

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION
BOARD
MEETING HELD THURSDAY, July 27, 2000 – 5pm.**

PRESENT: W. Pickard D. Amaroso B. McHale
D. Edgar S. Lepore B. Irwin
P.Vaudry

DSSAB STAFF: K. Streich-Poser S. French

CITY STAFF: A. McRae D. Overboe

MCSS STAFF: S. Bergamin

GUESTS: KPMG - Mike Marinovich, Joseph Ruscio
Homelessness Committee - Brian Christie

REGRETS: D. Jones C. Swift F. Lake
W. Lamming C. Jensen (MNDM)
D. Zuccato (MCSS)

1.Minutes

Resolution #00-77

Moved by: P. Vaudry

Seconded by: D. Edgar

“Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated June 15, 2000 be adopted as recorded.”

Carried

2. Mike Marinovich, KPMG and Joseph Ruscio

Mike Marinovich and Joseph Ruscio of KPMG presented the Audited Financial Statements for the District of Sault Ste. Marie Social Services Administration Board year ending 1999.

Resolution #00-78

Moved by: D. Edgar

Seconded by: D. Amaroso

“Be it resolved that the Audited Financial Statements for DSSAB year ending 1999 be accepted as presented by Mike Marinovich, KPMG.”

Carried

The question of when the audit is completed was raised. Mike Marinovich explained that ideally the financial statements should be presented in May. Delays in receiving Provincial assistance information combined with the backlog of the City have been a factor in the statements being completed behind schedule.

Mike Marinovich will have a management letter prepared for the District of Sault Ste. Marie Social Services Administration Board shortly.

3. Accounts

Resolution #00-79

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that the DSSAB Accounts Payable dated:

June 6, 2000 in the amount of \$364,754.74

June 15, 2000 in the amount of \$684,202.51

July 7, 2000 in the amount of \$65.87

July 13, 2000 in the amount of \$665,344.05

be passed for payment."

Carried

Resolution #00-80

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the report from the Financial Manager dated July 19, 2000 be accepted as information."

Carried

A concern was raised, as to whether or not the dollars were coming in a timely manner from the Provincial Government. The financial manager confirmed that the dollars are coming in and that timing to this point has not been an issue.

4. Homelessness Committee

Brian Christie presented the revised proposal on behalf of the Homelessness Committee.

Resolution #00-81

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the report from the Homelessness Committee be accepted as information."

Carried

A summary of the report given to the Board by Brian Christie of the Homelessness Committee is available upon request.

5. Director of Ontario Works

Resolution #00-82

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the report from the Director of Ontario Works received July 18, 2000 be accepted as information."

Carried

Additional comments:

1. Will all first contact go through the Intake Screening Unit (ISU) in Elliot Lake?
We will want to see how other DSSABs are operating and define our operations from there. The Intake Screening Unit will be justified by volume. Ultimately, our office will refer a client to the ISU and give them a phone number. A client will be screened at the Intake level, go through an income verification process and then have a caseworker meeting. There have been cost efficiencies issues raised in regards to the Intake Screening Unit. If the client is already at the Sault office, why send them on. There needs to be consistency for each district regarding negotiations.
2. Has there been any debriefing as to why we did not get the ISU?
We can send a representative to Toronto for a debriefing. The Province will provide a synopsis of the decision to go with Algoma. Sudbury has challenged the decision
3. Clients have found the community placement program beneficial.

6. Community Child Care Manager

No report.

7. Director of Performance Standards

Resolution #00-83

Moved by: P. Vaudry

Seconded by: S. Lepore

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Chair's decision to approve Kim Streich-Poser's travelling expenditures to attend the Intake Screening Unit and announcement in Sudbury June 23, 2000."

Carried

Resolution #00-84

Moved by: D. Edgar

Seconded by: S. Lepore

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board authorize travelling expenditures for Kim Streich-Poser to attend the North East EMS Managers Meeting in Sudbury in August 29, 2000."

