

**MINUTES OF  
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD  
MEETING HELD March 29, 2001, 5:00 PM  
Biggings Boardroom, Civic Centre**

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|                              |                         |                     |                          |
|------------------------------|-------------------------|---------------------|--------------------------|
| <b>PRESENT:</b>              | W. Pickard<br>P. Vaudry | D. Edgar<br>T. Ryma | D. Jones<br>N. DelBianco |
| <b>DSSAB STAFF:</b>          | K. Streich-Poser        | S. French           |                          |
| <b>CITY STAFF:</b>           | A. McRae<br>R. Cobean   | F. Lake             | D. Overboe               |
| <b>SAULT AREA HOSPITALS:</b> | D. Stokes               |                     |                          |
| <b>MCSS:</b>                 | R. MacKinnon            |                     |                          |
| <b>REGRETS:</b>              | B. McHale<br>T. Austin  | W. Lamming          | D. Amaroso               |

Wayne Pickard called the meeting to order at 5:10pm.

**1. Minutes**

Resolution #01-35

Moved by: P. Vaudry

Seconded by: A. Ryma

"Be it resolved that the Minutes of the District of Sault Ste Marie Social Services Administration Board dated February 15, 2001 be adopted as recorded."

**Carried**

Kim Streich-Poser introduced Ron MacKinnon, Program Supervisor for Municipal Services – Ministry of Community and Social Services. Kim also introduced Rick Cobean, Social Housing Programs Manager.

**2. Presentation**

Linda Pastershak, non-profit housing and Marilyn Brideaux, co-operative housing gave informative presentations to the Board. Two handouts were circulated, "*Summary Report, Private Non-Profit groups in Sault Ste. Marie, P.N.P*" and "*Co-operative Housing, An Informative overview of Co-operative Housing*" (copies of these handouts are available from the DSSAB office). Twelve (12) representatives from the non profit and coop sectors were in attendance. Board members were given an opportunity to ask questions.

Wayne Pickard thanked the Housing Providers for their presentations and asked if the group could come back in a year to do a similar presentation.

### **3. Accounts**

Resolution #01-34

Moved by: P. Vaudry

Seconded by: A. Ryma

"Be it resolved that the DSSAB Accounts Payable dated

January 19, 2001 in the amount of \$892,009.29

February 1, 2001 in the amount of \$165,477.42

February 8, 2001 in the amount of \$33,093.52

February 15, 2001 in the amount of \$1,521,836.20

February 22, 2001 in the amount of \$85,462.57

March 1, 2001 in the amount of \$87,119.00

March 8, 2001 in the amount of \$361,856.64

be passed for payment."

**Carried**

### **4. Finance Committee**

Resolution #01-37

Moved by: P. Vaudry

Seconded by: T. Ryma

"Be it resolved that the report from the Finance Committee for March 2001 be accepted as information."

**Carried**

Resolution #01-38

Moved by: P. Vaudry

Seconded by: A. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the Terms of Reference for the Finance Committee."

**Carried**

### **Recommendations from the February 22, 2001 Finance Committee:**

Resolution #01-39

Moved by: P. Vaudry

Seconded by: A. Ryma

"Be it resolved that the 'Power of Board to Borrow' report from the Financial Manager be accept as information".

**Carried**

Resolution #01-40

Moved by: P. Vaudry

Seconded by: A. Ryma

"Be it resolved that the 'Establishment of Reserves' report from the Financial Manager be accept as information".

**Carried**

Resolution #01-41

Moved by: P. Vaudry

Seconded by: A. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the weighted percentages as outlined in the report for the purpose of determining levies for the 2001 Budget year."

**Carried**

The Financial Manager confirmed that the Unincorporated Territory's assessment is still based on the old assessment system. When the assessments for the power stations become exempt this will have a significant impact on the levies. The Province will be sending a letter to each DSSAB outlining how they will be affected by the change. It was recommended that this issue be tabled at the Northern Ontario Service Deliverers Association (NOSDA) conference next week.

Resolution #01-42

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board supports the recommendation of the General Manager of the Sault Ste. Marie Housing Corporation with respect to the intent to use the Yardi Enterprise Property Management and that he be authorized to advise the Ontario Housing Corporation of this intent".

**Carried**

**Recommendations from the March 23, 2001 Finance Committee:**

Resolution #01-43

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board agree to the conditions of the 2000/01 Funding for Replacement of Land Ambulance Vehicles and Related Equipment, in the amount of \$54,698.00 from the Ministry of Health and Long-Term Care."

**Carried**

This funding is in addition to the existing Land Ambulance Budget.

Resolution #01-44

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Financial Manager's recommendation that the City of Sault Ste. Marie and Prince Township, be designated to borrow under the Social Housing Reform Act, 2000 Subsection 8(2), as municipalities within the service area."

**Carried**

Resolution #01-45

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the 2001 Land Ambulance Provincial Budget as prepared by the Financial Manager – Ontario Works".

