



District of Sault Ste. Marie

Social Services Administration Board

**DRAFT MINUTES FOR THE
DSSMSSAB REGULAR BOARD MEETING
Thursday, January 15, 2004 - 5:00 PM
Civic Centre, Council Chambers**

Present:	D. Amaroso	D. Edgar	P. Mick
	L. Turco	S. Butland	B. Hayes
	L. Madonna	V. Burns	J. Curran
DSSMSSAB Staff:	K. Streich-Poser	A. Nanne (notes)	
City Staff:	C. Rosso	A. McRae	
	G. Avery	R. Cobean	F. Lake
	L. McCoy	J. Crawford	
Regrets:	D. Overboe		

Kim Streich-Poser, Director of Performance Standards, called the meeting to order at 5:05 p.m.

1. Election of Executive - Kim Streich-Poser

Kim Streich-Poser extended a welcome to everyone present at the DSSMSSAB Board Meeting. She then explained that before the meeting could continue, elections must be held for the Executive positions of Chair, Vice-Chair, Secretary and Treasurer. Ki. Streich-Poser conducted the election proceedings.

Election of Executive Officers

K. Streich-Poser made a call for nominations for the position of Chair. The motion to open elections was made by L. Turco and seconded by P. Mick. D. Amaroso was nominated by D. Edgar and seconded by B. Hayes. D. Amaroso accepted the nomination. After the third call for nominations P. Mick made a motion that the nominations be closed, S. Butland seconded that motion. D. Amaroso was acclaimed Chair for the year 2004.

K. Streich-Poser made a call for nominations for the position of Vice-Chair. The motion to open elections was made by D. Amaroso and seconded by L. Madonna. D. Edgar was nominated by D. Amaroso and seconded by L. Madonna. D. Edgar accepted the nomination. After the third call for nominations P. Mick made a motion that the nominations be closed, L. Turco seconded that motion. D. Edgar was acclaimed Vice-Chair for the year 2004.

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

K. Streich-Poser made a call for nominations for the position of Secretary. The motion to open elections was made by D. Amaroso and seconded by D. Edgar. P. Mick was nominated by D. Amaroso and seconded by L. Turco. P. Mick indicated that she would let her name stand. After the third call for nominations D. Edgar made a motion that the nominations be closed, B. Hayes seconded that motion. P. Mick was acclaimed Secretary for the year 2004.

K Streich-Poser made a call for nominations for the position of Treasurer. The motion to open elections was made by D. Amaroso and seconded by P. Mick. B. Hayes was nominated by D. Amaroso and seconded by D. Edgar. B. Hayes indicated that he would let his name stand. After the third call for nominations P. Mick made a motion that the nominations be closed, L. Turco seconded that motion. B. Hayes was acclaimed Treasurer for the year 2004.

K. Streich-Poser turned the meeting over to the 2004 Chair, D. Amaroso at 5:20pm.

At this point Debbie Amaroso assumed the chair seat. She extended a welcome to everyone attending the meeting.

2. Minutes

Resolution #04-001
Moved By: D. Edgar
Seconded By: L. Turco

"Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board dated December 18, 2003 be adopted as recorded."

There were no questions or comments.

CARRIED

3. Accounts

Accounts NOT previously reviewed by the Executive Committee

Resolution #04-002
Moved By: L. Turco
Seconded By: D. Edgar

"Be it resolved that the DSSMSSAB Accounts Payable dated

December 4, 2003 in the amount of \$1,015,296.49
December 11, 2003 in the amount of \$1,484,777.59
December 24, 2003 in the amount of \$68,747.22

be passed for payment."

Andy McRae explained to the new board members that he currently has the authority to process the DSSMSSAB payments prior to DSSMSSAB Board meetings unlike City

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

Council. He is responsible for reviewing all payments for out of ordinary items before processing.

Mr. McRae reviewed the Accounts Payable in detail for all Board Members.

There were no questions or comments.