Carried

Resolution #00-85

Moved by: P. Vaudry

Seconded by: S. Lepore

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board authorize travelling expenditures for Kim Streich-Poser to attend the Provincial EMS Managers and Directors Meeting in Cambridge Ontario on August 23 - 24, 2000."

Carried

The Board inquired about the travel budget in terms of how much money is available. The financial manager explained that the City has picked up the Ontario Works portion of travelling. Not knowing what would transpire for this year, spending against the budget has been monitored on a global basis and has worked well so far. He stated there were sufficient funds to cover these expenditures.

Resolution #00-86

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the District of Sault Ste. Marie Social Services Administration

Board authorize travelling expenditures for Kim Streich-Poser to attend CMSM Provincial Forum in Toronto Ontario on October 18 - 19, 2000."

Carried

Resolution #00-87

Moved by: P.Vaudry

Seconded by: D. Edgar

"Be it resolved that the report from the Director of Performance Standards be accepted as information."

Carried

Additional comments:

1. Kim Streich-Poser presented the ***"Checklist for Proposals coming to DSSAB for Support and or Funding"*** that she developed. She was seeking approval and direction from the board for the tool. The tool incorporates benchmarking and decision criteria to which a proposal should be measured against. It will also offer groups a guideline for the type of information the board will need to make a decision. It was suggested that the Board look at a percentage of the funding dollars to be given in support of administration for potential programs.
Concern was raised that the DSSAB may be seen as a funding body. The Board fully supported the checklist and suggested that the operating principles be incorporated as part of the criteria.
When the tool is approved, it will give the Director of Performance Standards the authority to make decisions regarding potential proposals on behalf of the Board. In addition to the tool, and to be consistent, it was suggested that DSSAB may want to compare a potential proposal to a past ruling on a similar proposal.
After the changes and suggestions are incorporated to the ***"Checklist for Proposals coming to DSSAB for Support and or Funding"*** the checklist will be accepted by resolution.
2. There are 2 more Public Education Sessions scheduled; August 10, 2000 in Batchawana at the Fire Hall and August 24, 2000 in Goulais River at the Captain Tilley Community Centre.
Consideration will be given to a second session in Aweres depending on the outcome of the Batchawana and Goulais River gatherings.
Public Education Sessions for Searchmont and Sault Ste. Marie will probably be scheduled in the Fall of 2000.

8. Land Ambulance Committee

Resolution #00-88

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board will write a letter to the Ministry of Health and Long Term Care, Emergency Health Services Branch, asking that they change their decision about not providing transition funding to Upper Tier Municipalities and Designated Service Providers to assist in the assumption of Land Ambulance Services."

Carried

Resolution #00-89

Moved by: S. Lepore

Seconded by: D. Amaroso

"Be it resolved that the report from the Land Ambulance Committee be accepted as information."

Carried

Dave Edgar deferred to Kim Streich-Poser for the verbal report.

Two policy decisions need to be made:

1. The Board needs to name the land ambulance service. The two suggested names are 1) District of Sault Ste. Marie Emergency Medical Services (DSSMEMS) or 2) District of Sault Ste. Marie Land Ambulance Services (DSSMLAS). It was decided that the name should be **District of Sault Ste. Marie Emergency Medical Services (DSSMEMS)**.

Resolution #00-92

Moved by:

Seconded by:

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board name the district land ambulance service as **District of Sault Ste. Marie Emergency Medical Services (DSSMEMS)**."

2. The Board needs to decide whether or not to administer a Severance Accrual Fund (post 2000). This needs to be decided for budgeting purposes. It will cost DSSAB less if this responsibility is assumed in house versus having the contracted operator include it in their budget. It was decided a resolution to accept the Severance Accrual Fund can be made when the Board resolves to accept the Land Ambulance contract. The

financial manager emphasized that the DSSAB legislation only allows the set up of working funds. This causes a problem in that the severance accrual funds need to be separate from the working funds. The larger issue of reserve funds is being investigated. DSSAB/CMSM are being put into a position where reserves are needed for ambulances, accrual funds and other future areas (yet to be discovered) but it seems that DSSAB legislation will not permit it. These issues may need to be tabled at AMO and NOSDA. A suggestion from the Board was to set these reserves up anyway to administer the program. The Province would have to make the necessary amendments to the existing legislation.

