

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD January 18, 2001, 5:00 PM
Russ Ramsey Boardroom, Civic Centre**

PRESENT: W. Pickard D. Amaroso D. Edgar
 P. Vaudry D. Jones T. Austin
 B. McHale T. Ryma N. DelBianco

DSSAB STAFF: K. Streich-Poser S. French

CITY STAFF: A. McRae F. Lake D. Overboe
 W. Lamming

Sault Area Hospitals: Terry Scott David Stokes

1. Election of Executive Officers

Kim Streich-Poser called the meeting to order at 5:00pm.

Kim made a call for nominations for the Chair Position. Wayne Pickard was nominated by Tom Austin and seconded by Debbie Amaroso.

Debbie Amaroso was nominated by Duane Jones and seconded by Brent McHale.

Dave Edgar made a motion that nominations be closed, Tom Austin seconded that motion. The board was given the option to vote by a show of hands or by secret ballot. Secret ballot was the preferred method chosen. Wayne Pickard was voted Chair for the year 2001.

Kim Streich-Poser turned the election proceedings for Vice-Chair, Secretary and Treasurer over to the 2001 Chair, Wayne Pickard. Debbie Amaroso was the only nomination for Vice-Chair nominated by Brent McHale and seconded by Duane Jones. David Edgar made a motion that the nominations be closed, Brent McHale seconded that motion. Debbie accepted the nomination and was acclaimed the Vice-Chair for the year 2001.

Peter Vaudry was the only nomination for Secretary nominated by Debbie Amaroso and seconded by David Edgar. Duane Jones made a motion that the nominations be closed, Brent McHale seconded that motion. Peter accepted the nomination and was acclaimed as the Secretary for the year 2001.

Duane Jones was the only nomination for Treasurer nominated by Brent McHale and seconded by Debbie Amaroso. David Edgar made a motion that the nominations be closed, Brent McHale seconded that motion. Duane accepted the nomination and was acclaimed as the Treasurer for the year 2001.

2. Committees

It was decided by the Board to establish a Finance Committee. It was determined that 3 board members and possibly one individual from the public, with financial expertise, form the Finance Committee. Debbie Amaroso, Wayne Pickard, Duane Jones, Kim Streich-Poser and Andrew McRae will sit on the committee.

ACTION: The Finance Committee will make a recommendation at the next board meeting regarding an individual from the public sitting on the committee.

The Personnel Committee will be adhoc, unless performance reviews are needed.

Tony Ryma will fill the vacant position on the Public Education/Communications Committee.

The Land Ambulance committee will stand with the current members.

David Edgar will fill the vacant position of the Social Housing Committee.

Attached is a full listing of the 2001 DSSAB Committees.

It was decided that the Board would continue to send representation to the NOSDA meetings. Instead of identifying one person, it was agreed that the Board would send whoever was available at the time of the meeting.

3. Minutes

Resolution #01-01

Moved by: D. Edgar

Seconded by: N. DelBianco

"Be it resolved that the Minutes of the District of Sault Ste Marie Social Services Administration Board dated December 21, 2000 be adopted as recorded."

Carried

4. Accounts

Resolution #01-02

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the DSSAB Accounts Payable dated

December 15, 2000 in the amount of \$841,684.54

December 21, 2000 in the amount of \$284,878.45

December 29, 2000 in the amount of \$440,322.71

be passed for payment."

Carried

Resolution #01-03

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the verbal report from the Financial Manager for January 2001 be accepted as information."

Carried

Andrew McRae, Financial Manager, stated that he is working on the year-end audit for 2000. He will be providing the 2001 budget in a different format from those of the last two years. There will be a lot more detail included and he proposes that the board set aside an evening devoted directly to finance in March.

Andrew reported that new information regarding assessments had just been received. In light of the new information, he advised it might be possible that a portion of the assessment related to power dams could be lost. Initial investigations suggest that the provincial government will replace the lost assessment with a grant. This issue generated a lot of discussion from the Board. David Overboe stated that the information was received yesterday, January 17th and suggested that Andrew McRae report to the Board with further details at the next regular board meeting.

Resolution #01-04

Moved by: D. Edgar

Seconded by: P. Vaudry

"Be it resolved that the Chair, Wayne Pickard and the Vice-Chair, Debbie_Amaroso be authorized as co-signers for the signature plates."

