

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION
BOARD
MEETING HELD February 15, 2001, 5:00 PM
Russ Ramsey Boardroom, Civic Centre**

PRESENT: W. Pickard D. Amaroso D. Edgar
P. Vaudry T. Austin B. McHale
T. Ryma N. DeIBianco

DSSAB STAFF: K. Streich-Poser S. French

CITY STAFF: A. McRae F. Lake D. Overboe

SAULT AREA HOSPITALS: L. Collins

REGRETS: D. Jones W. Lamming

Wayne Pickard called the meeting to order at 5:00pm.

Wayne introduced Lanie Collins, Employee Services Coordinator from the Sault Area Hospitals.

1. Minutes

Resolution #01-23

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the Minutes of the District of Sault Ste Marie Social Services Administration Board dated January 18, 2001 be adopted as recorded."

Carried

2. Accounts

Resolution #01-24

Moved by: B. McHale

Seconded by: D. Edgar

"Be it resolved that the DSSAB Accounts Payable dated:

January 4, 2001 in the amount of \$430,720.57

be passed for payment."

Carried

3. Finance Committee

Resolution #01-25

Moved by: D. Edgar

Seconded by: T. Austin

"Be it resolved that the report from the Finance Committee for February 2001 be accepted as information."

Carried

Debbie Amaroso gave an overview of the first Finance Committee meeting held on January 29, 2001. The intention of the committee is to become "the experts" of the financial statements and give the DSSAB Board assurance with regards to the financial decisions. The committee decided that the approval of accounts to be paid would remain at the board level. The committee, on behalf of the Board, will monitor and identify efficiencies and potential synergies with all groups involved. The Finance Committee will recommend topics for board training in the future. Andrew McRae, Financial Manager, provided overviews of the 2000 & 2001 budgets. The committee will develop a Terms of Reference.

ACTION: Shannon French to circulate the draft Terms of Reference for input from Board Members.

Resolution #01-26 – Deferred.

Moved by:

Seconded by:

"Be it resolved that the DSSAB Director of Performance Standards position be placed within the current classification scale and pay grid being used by the City of Sault Ste. Marie for non-union employees, effective February 1, 2001."

Deferred

The Board discussed this item in-camera. This resolution has been referred back to the Finance Committee.

4. Director of Ontario Works

Resolution #01-27

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the report from the Director of Ontario Works for February 2001 be accepted as information."

Carried

David Overboe gave an overview of the Ontario Works report including the Intake Screening Unit (ISU), Consolidated Verification Process (CVP), Ontario Works Statistics and the Community Participation Innovation Fund. A copy of the "Revised Proposal: Part 2 for the CP Innovation Fund" was distributed for the Board to review.

Included in the Ontario Works report was a summary of activity for Social Housing. This summary included an update of the Joint Local Transfer Plan (JLTP) process. An offer has been given to an individual for the Transition Manager position. This individual has experience with nonprofits and will be a valued asset to the process.

5. Community Child Care Manager

Resolution #01-28

Moved by: P. Vaudry

Seconded by: T. Austin

"Be it resolved that the report from the Manager of Child Care for February 2001 be accepted as information."

Carried

Florence Lake, Child Care Manager gave an overview of the Child Care report. Topics that were discussed included Child Care Subsidies for Recreation Programs, Parental Leave, and the Early Years Challenge Fund. A new request for funding has been received from Sault College Child Development Centre and one has already been received from WEE WATCH. Florence will review the proposals and will provide more information and recommendations to the Board at a future Board Meeting.

6. Director of Performance Standards

Resolution #01-29

Moved by: D. Edgar

Seconded by: B. McHale

"Be it resolved that the report from the Director of Performance Standards for February 2001 be accepted as information."

Carried

Kim Streich-Poser gave a summary of the report. The Ministry of Community and Social Services approved the Boards recommendation to extend the Emergency/Advocacy Housing position for three months with the remaining 2000 PHIF funds. The Northern Ontario Service Deliverers Association (NOSDA) conference will be held on April 2, 3 and 4th in Sault Ste. Marie. This conference will be geared towards all DSSAB representatives (staff and politicians). In consultation with other DSSAB representatives, Kim is currently developing an agenda for the conference. Kim asked the Board members to contact the office if there were any topics that they would like to see discussed at the conference.

7. Land Ambulance Committee

Resolution #01-30

Moved by: B. McHale

Seconded by: D. Edgar

"Be it resolved that the report from the Land Ambulance Committee for February 2001 be accepted as information."

Carried

Brent McHale gave a verbal report for the Land Ambulance Committee. The Committee met just prior to the Board Meeting. Several issues were discussed. The committee recommended that a letter be sent to Sault Area Hospitals inquiring as to their intentions to provide Land Ambulance services in the future. Attached to Kim Streich-Poser's report is a chronology of the Land Ambulance activities for the past year. On February 9, 2001, the Sault Star published an article on the SSM-DSSABs assumption of the Land Ambulance Services.