The Director of Performance Standards provided an update on the status of the contract negotiations with Sault Area Hospitals.

9. Public Education/Communication Committee

Resolution #00-90

Moved by: S. Lepore

Seconded by: D. Edgar

"Be it resolved that the report from the Public Education/Communication Committee be accepted as information."

Carried

Quotations are coming in from local businesses for the design and set up of an official Website for the District of Sault Ste. Marie Social Services Administration Board.

10. Social Housing

No report.

11. Follow-up on past resolutions

11.1 Update on NOSDA, North Bay meeting, June 21, 2000.

11.2 Letter from Insurance regarding coverage:

The letter dated June 20, 2000 from Algoma Insurance has been forwarded to Lorie Bottos, City Solicitor for his input.

12. New Business

12.1 Territory Without Municipal Organization (TWOMO) Letter and Elections: Initial contact has been made with the School Boards. There are seven unorganized townships that are not associated with the school boards and DSSAB will have to ensure access and notice to those areas for the election.

- 12.2 DSSAB Credit Card Application:
The Board supports this action fully. It was suggested that DSSAB investigate to see if it is possible to piggy-back with the city as they are going to get credit cards soon.
- 12.3 Request to host NOSDA from Mary Lucas:
The Board agreed to host NOSDA this fall. Dave Overboe offered assistance through resources of Ontario Works. Peter Vaudry offered help with organizing the meeting/conference.
- 12.4 Third person to CMSM Conference in October, Dave and KSP are going: Peter Vaudry will attend this conference.

13. Correspondence

The following correspondence was read:

- 13.1 Letter from Tony Martin, dated June 19, 2000.
- 13.2 Letter from Manitoulin-Sudbury District Social Services Administration Board, dated June 12, 2000.
- 13.3 Letter from Suzanne Stortini, President – Community Housing Association of Sault Ste. Marie, dated July 17, 2000.
- 13.4 Letter from Rob Walz – Liability for City Councillors, June 20, 2000.

15. Adjournment

Resolution #00-91

Moved by: P. Vaudry

Seconded by: D. Amaroso

"Be it resolved that we do now adjourn."

Carried

**DISTRICT OF SAULT STE. MARIE
SOCIAL SERVICES ADMINISTRATION BOARD**

ACTION ITEMS

FROM THE JULY 27, 2000 BOARD OF DIRECTORS MEETING

1. After the changes and suggestions are incorporated to the "***Checklist for Proposals coming to DSSAB for Support and or Funding***" the checklist will be accepted by resolution.
2. Public Education Sessions for Searchmont and Sault Ste. Marie will probably be scheduled in the Fall of 2000.
3. There needs to be some investigation into who else provides services to the homeless. Kim or Shannon could do some investigation.
4. It was decided a resolution to accept the Severance Accrual Fund can be made when the Board resolves to accept the Land Ambulance contract.
5. Follow up with Lorie Bottos, City Solicitor regarding the letter dated June 20, 2000 from Algoma Insurance.
6. "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board will write a letter to the Ministry of Health and Long Term Care, Emergency Health Services Branch, asking that they change their decision about not providing transition funding to Upper Tier Municipalities and Designated Service Providers to assist in the assumption of Land Ambulance Services."
7. Territory Without Municipal Organization (TWOMO) Letter and Elections: Initial contact has been made with the School Boards. There are seven unorganized townships that are not associated with the school boards and DSSAB will have to ensure access and notice to those areas for the election.
8. DSSAB Credit Card Application:
The Board supports this action fully. It was suggested that DSSAB investigate to see if it is possible to piggy-back with the city as they are going to get credit cards soon.