**Carried**

Resolution #01-46

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the DSSMSSAB Board approve the District of Sault Ste. Marie Social Services Administration Board 2001 Budget as prepared by the Financial Manager – Ontario Works".

**Carried**

Andrew McRae, Financial Manager, commended and thanked his staff for the great job that they do.

A binder was circulated with the 2001 DSSAB Budget. (Colour legend: yellow – summary, blue – revenue, white – expenditure). The Financial Manager guided the Board of Directors through an overview the budget.

Andrew McRae pointed out that the call centres are working well and with the creation of jobs it has helped to decrease the Ontario Works' caseload by approximately 1000 people, (23% of caseload).

It was suggested that this type of good news information needs to be publicized. The focus of the publicity could include; under the management of DSSAB the downloading has been effective, for example, seeing a reduction to the caseload of Ontario Works.

The Board agreed that Tony Ryma would forward a resolution to City Council for the District of Sault Ste. Marie Social Services Administration Board to make a presentation. The Board thanked Andrew, Florence and David and their staffs for the good work that they do.

Resolution #01-47

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board support the renewal of the 2001 Ontario Municipal Social Services Association (OMSSA) membership."\$3,080.00

**Carried**

Resolution #01-48

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board support the financial contribution of \$1,000.00 from the Ontario Works budget for the Association of Municipal Employment Services (AMES) Conference."

**Carried**

Resolution #01-49

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve payment of \$4,200.00 to Poitras & Poitras Chartered Accountants for the

preparation of the generic business processes and practices section of the Joint Local Transfer Plan.”

**Carried**

### **5. District of Sault Ste. Marie Emergency Medical Services Report**

Resolution #01-50

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the report from the District of Sault Ste. Marie Emergency Medical Services for March 2001 be accepted as information."

**Carried**

The Financial Manager requested that some expenditure information be included in the reports. The 2000 CD, which has the cross-boundary and First Nations calls, still has not arrived from the Ministry of Health and Long-Term Care.

Resolution #01-51

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the cost of replacing two (2) couches and two (2) chairs for the Crew's quarters at the two (2) Land Ambulance Stations, for a total cost not to exceed \$4,000.00."

**Carried**

This request is over and above the operating budget. The Board was in full approval and it was mentioned that the dollars could come from the additional funding of \$54,698.00 from the Ministry of Health and Long-Term Care.

### **6. Director of Ontario Works**

Resolution #01-52

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the report from the Director of Ontario Works for March 2001 be accepted as information."

**Carried**

David Overboe gave an overview of the Ontario Works report.

### **7. Social Housing**

Resolution #01-53

Moved by: N. DelBianco

Seconded by: D. Edgar

"Be it resolved that the Social Housing report from the Director of Ontario Works for March 2001 be accepted as information."

**Carried**

David Overboe commended the work of Christina Periard who has been assisting with the Joint Local Transfer Plan (JLTP) for Social Housing. Most of the draft JLTP has been completed. A meeting has been set up with Ministry representatives on the afternoon of Monday, April 2, 2001 to go over it. A Social Housing Committee meeting will be held on Tuesday, April 10, 2001 at 7:30am to review the Social Housing JLTP.

It was decided that the May 17, 2001 Regular Board Meeting would be moved to Thursday May 10, 2001.

## **8. Community Child Care Manager**

Resolution #01-54

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the report from the Manager of Child Care for March 2001 be accepted as information."

**Carried**

Florence Lake, Child Care Manager gave an overview of the Child Care report. Florence has received two (2) new request for funding proposals; she will review the proposals and submit a recommendation to the Board at a future meeting.

## **9. Director of Performance Standards**

Resolution #01-55

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the report from the Director of Performance Standards for March 2001 be accepted as information."

**Carried**

Kim Streich-Poser gave a summary of the report. The Community Housing Association contract for the Provincial Homelessness Initiatives Fund finishes at the end of March. The Director of Performance Standards will provide an analysis of the project for the next regular board meeting.

Resolution #01-56

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Chair's decision to approve Kim Streich-Poser's travelling expenditures to attend the Social Housing Consultation, in Sudbury February 28, 2001."

**Carried**

Resolution #01-57

Moved by: N. DelBianco

Seconded by: D. Edgar

Delegates for Northern Ontario Service Deliverers Association (NOSDA) meeting held in Sault Ste. Marie on April 2, 3 and 4, 2001.

"Be it resolved that Kim Streich-Poser, Wayne Pickard and David Edgar attend the NODSA Conference April 2, 3 & 4, 2001 to represent the District of Sault Ste. Marie Social Services Administration Board".

**Carried**

## **10. Land Ambulance Committee**

Resolution #01-58

Moved by: D. Edgar

Seconded by: D. Jones

"Be it resolved that the report from the Land Ambulance Committee for March 2001 be accepted as information."