CARRIED

4. Executive/Finance

Report Presentation

Silent Costs of Downloading

Mr. Andrew McRae, Social Services Financial Manager presented his report. Andy stated that the report was put together as a result of an inquiry from a former DSSMSSAB Board member, Peter Vaudry regarding the costs associated with downloading from the Provincial government.

A. McRae reviewed his report and read highlights from the text.

A. McRae recently received good news from Ms. Marjorie Wilcox Financial Officer with the Ministry of Health and Long-Term Care, regarding the TWOMO (Territory Without Municipal Organization) funding template. The Ministry has decided to change the current funding method to take into consideration some points brought to their attention by A. McRae. Debbie Amaroso commented that she would like to see the DSSMSSAB be more proactive in lobbying the Provincial Government for addition funding and funding changes.

Resolution #04-003

Moved By: L. Turco

Seconded By: V. Burns

"Be it resolved that the report prepared by the Social Services Financial Manager be accepted as information."

CARRIED

5. Land Ambulance

Resolution #04-004

Moved By: D. Edgar

Seconded By: L. Turco

"Be it resolved that the December 2003 report from the Fire Chief for the Sault Ste. Marie Emergency Medical Services be accepted as information."

Fire Chief, Lynn McCoy discussed his December report with Board Members, noting that the six (6) minute average response time logged during that month was an unusually high number caused by an increased amount of long distance calls.

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

L. McCoy commented that the First Response Teams had been contacted regarding the SARS "stand down" order passed at the December DSSMSSAB Board meeting. So far only the Goulais River team has responded negatively to this correspondence. The Goulais River FRT was informed that the CACC and the City Fire Halls were given the same order. This seemed to satisfy Mr. Menard.

David Edgar would like to address any further inquiries from the First Response Teams regarding the "stand down" order to be forward to the DSSMSSAB Board. He suggested that the DSSMSSAB hold a meeting with the First Response Teams to discuss this situation. Lynn was in favor of holding this meeting but only further negative feedback is received.

B. Hayes inquired about the EMS Operating Expense Statement provided in the monthly report. He asked if the report is a fixed / standard form or can a variance column be added to this template. Lynn McCoy responded stating that the DSSAB, in consultation with the City created the original form and that it can be altered at any time. Chief McCoy does not object in any way to any changes that the Board would like to make to his report format.

B. Hayes will try to provide an example of an alternate model for this report. B. Hayes would like to include a comparison with the current period and year-to-date figures. L. McCoy informed the Board that he has more details available and that they may view this information at anytime should they decide that they would like to see it.

B. Hayes then asked the Fire Chief if he his expected expenses are calendarized or if they are they monitored against a monthly budget? L. McCoy commented that this is a difficult task due to the number of variables such as maintenance, fuel, volumes, etc.

There were no further questions or comments.

CARRIED

Resolution #03-126
Moved By: D. Edgar
Seconded By: V. Burns

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the recommendations of the EMS Committee regarding the First Response Team Vehicle Policy and First Response Team Grant Program."

David Edgar addressed this issue for the Board. He recapped the occurrences leading to this resolution for the new board members. There currently are three (3) First Response Teams that provide and maintain their own vehicles. With the approval of this proposal, the DSSMSSAB will not longer have ownership of the First Response Vehicles

Lynn McCoy commented about the bidding process and the concerns that were raised that this process may not address the requirements of the First Response Teams with a

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

greater need. The teams will be asked to submit a business case as to why they should be provided with the vehicle. It will be upon the business case that the decision will be made, not the monetary bid. This process will address the greater needs of some First Response Teams. David Edgar echoed his comments and feelings. L. McCoy commented that the funding provided to the First Response teams will also include an accountability process.

There were no questions or comments.

CARRIED

6. Ontario Works

No written report was provided.

Carl Rosso gave the Board a brief verbal report. The new Provincial Government has now decided to lift the "Life-time ban" for those convicted of Welfare Fraud. Our local Ontario Works currently has eight (8) cases that will be affected by this change.

C. Rosso met with the MCSS today to discuss the Addictions Program. C. Rosso and his team informed the Ministry that they are ready to implement the Addictions Program. The Ministry is in the process of reviewing the Ontario Works proposal once again and will inform them of the results very soon.

