

**MINUTES OF  
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD  
MEETING HELD November 15, 2001, 5:00 PM  
Civic Centre, Russ Ramsey Boardroom**

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<b>PRESENT:</b>	W. Pickard N. DelBianco B. McHale	D. Amaroso P. Vaudry	D. Edgar D. Jones
<b>DSSAB STAFF:</b>	K. Streich-Poser	S. French	
<b>CITY STAFF:</b>	F. Lake	D.Overboe	C. Rosso
<b>SAULT AREA HOSPITALS:</b>	D. Stokes		
<b>REGRETS:</b>	T. Ryma	A. McRae	R. MacKinnon

Wayne Pickard called the meeting to order at 5:04pm. There were 5 guests in attendance.

The DSSMSSAB Board, Staff and Guest observed a moment of silence for the passing of Councillor Tom Austin in September 2001.

**Presentation to the Board:**

Danny Krmpotich from Ontario Works, Employment Unit gave a presentation regarding "Team Sault Ste. Marie". Roger St. Jules, Training and Development Manager - Sault College and Peter Weiss, HR Coordinator – Algoma Tube were also in attendance for the presentation.

A handout titled, "Team Sault Ste. Marie Employment Services, Building a Community Team for Social and Economic Development" was circulated to the Board.

There was discussion regarding Team Sault Ste. Marie and further discussion regarding the success of the Call Centres. Rodger St. Jules informed the Board about the new program that will be in place as a result of the partnering with Bell Canada and Ontario Works/Employment Unit. The new program will train students in a call centre environment; the students will be required to work between 8:30am and 4:30pm for the 7 week program. The program will concentrate on communication skills, customer service and team development. The students will be exposed to relevant software programs and industry processes. The new centre located on the corner of Great Northern Road and Bruce Street will be unveiled on November 23<sup>rd</sup>.

Wayne thanked the group for their presentation.

**1. Minutes**

Resolution #01-150

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated September 20, 2001 be adopted as recorded."

**Carried**

A question was raised regarding the contract with the City of Sault Ste. Marie for Land Ambulance Services. It was decided that there would not be a probation period for the contract.

**2. Accounts**

Resolution #01-151

Moved by: B. McHale

Seconded by: D. Edgar

"Be it resolved that the DSSMSSAB Accounts Payable dated

August 23, 2001 in the amount of \$41,648.49

August 30, 2001 in the amount of \$91,676.50

September 07, 2001 in the amount of \$932,389.19

September 13, 2001 in the amount of \$405,806.58

September 20, 2001 in the amount of \$157,853.79

September 27, 2001 in the amount of \$313,226.92

October 18, 2001 in the amount of \$690,633.14

be passed for payment."

**Carried**

**3. Finance Committee**

Resolution #01-152

Moved by: B. McHale

Seconded by: D. Edgar

"Be it resolved that the report from the Finance Committee for November 2001 be accepted as information."

**Carried**

Recommendations from the November 7, 2001 Finance Committee:

Resolution #01-153

Moved by: D. Amaroso

Seconded by: D. Jones

"Be it resolved that the "Financial Unit Update" report from the Financial Manager be accepted as information."

**Carried**

Resolution #01-154

Moved by: D. Edgar

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the "Community Childcare 2000 Annual Program Expenditure Reconciliation" report as submitted by the Financial Manager."

**Carried**

Resolution #01-155

Moved by: D. Amaroso

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the 2001 Service contracts between DSSMSSAB and the Ministry of Community and Social Services for Ontario Works, Community Childcare and various other Programs as submitted by the Financial Manager."

**Carried**

Resolution #01-156

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the 2001 Community Childcare One-Time Health and Safety Requests to be submitted to the Ministry of Community and Social Services for their consideration."

**Carried**

There had been a few questions raised at the Finance Committee Meeting regarding some of the one-time funding items. Florence Lake addressed those concerns.

Resolution #01-157

Moved by: D. Amaroso

Seconded by: P. Vaudry

"Be it resolved that the "Homelessness Initiatives Fund January 1 – September 30, 2001" report from the Financial Manager be accepted as information."

**Carried**

Resolution #01-158

Moved by: P. Vaudry

Seconded by: B. McHale

"Be it resolved that the "2001 Budget vs. Actual for the Period January 1 – September 30, 2001" report from the Financial Manager be accepted as information."

**Carried**

Resolution #01-159

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the "Cap on Non-Health Related Discretionary Benefits" report from the Financial Manager be accepted as information."

**Carried**

#### **4. Land Ambulance**

Resolution #01-160

Moved by: D. Edgar

Seconded by: B. McHale

"Be it resolved that the report from the District of Sault Ste. Marie Emergency Medical Services for October/November 2001 be accepted as information."

**Carried**

Resolution #01-161

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the verbal report from the Sault Ste. Marie Fire Chief regarding Land Ambulance Transition for October/November 2001 be accepted as information."

**Carried**

Lynn McCoy, Fire Chief gave a verbal report on the progress of the transition to date. A copy of the Land Ambulance transition workplan and meeting notes are available from the DSSMSSAB office.