Carried

Resolution #01-05

Moved by: T. Austin

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract with the City of Sault Ste. Marie for Financial Services from January 1, 2001 to December 31, 2001."

Carried

Duane Jones commended Florence Lake, David Overboe and Andrew McRae and their staff for all the good work. Andrew McRae stated that since new areas of responsibility have been assumed by DSSAB the services and support from the City has increased. As a result, the City's Treasury Department will be looking at the actual costs and will be preparing a new schedule of fees for the contract.

5. Director of Ontario Works

Resolution #01-06

Moved by: T. Austin

Seconded by: P. Vaudry

"Be it resolved that the report from the Director of Ontario Works for January 2001 be accepted as information."

Carried

David Overboe summarized the Ontario Works report. David met with the Program Supervisor and Municipal Services Manager from the Ministry of Community and Social Services on January 15, 2001. They discussed the 2000 Service Contract Ontario Works Part A & B among other items. In discussions with MCSS it was recommended that a finance committee for the board be formed. This would allow members of the Board to be involved with budgeting, business planning, programming and etc. David Overboe recommended that the DSSAB Board sign the 2000 Service Contract.

A member of the board asked if the figure used in the Percentage of Population calculation, in Dave's report, was the total population of the area. David Overboe stated that the figure is a good estimate but seems low. David further explained that the population figure of 80,054 would remain in future reports so that the percentage figure would represent a consistent number.

David Overboe handed out a copy of the proposal for the Ontario Works Placement Innovation Fund submitted to Mr. Claude Martel, Ontario Works Placement Secretariat, Ministry of Community and Social Services.

Resolution #01-07

Moved by: D. Edgar

Seconded by: T. Austin

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract with the City of Sault Ste. Marie for the program management and delivery of Ontario Works from January 1, 2001 to December 31, 2001."

Carried

Resolution #01-08

Moved by: D. Edgar

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept and sign the "2000 Service Contract Ontario Works Part A & B" with the Ministry of Community and Social Services."

Carried

6. Community Child Care Manager

Resolution #01-09

Moved by: D. Edgar

Seconded by: T. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the recommendation to endorse the Guiding Principles of the Children's Services Committee."

Carried

The Guiding Principles were provided as an attachment to Florence Lake's January report.

Resolution #01-10

Moved by: P. Vaudry

Seconded by: N. DelBianco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the recommendation to endorse the Child Care Service Management Guidelines."

Carried

The Child Care Service Management Guidelines were included in the Board packages for the January 18th board meeting. Florence Lake went through the executive summary and discussed each of the 6 sections briefly. Florence stated that this document meets the expectations of the Joint Local Implementation Plan and will continue to be an evolving document.

Resolution #01-11

Moved by: D. Edgar

Seconded by: P. Vaudry

"Be it resolved that the report from the Manager of Child Care for January 2001 be accepted as information."

Carried

Resolution #01-12

Moved by: D. Amaroso

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract with the City of Sault Ste. Marie for the program management and delivery of Community Child Care from January 1, 2001 to December 31, 2001."

Carried

7. Director of Performance Standards

Resolution #01-13

Moved by: D. Edgar

Seconded by: T. Ryma

"Be it resolved that the report from the Director of Performance Standards for January 2001 be accepted as information."

Carried

Kim Streich-Poser, Director of Performance Standards, gave a summary of the report. Kim suggested that the Governance and policy committee be recalled to review the governance, bylaws and procedures as outlined in the bylaws as part of the annual cycle.

Resolution #01-14

Moved by: D. Amaroso

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve three (3) months of funding to the Community Housing Association for the Emergency/Advocacy Housing position. This funding would be from the remaining 2000 Provincial Homelessness Initiatives Fund in the amount of \$11,900.00."

Carried

This position will continue to be funded after March 31st through a program from Ontario Works.

8. Land Ambulance Committee

Resolution #01-15

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that the report from the Land Ambulance Committee for January 2001 be accepted as information."

Carried

Brent McHale introduced Terry Scott and David Stokes from the Sault Area Hospitals. Brent thanked both individuals for their help and expressed that DSSAB Staff and Land Ambulance Committee Members have found working with them and the other staff at the hospitals a pleasurable experience. Brent announced that DSSAB would be forwarding a letter to the Sault Area Hospitals from DSSAB to that effect.