Debbie Amaroso asked if C. Rosso felt that the Sudbury case of Kimberly Rogers had an impact on the lift of the lifetime ban. He responded that he did feel that it did indeed have an impact.

C. Rosso also met with the March of Dimes yesterday in order to have them handle the legal appeals with the Agoma Community Legal Clinic. The March of Dimes is a service provider for Ontario Works.

Kim Streich-Poser commented that part of her report to the DSSMSSAB Board also contains some Ontario Works information as well. She provided some description and analytical information for the Boards information.

7. Community Child Care

Resolution #04-005

Moved By: V. Burns

Seconded By: L. Turco

"Be it resolved that the report from the Community Child Care Services Manager be accepted as information."

F. Lake informed the Board that there has been a lot of activity in Child Care in the month of January. More funds have been made available to Municipalities for Health and Safety issues in Day Care Centres and the Provincial Government is distributing the money to the DSSAB's in an unusual method. She believes that we could possibly

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

receive an additional \$48,000 to \$72,000. F. Lake suggested the DSSMSSAB could use these funds to cover the Health and Safety expenses approved in December 2003.

F. Lake also told the Board that the Early Learning funding will increase dramatically in the next year or so. She was unsure what the Government's intent is for these funds at this time.

The pay equity information was sent to F. Lake this month as well. The information that we sent for review is being processed and we have already actually received part of the funding. She estimates that we will receive \$100,000 to \$120,000 for the Provincial Government contribution. This is 100% funding.

The Board was advised that the protocol regarding Algoma District children receiving day care in our district has been resolved and that Algoma has agreed to send the funding for these children directly to us. Her report includes a profile of the children that are currently receiving our service and this information is a regular part of her report to the Board.

D. Amaroso asked about the number of variations in the needs testing between Algoma and Sault Ste. Marie. F. Lake commented that Algoma has made some changes in the last little while to have their process better reflect ours and that Algoma has removed some of the restrictions previously applied.

Kim Streich-Poser commented that as a result of the new increased funding for Child Care there the MCYS indicated that there may be opportunities to expand the roles of the DSSAB in Child Care for children 0-6 years of age.

There were no questions or comments.

CARRIED

8. Social Housing

Resolution #04-006

Moved By: L. Turco

Seconded By: D. Edgar

"Be it resolved that the report from the Housing Programs Manager be accepted as information."

R. Cobean commented on his written report. He provided some background for the new board members and discussed the St. Gregory complex situation. R. Cobean also reviewed the Cara Corporation funding / project and discussed the required upgrading to the building.

Discussed new privacy legislation and its effects on the DSSMSSAB as Housing Providers act on behalf of the DSSMSSAB and need to follow this act.

There were no questions or comments.

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

CARRIED

Resolution #04-007
Moved By: L. Turco
Seconded By: D. Edgar

"Whereas the Croatian Village Board has requested additional funding from the District of Sault Ste. Marie Social Services Administration Board and whereas this request has been reviewed by Social Housing Program staff and the Social Housing Committee,

Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accepts the recommendation of the Social Housing Committee to **NOT** provide any additional funding to the Croatian Village for the purchase of said adjoining property."

R. Cobean provided commentary and background for on this resolution. There were no questions or comments.

CARRIED

Resolution #04-008
Moved By: D. Edgar
Seconded By: V. Burns

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the recommendation of the Social Housing Committee that insitu market rent household who experience severe economic hardship and request rent geared to income assistance be given their original date of application for ranking purposes."

Rick Cobean informed the Board that this resolution is a result of the Social Housing act itself. He also told the Board that the current act includes a wait time for people that have a severe change in economic status. This resolution will give them an advantage in finding subsidized housing but not an absolute advantage.

There were no questions or comments.

CARRIED

Resolution #04-009
Moved By: V. Burns
Seconded By: L. Turco

" Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the recommendation of the Social Housing Committee to amend the original Guest policy by removing of the word "consecutive". This would thereby allow guests to stay a total of 14 days per year prior to the requirement of housing provider approval."

