



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

EXECUTIVE COMMITTEE (FINANCE, PERSONNEL, GOVERNANCE)

Minutes For Thursday June 19, 2003

Plummer Boardroom, Civic Centre 12:00pm

Present: D. Amaroso D. Jones D. Edgar
 P. Vaudry W. Pickard D. Overboe
 J. Crawford K. Streich-Poser S. French (notes)

Regrets: A. McRae

The meeting was called to order at 12:00pm.

1. Review of the Minutes from the Thursday May 1, 2003 Executive Committee Meeting.
The minutes were reviewed and there were no errors, omissions or corrections recorded.
2. DSSMSSAB Payables for Review:
May 1, 2003 in the amount of \$695.25
May 16, 2003 in the amount of \$1,434,902.89
May 29, 2003 in the amount of \$3,346.51

In A. McRae's absence, Jim Crawford provided a summary of the payables.
There were no questions.
3. Report from the Financial Manager, Social Services:
A/ 2002 Land Ambulance Services Grant - Financial Assurance Statement
 - The committee agreed that the Financial Assurance Statement submission should be completed in the same manner as last year.
B/ Ontario Works - 2003 MCFCS Budget
 - A Budget is submitted to MCFCS yearly.
4. Report from the Commissioner, Social Services:
A/ Ontario Works Addiction Services Initiative Draft Proposal – Update
 - The proposal has been updated to include some Kim's comments.
David informed the Committee that he has cautioned the Ministry that the first submission was a draft document.

- The Ontario Works Staff have had discussions with the John Howard Society and have had a tour of their facilities.
- Clients will self-identify themselves as need to be on the Addiction Services Program.
- It was identified that protocols need to be ironed out between the MCFCS and the Ministry of Health regarding the Additions Services Initiative.

B/ Update on the 2.5% and 5.0% reductions

- Dave gave a verbal update. It was noted that various legislations apply to the varying programs and as a result a significant amount of the budget cannot be reduced. For example, Housing Programs manages 5 Million dollars in programming; all the money goes directly to providers other than the money for the 3 Housing Programs staff positions.
- There was some discussion regarding staff movements out of the operation. Not all staff vacancies will be filled automatically
- ODSP is an example of where there is absolutely no control. The Ministry bills and the DSSMSSAB pays. (38% of budget)
- There needs to be an increase awareness of the CRF fund. Those dollars are given to the Municipalities to help off set the downloaded costs of Land Ambulance, Social Services and other programs.
- Dave is working with his staff to look at discretionary costs vs. mandated costs. This will help determine exactly the percentage of the overall budget can be controlled. The report would then highlight how much cannot be touched as a result of legislation.

C/ Child Care Services Report

- Florence prepared a written report for the Committee. A number of proposals coming forth with requests for additional funding. Dave, on Florence's behalf wanted to confirm that requests would continue to be applied to the current process. The Committee supported this direction.
- Pay equity will be implemented province wide at all Child Care Centres. The total will be approximately 240M provincially.

5. Report from the Director of Performance Standards:

A/ Paramedics Severance – Update

- All payments have been made.

B/ Contract Renewals with the City of Sault Ste. Marie for Financial Services, Ontario Works and Community Child Care – Update

- Contracts were presented to City Council on June 9th and were approved.

- C/ Letter dated April 29, 2003 from J. Fratesi, CAO - City SSM regarding Expenditure Reduction - Revenue Generation for 2004 Budget – Update
 - Other groups have sent letters to the city regarding their positions on the reduction exercise. The Board may wish to provide a formal response to the City, once the program areas have completed their reviews and those results have been discussed with the Board.

- D/ Insurance Renewal/Extension
 - The DSSMSSAB renewal is in January.
 - Kim talked to Lorie Bottos about the insurance issue. The City's renewal is in June and they are planning a RFP process based on a June renewal date. Lorie said that he would not be able to identify whether or not there would be any advantages of DSSMSSAB joining with the city on certain insurance areas until the City starts to look at their process later this year.
 - The option to change the DSSMSSAB renewal date to coincide with the City's was discussed. It would cost approximately \$11,000.00 to make the change. This has not been budgeted for in this year's budget.
 - There was discussion regarding several issue; bulk purchasing with other communities, self insurance,
 - The Committee decided it would be prefer if someone outside completed an independent analysis to look at the two policies and identify if there would be a significant savings on both sides. BDO Dunwoody was suggested. This item will be discussed further at the next Executive Committee Meeting.

- E/ Surplus Equipment Disposal
 - It was agreed that the vehicle recommended for disposal from the last EMS Committee Meeting be included in the City auction.
 - The Glucometers can be donated to the Canadian Diabetes Society to be used for educational purposes and not to be used on anyone. Need to obtain a letter from CDS regarding the transfer of the 9 pieces.

- F/ NOSDA CAO/Commissioner's Meeting held in Sudbury June 16 & 17
 - The full NOSDA Meeting is being held in Kenora. They have arranged for reduced air rates from Bear Skin Airlines.

- G/ Letter dated June 3, 2003 from Ken Boshcoff, President and Roger Anderson, LAISC Co-chair regarding Land Ambulance Implementation Steering Committee (LAISC)
 - This was circulated to the Committee for information.

6. Sault Ste. Marie Housing Corporation:

- A/ Payables for Review:
 - April 2003 Cheques in the amount of \$357,476.09
 - May 2003 Cheques in the amount of \$368,377.78

Jim Crawford gave a summary of the payables. There were no questions.

7. Other Business
 - The Board has been invited to the grand opening of the Ontario Early Year Centre, June 24, 2003 at 10:00am.
8. In-camera session
 - The Committee went in-camera at this time.
9. Next Executive Committee Meeting - July 17, 2003 at noon.
10. Adjournment
 - The meeting adjourned at 1:30pm.