Resolution #01-162

Moved by: D. Amaroso

Seconded by: D. Edgar

"Whereas the current Land Ambulance contract with the Sault Area Hospitals concludes March 31, 2002;

And whereas, the District of Sault Ste. Marie Social Services Administration Board will ensure that there is not a break in service and to further synchronize the financial systems of the DSSMSSAB and the City of Sault Ste. Marie;

Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract with the Corporation of the City of Sault Ste. Marie to deliver Land Ambulance Services from April 1, 2002 to December 31, 2004."

**Carried**

Resolution #01-162a

Moved by: D. Amaroso

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now go into an in-camera session to discuss one item concerning a legal matter."

**Carried**

Resolution #01-162b

Moved by: D. Amaroso

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now enter back into open session."

**Carried**

Resolution #01-163

Moved by: B. McHale

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract for legal services to assist with the response to the Canadian Auto Workers (CAW) application and complaint as submitted to the Ontario Labour Relations Board."

**Carried**

## **5. Ontario Works**

Resolution #01-164

Moved by: P. Vaudry

Seconded by: D. Jones

"Be it resolved that the report from the Manager of Ontario Works for October/November 2001 be accepted as information."

**Carried**

Carl Rosso gave a brief overview of the October and July reports.

## **6. Social Housing**

Resolution #01-165

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that the report from the Manager of Social Housing for October/November 2001 be accepted as information."

**Carried**

Gary Avery gave a summary of the reports for October and November.

## **7. Community Child Care**

Resolution #01-166

Moved by: D. Amaroso

Seconded by: N. DelBianco

"Be it resolved that the report from the Manager of Community Child Care for October/November 2001 be accepted as information."

**Carried**

Resolution #01-167

Moved by: B. McHale

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve service contracts for 2001 with the following providers:

1. Sault Ste. Marie Day Care Services Co-operative Incorporated
2. Waterfront Child Development Centre
3. Alternative School Childcare Services Co-operative Inc.
4. Rainbow Place Preschool Inc.
5. Young Men's Christian Association."

**Carried**

Florence informed the Board that 11 out of the 12 service contracts have been signed.

## **8. Director of Performance Standards**

Resolution #01-168

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the report from the Director of Performance Standards for October/November 2001 be accepted as information."

**Carried**

Kim Streich-Poser gave a highlight of the report. The Ministry of Health and Long-Term Care will cover 100% of the costs to terminate the lease at the Northern Avenue ambulance base.

Resolution #01-169

Moved by: D. Amaroso

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Chair's decision to approve Kim Streich-Poser's travelling expenditures to attend the Social Housing Devolution 2001 Training held in Sudbury, Ontario on October 15 – 17 & 30, 2001."

**Carried**

A number of service managers and staff have attended or will be attending this training.

Resolution #01-170

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Toronto, Ontario November 1 & 2, 2001 for the Ministry of Community and Social Services CMSM-Provincial Forum 2001."

**Carried**

Resolution #01-171

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board provide the remaining 2001 balance of the Provincial Homelessness Initiative Fund, not to exceed the amount of \$11,500.00, to the Community Assistance Trust for the Energy/Emergency Services Bank."

**Carried**

## **9. Public Education/Communications Committee**

Resolution #01-172

Moved by: D. Amaroso

Seconded by: N. DelBianco

"Be it resolved that the report from the Public Education and Communication Committee be accepted as information."

**Carried**

Kim Streich-Poser gave a verbal report. The draft 2000 Annual Report was circulated in October, if there are any comments, additions or changes please contact the DSSMSSAB office. Printed copies of the final version will be circulated to all

stakeholders and the general public. The Annual Reports will also be posted on the DSSMSSAB website. Information sessions will continue to be held and copies of the report will be available.

### **10. New Business**

- 10.1 Executive Committee – no discussion
- 10.2 DSSMSSAB Regular Board Meeting scheduled for December 2001.
- 10.3 Information received from the Corporation of the City of Sault Ste. Marie regarding Consolidated Municipal Services Manager (CMSM) designation.  
There was some discussion regarding this issue. Areas of concern were identified including representation for Prince Township and the Sault North, all groups to be affected would like to be informed through out the process. This item will be discussed further discussion when the recommendation/resolution comes back from City Council.