R. Cobean provided background information for the Board members. D. Edgar asked R. Cobean how guests are monitored to which R. Cobean replied that the Housing Providers themselves monitor these matters.

There were no further questions or comments.

CARRIED

Resolution #04-010
Moved By: L. Turco
Seconded By: L. Madonna

" Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the recommendation of the Social Housing Committee to repay the Orion Co-operative Housing Corporation all monies currently being held on their behalf and discontinue any further deductions in their subsidy payments."

Rick Cobean addressed the resolution and gave new Board Members some background and insight. In December he received confirmation from Ministry of Municipal Housing that they were not interested in the funds set aside by the Orion Co-operative Housing Corporation. Rick would like to return the funds to Orion in order to help them alleviate their current financial problems.

There were no questions or comments.

CARRIED

9. Sault Ste. Marie Housing Corporation

Resolution #04-011
Moved By: D. Edgar
Seconded By: L. Turco

"Be it resolved that the membership of the Sault Ste. Marie Housing Corporation Board include all members of the District of Sault Ste. Marie Social Service Administration Board. They are: Debbie Amaroso, David Edgar, Lou Turco, Pat Mick, Stephen Butland, Bryan Hayes, Jody Curran, Vicki Burns and Lou Madonna"

Gary Avery commented that this resolution is merely a housekeeping matter and that the DSSAB has designated this appointment in the past.

There were no questions or comments.

CARRIED

10. Social Services

David Overboe was unable to attend the meeting and no written report was provided. The resolution originally provided for this report was not read.

11. Director of Performance Standards

Resolution #04-013
Moved By: B. Hayes
Seconded By: P. Mick

"Be it resolved that the report from the Director of Performance Standards be accepted as information."

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

Kim Streich-Poser discussed the DSSMSSAB sub-committee selections. She asked each of the Board Member to please submit their preferences in order to place them on preferred committees. Each Board Member is required to sit on two (2) committees. The Chair of the DSSMSSAB sits on all committees.

K. Streich-Poser informed the Board about current NOSDA procedures and meeting schedules. There are monthly conference calls and Quarterly CAO / Commissioners meetings that she participates in.

K. Streich-Poser commented on progress being made in EMS and the fact that it appears as if the TWOMO funding issue has finally been resolved. However, the First Nation business case and issue still need to be resolved. While she is in Sudbury attending the NOSDA CAO / Commissioners meeting K. Streich-Poser will meet with representatives from the Ministry of Health and Long Term Care to address this matter again.

CARRIED

Resolution #04-014

11.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Sudbury to attend the NOSDA CAO / Commissioner's Quarterly Meeting scheduled on January 29 and 30, 2004."

There were no questions or comments.

CARRIED

12. New Business

A. McRae requires copies of the DSSMSSAB election results as soon as possible as all of the banking materials will need to be resigned.

13. Old Business

14. Correspondence/Information

14.1 Letter dated November 26, 2003 from Jack M. Cruickshank, Senior Field Manager - North East Field Office #5, Ministry of Health and Long-Term Care regarding First Nations Funding.

14.2 CC of Letter and report dated November 27, 2003 from Joyce Savoline, Regional Chairman, The Regional Municipality of Halton to The Honorable John Gerretsen, Minister of Municipal Affairs, regarding Operational impacts of the Social Housing Reform Act.

14.3 CC of Letter dated December 4, 2003 from David Court, CAO - Algoma District Services Administration Board, to The Honorable Sandra Pupatello, Minister of