Brent gave a verbal report from the Land Ambulance Committee and identified a number of ongoing issues that were discussed at the last Land Ambulance Committee Meeting. Brent stated that these topics would be investigated further and reported back to the Board. As of January 3, 2001 the ownership of 11 emergency vehicles was transferred from MOHLTC to the DSSAB. The new signage is on the Northern Avenue Base, the new decals are on the vehicles and uniform crests will be arriving shortly.

The Emergency Health Services Branch - EHS Distribution Centre sent correspondence requesting that DSSAB deal directly with them for purchasing equipment and supplies. They will not deal with any contractors. In consultation with A. McRae and D. Stokes, Kim Streich-Poser has developed "Equipment Ordering Policy and Procedures".

A Board member inquired if there had been any out of country charges for the ambulance service in the past. David Stokes stated that ambulances have gone into the United States to pick-up Canadians, possibly 10 to 12 times a year. (This will need to be investigated further.)

There were several questions raised regarding charges for ambulance service, the number of paramedics on shift and first response teams. David Stokes responded to each of the questions.

Resolution #01-16

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the Terms of Reference for the Land Ambulance Committee."

Carried

Resolution #01-17

Moved by: D. Edgar

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser's travel expenditures to attend the Northeastern EMS Meeting in Sudbury on January 25, 2001."

Carried

Kim outlined a brief description of what the Northeastern EMS group was and explained that key issues such as Mutual Aid Agreements were on the agenda for the January 25th meeting.

Resolution #01-18 – Referred to the Financial Committee

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board set funds aside for future alternative accommodation for the Ambulance Service."

Referred to the Finance Committee

The Board asked Andrew McRae for input. Andrew responded by stating that setting funds aside can be done but the how depends on the philosophy of the board. After a brief discussion on how to set funds aside it was decided to refer this motion to the Finance Committee. Dave Edgar commented that the Land Ambulance Committee would like to see this approach taken. This approach would be best suited for the smaller municipalities, otherwise a large one time billing could hurt them financially in the future.

9. Social Housing Committee

Resolution #01-19

Moved by: D. Jones

Seconded by: D. Edgar

"Be it resolved that the report from the Social Housing Committee for January 2001 be accepted as information."

Carried

There was no report from Peter Vaudry, Chair of the committee. David Overboe noted that a group has been formed to develop the Joint Local Transfer Plan (JLTP). This group, consisting of David Overboe, Kim Streich-Poser, John Luzska, Andrew McRae and Gary Avery, will meet every Thursday at 9am. Kim Streich-Poser has drafted a terms of reference. The advertisement for the Transition Manager has been published in the Sault Star. There have been discussions with other DSSABs about partnering for the development of common areas. The JLTP team will be meeting with the Ministry of Municipal Affairs and Housing once a month.

Resolution #01-20

Moved by: D. Amaroso

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser's travel expenditures to attend the Social Housing Meeting in North Bay on January 22, 2001."

Carried

10. New Business

Resolution #01-21

Moved by: D. Edgar

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept Leslie Cassidy-Amadio as the alternate board member from Prince Township."

Carried

11. Correspondence/Information

- 11.1 Letter and package dated December 21, 2000 from Sante Bergamin, Acting Program Supervisor, MCSS regarding 2000 Service Contract Ontario Works Part A & B.
- 11.2 Letter and package dated December 2000 from Helen Johns, Minister of Ministry of Citizenship, Culture and Recreation regarding Ontario's volunteer recognition program for 2001.
- 11.3 Memo dated January 2, 2001 from John Rowswell, Mayor regarding Emergency Response Services in the City of Sault Ste. Marie.
- 11.4 Letter dated January 5, 2001 from David Zuccato, Regional Program Manager-Municipal Services regarding Ministry of Municipal Affairs and Housing Municipal Performance Measures Program.
- 11.5 Letter dated January 5, 2001 from Lynn Buckham, Northeastern Area Director, MMAH regarding Transition Funding.
- 11.6 Letter dated January 7, 2001 from Councillor Peter Vaudry responding to Mayor John Rowswell's letter of January 2, 2001 regarding Emergency Response Services in the City of Sault Ste. Marie.

12. Adjournment

Resolution #01-22

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that we do now adjourn."

Carried

The meeting was adjourned at 6:20pm.