executed service contract was enclosed.

- 12.17 Fax dated September 17, 2002 from Dick Stewart, General Manager of the People Services Department for the City of Ottawa addressed to the Deputy Minister of MCFCS (Mr. John Fleming), regarding 2003 Budget.
- 12.18 Letter dated September 20, 2002 from Toni Farley, Director of Social Housing Branch – MMAH regarding Federal Funding Allocation.
- 12.19 Letter dated September 26, 2002 from Tim Cooke, Fleet Services Coordinator – MOHLTC regarding Ambulance Ordering Guide Model Year 2003.
- 12.20 Received September 26, 2002 from MMAH, SHB*notification*, Release 02-04.
- 12.21 Received September 26, 2002 from MMAH, SHB*notification*, Release 02-05.
- 12.22 Letter dated September 30, 2002 from Toni Farley, Director of Social Housing Branch – MMAH regarding Homelessness Rent Supplement Program – Additional Units.

13. Adjournment

Resolution #02-133

Moved by: L. Turco

Seconded by: P. Mick

"Be it resolved that we do now adjourn."

Carried

The meeting adjourned at 6:30pm.