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

- Community and Social Services regarding an appeal for rate adjustments to Ontario Works allowances.
- 14.4 Letter from John Manarin, Regional Business Manager, Ministry of Community, Family and Children's Services, regarding 2001-Year End Settlement for Child Care and Homelessness Programs.
 - 14.5 CC of Letter dated December 12, 2003 from Sten S. Lif, Chief Administrative Officer, Kenora District Services Board to The Honorable George Smitherman, Ministry of Health and Long-Term Care regarding the Judson Ambulance Supply Centre Closure.
 - 14.6 Fax correspondence dated December 12, 2003 from Mr. Jack M. Cruickshank, Senior Field Manager - North East Field Office #5, Ministry of Health and Long-Term Care with copy of letter from Malcolm Bates dated May 5, 2003 regarding the 2002 Land Ambulance Services Grant Financial Assurance Statement.
 - 14.7 Memorandum dated December 2003 from Mary Kardos and Hugh MacLeod of the Ministry of Health and Long-Term Care regarding Eligibility Period for Compensation for SARS Extraordinary and Incremental Costs.
 - 14.8 Letter dated December 19, 2003 from Jack M. Cruickshank, Senior Field Manager - North East Field Office #5, Ministry of Health and Long-Term Care regarding GPS-AVL Technology Eligibility Costs Form for Municipal and District Social Service Administration Boards Emergency Medical Services.
 - 14.9 Letter dated December 22, 2003 from Dan Lafranier, Regional Director Ministry of Community and Social Services regarding Pay Equity Settlement.
 - 14.10 Memorandum dated December 23, 2003 from Marni Campbell, Ministry of Community and Social Services regarding Integrated Network Project Update.
 - 14.11 Memorandum dated December 29, 2003 from Jim Van Pelt, Program Manager Emergency Health Services Branch Investigation, Certification & Regulatory Compliance Group regarding Ambulance Service Identification Card.
 - 14.12 Omers Newsletter and Information letters dated December 2003
 - 14.13 CC of Letter dated January 5, 2004 to Ms. Donna Irving, City Clerk from Andrew McRae, Financial Manager Ontario Works regarding 2004 Social Services 1st and 2nd Quarter Interim Levies.
 - 14.14 CC of Letter dated January 5, 2004 to Mr. Dan LaFranier, Ministry of Community, Family and Children Services from Andrew McRae, Financial Manager Ontario Works regarding 2004 Social Services 1st and 2nd Quarter Interim Levies.
 - 14.15 CC of Letter dated January 5, 2004 to Mrs. Darlene Kelley, Financial Officer Social Housing Branch from Andrew McRae, Financial Manager Ontario Works regarding 2004 Social Services 1st and 2nd Quarter Interim Levies.
 - 14.16 CC of Letter dated January 5, 2004 to Mrs. Rachel Tyczinski, Administrator / Clerk / Treasurer for the Township of Prince from Andrew McRae, Financial Manager Ontario Works regarding 2004 Social Services 1st and 2nd Quarter Interim Levies.
 - 14.17 Memorandum dated January 7, 2004 from Frank Malvaso, Regional Program Manager Municipal Services for the Ministry of Community and Social Services regarding Consolidated Verification Process Presentation for the North Region.
 - 14.18 Newsletter - Partnership Courier - The Canadian Centre for Public-Private Partnerships in Housing, Vol. 12 No. 2 Fall 2003.
 - 14.19 Pamphlet - Evcon - Emergency Vehicle Conspicuity Scoring System
 - 14.20 Newsletter - ACMS District Health Council News, Issue 6, Winter 2003
 - 14.21 Newsletter from the Algoma, Cochrane, Manitoulin, Sudbury District Health Council entitled Summary of Planning Activities 2003 / 2004.
 - 14.22 Newsletter dated October 2003 - APCCurrents (American Power Conversion)

Agenda - January 15, 2004 - DSSMSSAB Regular Board Meeting

- 14. 23 Newsletter / Information Package for Training and Development Performance Measurement.
- 14.24 Information package regarding the C-nergy accommodations at Algoma's Water Tower Inn.

15. Adjournment

Resolution #04-015

- 15.1 "Be it resolved that we do now adjourn."

CARRIED

The meeting was adjourned at 6:42 p.m.

January 21st, 2004

Chair Debbie Amaroso
& Members of the DSSAB Board

It is recommended that the District of Sault Ste. Marie Social Services Administration Board Accounts Payable dated January 12th 2004, in the amount of \$25,836.75 be authorized for payment.

Respectfully submitted



Andrew McRae
FINANCIAL MANAGER
SOCIAL SERVICES DEPARTMENT

/ic