### **11. Old Business** – none.

### **12. Correspondence/Information**

- 12.1 Letter dated September 14, 2001 from Deborah Hierlihy, Program Manager Municipal Outreach – ONPHA regarding Service Agreements.
- 12.2 Letter dated September 17, 2001 from David Zuccato, Regional Program Manager, Municipal Services – MCSS regarding Corrective Action regarding Two-Stage Application Process.
- 12.3 Letter dated September 21, 2001 from Suzanne Stortini, Executive Director – John Howard Society regarding “Off the Street, Into the Shelter Fund”.
- 12.4 Letter dated September 25, 2001 from Lynn Buckham, Northeast Area Director – MMAH regarding LHC Directors & Officer’s Insurance Policy Renewal.
- 12.5 Letter dated September 25, 2001 from Maureen Murphy-Parris – McFarlan Rowlands Insurance Brokers Inc regarding Professional Liability Program for Paramedics.
- 12.6 Letter dated September 26, 2001 from Ron MacKinnon, Municipal Services Supervisor regarding the executed 2001 Service Contract Amendment Total 2001 Enhancement Funding.
- 12.7 Letter dated October 3, 2001 from Ron MacKinnon, Municipal Services – MCSS regarding Ontario Works budget submission.
- 12.8 Letter dated October 4, 2001 from Jim Scott, Program Coordinator – Base Hospital Program regarding Response to request for Defibrillator Review and Replacement.
- 12.9 Fax received October 4, 2001 from Ann Matte – MOHLTC regarding Patient Priority System Update.
- 12.10 Letter with enclosure dated October 5, 2001 from David Zuccato, Regional Program Manager, Municipal Services – MCSS regarding Provincial Report on Internal Review.
- 12.11 Letter dated October 9, 2001 from Ron Mahy, Regional Program Manager – MCSS regarding Community Forum – Ontario Disability Support Program (ODSP).

- 12.12 Letter dated October 10, 2001 from Tom Hunter, Regional Training Coordinator – North Bay General (BASE) Hospital regarding the realignment of training programs.
- 12.13 Memo dated October 11, 2001 from Toni Farley, Manager Programs Administration Social Housing Branch – MMAH regarding Senior Citizens Government Pension Income.
- 12.14 Letter dated October 15, 2001 from David Stokes, Manager – District of Sault Ste. Marie EMS regarding Additional Funding – Balanced Emergency Coverage.
- 12.15 Letter dated October 15, 2001 from Ron MacKinnon, Municipal Services Supervisor regarding 2001 Service Contracts – Ontario Works Contract and Child Care & Other Services (Amendment #2).
- 12.16 Facsimile dated October 15, 2001 from Colin D’Cunha, Director of Public Health Branch and Chief Medical Officer of Health – MOHLTC regarding Anthrax.
- 12.17 Letter with enclosures dated October 16, 2001 from Paul Bedford, Chief Planner and Executive Director for Toronto Urban Development Services regarding Rental Action Plan Inter-Municipal Co-ordination.
- 12.18 Facsimile dated October 17, 2001 from Jackie Martin, Mobile Support Worker – Community Housing Association of Sault Ste. Marie regarding September 2001 Statistics.
- 12.19 Facsimile dated October 17, 2001 from Sault Ste. Marie Housing Corporation regarding Co-ordinated Access Meeting Agenda.
- 12.20 Letter dated October 19, 2001 from Colin D’Cunha, MOHLTC regarding Provincial Guideline for Emergency First Responders for Dealing with Suspected Biological Material.
- 12.21 Letter dated October 22, 2001 from David Zuccato, Regional Programs Manager – Municipal Services MCSS regarding MECA Enhancement Project – Request for User List.
- 12.22 Letter with enclosure dated October 25, 2001 from Malcolm Bates – MOHLTC regarding Revision to “Provincial Land Ambulance and Emergency Response Vehicle Standards”.
- 12.23 Facsimile dated October 26, 2001 from Marty Pilkington, Timmins and District Base Hospital Coordinator regarding Final Report, SAED Field Evaluations in Timmins.
- 12.24 Facsimile dated October 26, 2001 from Nancy Childerhose, MMAH regarding Performance Measures Reporting to Pubic.
- 12.25 Letter dated October 29, 2001 from Lorie Bottos, City Solicitor – City of Sault Ste. Marie regarding Proposed Agreement Between DSSAB and Ministry of Health and Long-Term Care Concerning Emergency Medical Equipment.
- 12.26 Newsletter, *Ontario Prehospital Advanced Life Support Study (OPALS)* dated October 2001.
- 12.27 Newsletter, *JOBWORKS Employment Newsletter* dated October 2001 from the Ontario Works Employment Unit.
- 12.28 Letter dated October 31, 2001 from Dan Lafranier, Regional Director - MCSS regarding Northern Region Serious Occurrence Reporting Procedures.
- 12.29 Conference package received November 2001 from Ontario Municipal Social Services Association (OMSSA) for the Fall Training Seminar November 25 to 27, 2001.



- 12.30 Facsimile dated November 1, 2001 from Don Muio, Vice President Hospital Services – Sault Area Hospitals regarding Land Ambulance Services – Lease Termination, 275 Northern Avenue.
- 12.31 Facsimile dated November 1, 2001 from Karen Desloges, Algoma · Cochrane · Manitoulin · Sudbury District Health Council regarding Council Vacancies.
- 12.32 Memo dated November 2, 2001 from Elaine Burke – MMAH regarding Release 13, Implementation Guidelines – Service Manager's Guide.
- 12.33 Letter with enclosures dated November 7, 2001 from Lisa Kelly, Associate Counsel for CAW (Canadian Autoworkers Union) Canada.
- 12.34 Facsimile dated November 8, 2001 from Linda Rutledge, Local Services Board of Aweres regarding First Response Team Training.

**13. Adjournment**

Resolution #01-173

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that we do now adjourn."

The meeting was adjourned at 6:53pm.

