

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD August 16, 2001, 5:00 PM
Civic Centre, Russ Ramsey Boardroom**

PRESENT:	W. Pickard D. Jones	P. Vaudry B. McHale	D. Edgar T. Ryma
DSSAB STAFF:	K. Streich-Poser	S. French	
CITY STAFF:	A. McRae R. Cobean	F. Lake	D.Overboe
MCSS:	R. MacKinnon		
REGRETS:	W. Lamming N. DelBianco	T. Austin D. Stokes	D. Amaroso R. Greco

Wayne Pickard called the meeting to order at 5:10pm. Mr. Pickard advised the Board that there were additions to the agenda.

1. Minutes

Resolution #01-122

Moved by: D. Edgar

Seconded by: B. McHale

"Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated June 21, 2001 be adopted as recorded."

Carried

Presentation to the Board:

Jeff Jackson, KPMG presented the Audited Financial Statements, year ended December 31, 2000.

Resolution #01-123

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved the District of Sault Ste. Marie Social Services Administration Board accept the Audited Financial Statements for DSSMSSAB year ending 2000 as presented by KPMG."

Carried

A question was raised regarding the increase of administration by two (2) million dollars. Jeff explained that the increase occurred as a result of the assumption of Child Care and Land Ambulance Services.

2. Accounts

Resolution #01-124

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the DSSAB Accounts Payable dated

June 7, 2001 in the amount of \$1,188,912.94

June 14, 2001 in the amount of \$367,064.32

June 21, 2001 in the amount of \$7,033.95

June 28, 2001 in the amount of \$71,819.61

July 5, 2001 in the amount of \$721,775.62

July 19, 2001 in the amount of \$173,958.21

be passed for payment."

Carried

3. Finance Committee

Resolution #01-125

Moved by: P. Vaudry

Seconded by: E. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the 2001 Budget vs. Actual for the Period January 1 – June 30, 2001 report from the Financial Manager as information."

Carried

4. District of Sault Ste. Marie Emergency Medical Services Report

Resolution #01-126

Moved by: D. Edgar

Seconded by: P. Vaudry

"Be it resolved that the report from the District of Sault Ste. Marie Emergency Medical Services for July and August 2001 be accepted as information."

Carried

Kim Streich-Poser gave an overview of the EMS report as submitted by the Sault Area Hospitals and noted the out of area and local call volumes. **ACTION:** One of the Board Members asked Kim to follow-up with the Sault Area Hospitals regarding the amount of sick-time hours.

5. Director of Ontario Works

Resolution #01-127

Moved by: D. Edgar

Seconded by: P. Vaudry

"Be it resolved that the report from the Director of Ontario Works for July and August 2001 be accepted as information."

Carried

David Overboe gave a brief overview of the July and August reports. The Consolidated Verification Process (CVP) will be suspended for July and August to accommodate the extensive computer training of all Ontario Works Staff and vacations. Dave commented on the Mandatory Addiction Treatment program, Multiple Barriers to Employment

initiative and Social Services Solution Council. Building an Extraordinary Community - Social Services Solution Council is coordinating an effort to have a study completed to determine the need for a Social Development Council. The study has support from a number of organizations, including the United Way and the Economic Development Corporation. Different organizations have been approached for financial support and Ontario Works has been asked to provide a financial commitment of ten-to-fifteen thousand dollars (\$10,000 to \$15,000).

6. Social Housing

Resolution #01-128

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the Social Housing report from the Director of Ontario Works for July and August 2001 be accepted as information."

Carried

There was discussion regarding the progress of the transfer of staff from the Sault Ste. Marie Housing Corporation to the City of Sault Ste. Marie. As noted in item 13.4 of Correspondence, a letter has been received from Lynn MacDonald, Assistant Deputy Minister – Housing Operations (MMAH) approving the Joint Local Transfer Plan. The Board recognized Dave Overboe and his staff, John Luszka (Human Resource Commissioner) and Kim Streich-Poser for all the work that has gone into the transfer. **ACTION:** Once the transfer is completed it is recommended that the Public Education and Communications Committee send out a press release.

Resolution #01-129

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the report from the Social Housing Committee for August 2001 be accepted as information."

Carried

Peter Vaudry gave a brief update. Now that the transfer of the SSM Housing Corporation has been completed the Committee can focus on the next challenge: Home/Co-op and Non-profit Housing. **ACTION:** Peter asked that the Social Housing Committee minutes from the August 9, 2001 meeting be circulated to the Board members. Peter congratulated Rick Cobean on a job well done with the transfer.

Resolution #01-130

Moved by: D. Edgar

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser, Peter Vaudry and Debbie Amaroso to travel to Toronto, Ontario November 24, 25 & 26, 2001 for the Ontario Non-Profit Housing Association (ONPHA) Conference."

Carried

Resolution #01-131

Moved by: B. McHale

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board sign an agreement with the Sault Ste. Marie Housing Corporation and the Corporation of the City of Sault Ste. Marie enabling the Corporation of the City of Sault Ste. Marie to assume the responsibility for the delivery of Social Housing programs and management of the property owned by the Sault Ste. Marie Housing Corporation."