**Carried**

David Edgar gave a verbal report. Brent McHale has tendered his resignation from the Land Ambulance Committee and David Edgar will assume the chair position.

There was discussion regarding the City of Sault Ste. Marie's interest in developing a proposal to deliver Land Ambulance Services for the Board's consideration. A resolution will be going to the Sault Ste. Marie City Council supporting this in the near future. The Land Ambulance Committee will review this and make recommendations at the next Board Meeting on how to proceed.

### **11. Public Education/Communications Committee**

Resolution #01-59

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that the report from the Public Education/Communication Committee for March 2001 be accepted as information."

**Carried**

Resolution #01-60

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the Terms of Reference for the Public Education/Communications Committee."

**Carried**

Tony Ryma gave a verbal report. In addition to developing a communications plan, the committee will be developing a communications piece similar to a quarterly newsletter that will be wrapped up into a yearly report and sent to stakeholders. Prior to the development of the newsletter, stakeholders will be surveyed for input (ie. what information they want, how much, etc.).

### **12. Constitution, Bylaws and Policy Committee**

This committee will be meeting April 25, 2001.

### **13. Personnel Committee**

Resolution #01-61 – Deferred.

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the revised job description for the Director of Performance Standards Position".

**Referred to the Personnel Committee**

### **14. New Business**

#### **15. Old Business**

15.1 Resolution #01-62

Moved by: D. Edgar

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the correction to resolution 01-14, dated January 18, 2001 as follows: Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve three (3) months of funding to the John Howard Society for the Emergency/Advocacy Housing position. This funding would be from the remaining 2000 Provincial Homelessness Initiatives Fund in the amount of \$11,910.00."

**Carried**

## **16. Correspondence/Information**

- 16.1 Letter dated February 19, 2001 from Lynn McCoy, Fire Chief, Sault Ste. Marie Fire Department regarding Land Ambulance Services.
- 16.2 Letter dated February 22, 2001 from Lynn Buckham, Northeast Area Director, MMAH regarding Designation of Municipalities for DSSAB Borrowing.
- 16.3 Letter dated February 26, 2001 from Lynn MacDonald, Assistant Deputy Minister, MMAH regarding updated information for the Joint Local Transfer Plans.
- 16.4 Letter dated February 27, 2001 from David Zuccato, Regional Program Manager for Municipal Services, MCSS regarding 'Off the Street, Into Shelter' Homelessness Initiative.
- 16.5 Letter dated March 5, 2001 from Denis Fournier, Senior Field Manager, MOHLTC regarding a workshop for Funding Agreement for Purchase of Land Ambulance Service with First Nation Communities.
- 16.6 Letter dated March 7, 2001 from Debbie Kane, Area Supervisor – Wee Watch regarding a request for funding.
- 16.7 Letter dated March 8, 2001 from Dan Lafranier, Regional Director North Region, MCSS regarding information request/referral.
- 16.8 Letter dated March 9, 2001 from David Zuccato, Regional Program Manager for Municipal Services, MCSS regarding Second Annual National Child Benefit Reinvestment: Ontario/Municipal Report. (Report included).
- 16.9 Letter dated March 9, 2001 from Elizabeth Harding, Ministry of Finance regarding Community Reinvestment Fund adjustments/reconciliation.
- 16.10 Letter dated March 11, 2001 from Robert Hall, Searchmont and Area Local Service Board.
- 16.11 Letter dated March 12, 2001 from Lynn Buckham, Northeast Area Director, MMAH regarding Transition Funding: Start-up Funding and Statutory Entitlement.
- 16.12 Letter dated March 13, 2001 from the Local Services Board of Searchmont and Area.
- 16.13 Letter dated March 15, 2001 from Robert Hall, Searchmont and Area LSB.
- 16.14 Letter dated March 15, 2001 from Helen Johns, Associate Minister – MOHLTC regarding additional funding for land ambulance services.
- 16.15 Letter dated March 15, 2001 from Clem L'Ecuyer, Field Manager MHOLTC regarding Cash Flow Dates for 2001-2002.
- 16.16 Letter dated March 16, 2001 from Mary Kardos Burton, Executive Director- Health Care Programs – MOHLTC regarding Sign-Back Agreement for additional funding for land ambulance services.
- 16.17 Letter dated March 20, 2001 from David Stokes, Manager DSSMEMS regarding One-Time Funding request.
- 16.18 Letter dated March 21, 2001 from Brent McHale, regarding Land Ambulance Committee.
- 16.19 Letter dated March 22, 2001 from Catherine Frank, Manager - MOHLTC in response to DSSAB's letter regarding First Response Teams.
- 16.20 Letter dated March 23, 2001 from Mike Currie, Coordinator - Searchmont First Response Team regarding Continuation of First Response.

## **17. Adjournment**

Resolution #01-63

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that we do now adjourn."

**Carried**

The meeting was adjourned at 7:25pm.