The Land Ambulance Committee is recommending a resolution to give Kim Streich-Poser support to develop a draft cross boarder billing policy and a vehicle lending policy in cooperation with the other DSSABs in the north. These policies will be presented to each DSSAB Board for final approval. The SSM-DSSAB Board Members were in support of the following resolution.

Resolution #01-33

Moved by: B. McHale

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board support the Land Ambulance Committee recommendation to approve in principle the draft cross border billing policy and the vehicle lending policy".

Carried

Resolution #01-31

Moved by: P. Vaudry

Seconded by: T. Austin

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Sudbury on March 8, 2001 for the Northeast EMS Directors Meeting."

Carried

This meeting will deal with developing consistent policies around cross boarder billing and other related areas.

8. Public Education/Communications Committee

Resolution #01-32

Moved by: T. Austin

Seconded by: D. Amaroso

"Be it resolved that the report from the Public Education/Communication Committee for February 2001 be accepted as information."

Carried

Tony Ryma, the Chair of the Public Education/Communications Committee gave a verbal report of the committee meeting held on February 8, 2001. This committee will develop a Terms of Reference and pursue a DSSAB logo. Tony mentioned that DSSAB should be able to access publicity through a variety of mediums several that are no cost. The committee discussed the possibility of purchasing communication equipment and recommended that it be referred to the Finance Committee. The Public Education/Communications Committee will be requesting that a certain amount of the budget be set aside for the logo, communications and other related areas. The Financial Manager noted that there is \$5000.00 for Public Education and \$15,000.00 for equipment already identified in the DSSAB executive budget. Any changes to these amounts need to be forwarded to the Financial Manager before the final budget submission.

9. New Business

- 9.1 A letter was received from David Court, CAO-ADSAB requesting that the Local Housing Corporation management agreement be extended until August 31, 2001. A brief discussion occurred regarding this. It was identified that an extension to the agreement would be supported. It is anticipated that the City of SSM will be ready to assume the functions of the SSM Housing Corporation by that date.

ACTION: Kim Streich-Poser to write a letter to David Court informing him that the SSM-DSSAB is in support of the extension.

- 9.2 The Regular Board Meeting for March 2001 has been changed from March 15th to March 29th.
- 9.3 The Finance Committee will meet on March 22, 2001.
- 9.4 Wayne Pickard received a letter today from the City's CAO, Joe Fratesi. Wayne recommended that the letter be referred to the Finance Committee and the Finance Committee would report back to the Board. The Board Members were in support of the recommendation.

10. Old Business

- 10.1 Membership for Constitution, Bylaws and Policy Committee: Peter Vaudry is the only member left on the committee. Tom Austin, Tony Ryma and Neil DelBianco agreed to sit on the Committee. The group will meet on March 15th at 4:30pm to review the Constitution, Bylaws and Policies. The committee will report back at the next regular board meeting.
- 10.2 ACTION ITEM BROUGHT FORWARD, from the December 21, 2001 minutes: The Board will need to determine a policy for designating an alternate for the Unorganized Townships. This item has been referred to the Constitution, Bylaws and Policy Committee.

11. Correspondence/Information

- 11.1 Letter dated January 23, 2001 from David Zuccato, Regional Program Manager – Municipal Services, MCSS regarding New Guideline on School-Age Recreation AND Additional Questions and Answers on Eligible Hours Policy.
- 11.2 Letter dated January 31, 2001 from David Zuccato, Regional Program Manager – Municipal Services, MCSS regarding 2000 Service Contract Amendment Intake Screening Unit Cost Re-Direction.
- 11.3 Letter dated January 31, 2001 from Gary Champagne, Chief Administrative Officer, Manitoulin-Sudbury DSSAB regarding resolution 01-134 forwarded to the Hon. John Baird, Minister of MCSS.
- 11.4 Letter dated January 31, 2001 from Gary Champagne, Chief Administrative Officer, Manitoulin-Sudbury DSSAB regarding resolution 01-135 forwarded to the Hon. John Baird, Minister of MCSS.
- 11.5 Letter dated January 31, 2001 from Gary Champagne, Chief Administrative Officer, Manitoulin-Sudbury DSSAB regarding resolution 01-136 forwarded to the Hon. John Baird, Minister of MCSS.
- 11.6 Letter dated February 1, 2001 from Sante Bergamin, Acting Program Supervisor regarding Provincial Homelessness Initiatives Fund (PHIF) Approved Extension.
- 11.7 Letter dated February 8, 2001 from David Court, CAO – ADSAB regarding an extension to the Local Housing Corporation management agreement.
- 11.8 Facsimile dated February 13, 2001 from Nicole Poitras, Poitras & Poitras regarding Letter of Engagement Social Housing Joint Local Transfer Plan for the Northern DSSAB's.

12. Adjournment

Resolution #01-34

Moved by: D. Amaroso

Seconded by: P. Vaudry

"Be it resolved that we do now adjourn."

Carried

The meeting was adjourned at 6:20pm.