

**MINUTES OF
DISTRICT OF SAULT STE MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD THURSDAY, NOVEMBER 25, 1999-5:00 P.M.**

PRESENT:	D. Amaroso C. Swift	B. McHale B. Irwin	D. Edgar
STAFF:	D. Overboe	A. McRae	D. Pauzé
MINISTRIES:	F. Lake	J. McKiggan	C. Jensen
REGRETS:	W. Pickard D. Brandt	D. Jones	P. Vaudry

1. Minutes

Moved by : D. Edgar
Seconded by : B. Irwin

“Resolved that the Minutes of the District of Sault Ste Marie Social Services Administration Board dated October 28, 1999, be adopted as recorded, with the following correction: That the job description of the Director of Performance Standards be sent to David Zuccato instead of Ruth Bastin.” Debbie read a letter received today from Dan Lafranier stating that our primary contact will be Janet McKiggan, and David Zuccato will continue his role as Community Programs Manager for Sault Ste Marie. David has also been assigned the management lead for municipal programs in the Northern Region.

CARRIED

2. Report from the Director of Ontario Works

Moved by: B. Irwin
Seconded by: D. Edgar

“Resolved that the report of the Director of Ontario Works received 25 November 1999 be accepted as information.”

CARRIED

3. Accounts

Moved by: D. Edgar
Seconded by: B. Irwin

“Resolved that the accounts of the District of Sault Ste Marie Social Services Administration Board dated November 12,1999, in the amount of \$2,208.21 be passed for payment.”

CARRIED

Andy reported that there is a cash flow problem for January 2000 and reviewed his proposals.

Moved by : B.McHale
Seconded by : B. Irwin

“Resolved that the District of Sault Ste Marie Social Services Administration Board agree to proceed with the two funding strategies as reported in the Report of the Financial Manager dated November 25, 1999.”

CARRIED

4. Guest Speaker

Dan Krmpotich gave a presentation on promoting awareness of the DSSAB. Several ideas were presented, it was agreed that the Board will set up a Committee (Public Education/Communication). Andy stated he would need further information for the 2000 budget. One idea was a website on the Internet. Brady asked if there could be a survey to see how many access the Internet. Dave Overboe will conduct a survey to determine how many Ontario Works clients access the internet.

NOTE: Any Board member who was not in attendance and would like to volunteer on this committee, please contact Dree. Brady and Brent have volunteered to date.

5. Child Care Committee

Brady gave a report on the meeting with the Child Care Providers. There were positive comments from those present, and dissipation of fear from the providers. Florence reviewed the management plan for transfer of Child Care.. She has accepted a position as Manager of Community Child Care Services with the Corporation of the City of Sault Ste Marie commencing January 4, 2000.

Moved by: B. McHale
Seconded by: B.Irwin

“Be it resolved that the District of Sault Ste Marie Social Services Administration Board extend the secondment of Florence Lake until December 2, 1999.”

CARRIED

6. Hiring Committee

Debbie gave her report on the posting for Director of Performance Standards- there were 12 applicants, 6 will be interviewed. She advised how the applicants were short-listed, and that interviews will be on December 15th and 16th. A letter will be sent to all applicants acknowledging receipt of their resumes, and if they have not been contacted by the middle of December, success is wished with their future endeavors. Input from the Board as to what questions are to be asked during the interview process is welcome. During the first interview, there will be no out of town expenses-Interviews will be done by conference call.

7. Homeless Committee

A letter of intent was received by the John Howard Society addressing this issue, and how the monies (\$40,000) available could be utilized. These monies must be spent before additional \$60,000 available. As this was a handout at this meeting, no decision was made. Dree will research and provide additional information at the next meeting, which will be December 8th, 12:00 noon in the Ontario Works/DSSAB boardroom. This will be the only issue discussed. It was also suggested that Brian Christie from the John Howard Society be invited to attend this meeting.

8. Policy Guidelines

This is deferred until the new year.

9. Training

Moved by: D. Edgar
Seconded by: B. Irwin

“Resolved that the District of Sault Ste Marie Social Services Administration Board send Florence Lake to Sudbury, in regards to a meeting December 2nd, 1999, on Child Care issues.”

CARRIED

10. General Discussion

It was brought up if there was any way to decrease duplication of minutes and attachments. It was noted to advise Dree of your preference.

Jan Briere sent a thank you card for the chocolates and flowers DSSAB sent her in appreciation for her assistance and contribution.

11. Adjournment

Moved by: D.Amaroso

Seconded by: D. Edgar

“Resolved that we do now adjourn.”

CARRIED