Carried

The Sault Ste. Marie Housing Corporation has approved the signing of this agreement. The agreement will be presented at the City of Sault Ste. Marie Council meeting on August 27, 2001 for signature.

7. Community Child Care Manager

Resolution #01-132

Moved by: D. Edgar

Seconded by: P. Vaudry

"Be it resolved that the verbal report from the Child Care Manager for July and August 2001 be accepted as information."

Carried

Florence Lake gave a verbal report. The summer has been very busy processing transfer payments and applications. Florence has completed a survey for MCSS regarding subsidy for recreation programs. To date subsidy has not been provided for these programs from the DSSMSSAB. None of the current childcare providers have recreation programs. We have not developed that area, as there seems to be no demand currently. Florence and some of the current providers are looking at how they could restructure the existing system to provide more flexible ways to support evening and shift workers, ie. Call Centres.

8. Director of Performance Standards

Resolution #01-133

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the report from the Director of Performance Standards for July and August 2001 be accepted as information."

Carried

Kim Streich-Poser reported on a number of issues since the last board meeting. Kim commented that in writing the report it seems more and more like a newsletter. Kim's report covers the following areas; the Executive Budget to date, Executive Committee Meeting, Social Housing, Land Ambulance, First Response, Personnel, Public Education and Communications Committee, Homelessness and the CAO Meeting held in Manitoulin on July 19 and 20, 2001.

Kim briefed the Board on the "Off the Street Into the Shelter" initiative explaining that MCSS has approved an allocation of \$1,114.00 to our DSSAB to assist with Homelessness projects. There is a resolution for the Board to approve this funding for the John Howard Society for the Emergency Housing program at the Downtown Motel. The letter of proposal and background material from the John Howard Society has been provided in the Board package.

Resolution #01-134

Moved by: P. Vaudry

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Chair's decision to approve Kim Streich-Poser's travelling expenditures to attend the Northern Ontario DSSAB, CAO Meeting held in Manitouwaning (Manitoulin Island) on July 19 – 20, 2001."

Carried

Resolution #01-135

Moved by: D. Jones

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the 2001 "Off the Street Into the Shelter" funding of \$1,114.00 to be used by the John Howard Society for the Emergency Housing project at the Downtown Motel."

Carried

Resolution #01-136

Moved by: P. Vaudry

Seconded by: T. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Minett (Muskoka), Ontario October 3 – 5, 2001 for the Ontario EMS Directors and Managers – Annual Conference."

Carried

9. Land Ambulance Committee

Resolution #01-137

Moved by: T. Ryma

Seconded by: P. Vaudry

"Be it resolved that the report from the Land Ambulance Committee for July and August 2001 be accepted as information."

Carried

Dave Edgar gave a verbal report. Sault Area Hospitals has agreed to the three (3) month extension to the current contract which will result in an end date of March 31, 2001. Since the last Board meeting in June the Committee had been advised that according to legislation the Board had only two choices for changing Land Ambulance providers. The Board could assume responsibility for the service directly or proceed with a Request for Proposal process. The Board's governance policy has been not to directly deliver services and given the time constraints the Committee went forward with the RFP. An advertisement was placed in the Sault Star Saturday, July 21, 2001 for all interested parties. Independent legal counsel was obtained for the RFP process. There was extensive discussion regarding the process for contracting legal services without full Board approval, particularly given the tight time frames. **ACTION:** The Constitution-Bylaws/Governance Policies Committee will discuss the process for obtaining services on behalf of the Board and will make recommendation at a future Board meeting.

Dave Edgar updated the Board on First Response in Searchmont. Brent McHale declared conflict and removed himself from the table. The Committee signed a contract with the Volunteer Fire Department in Searchmont and has transferred the First

Response Vehicle from the Fire Brigade to the new Community Volunteer Fire Department. A letter had been sent to each group encouraging them to work together for the benefit of the Searchmont Community.

Thunder Bay Emergency Medical Services have asked for assistance since they are facing a strike situation. They had offered to reimburse any and all cost incurred. After some discussion regarding staff availability etc, the Board decided that they are not in a position to help out at this time.

Resolution #01-138 (This resolution was tabled).

Moved by: T. Ryma - Withdrawn

Seconded by: B. McHale

"Be it resolved, as per direction from the District of Sault Ste. Marie Social Services Administration Board's legal counsel, that DSSMSSAB Board Members shall not provide any information to City Staff or the Sault Ste. Marie Fire Department which might advantage the Fire Department in it's response to the RFP for Land Ambulance Services."

Tabled

There was discussion around conflict of interest, perceived conflict and accessing legal advice. **ACTION:** The legal opinion received regarding conflict of interest would be forwarded to Lorie Bottos for his opinion and reported back to the Board.

10. Public Education/Communications Committee

Resolution #01-139

Moved by: D. Jones

Seconded by: T. Ryma

"Be it resolved that the report from the Public Education/Communication Committee for July 2001 be accepted as information."

Carried

Kim Streich-Poser gave a verbal report. The Committee has not met in the last month. Currently work is being completed on the 2000 Annual Report. The DSSMSSAB office has received a report regarding the usage of the website, from January to June 2001 there have been over 1000 hits.

11. New Business

11.1 Peter Vaudry has received a letter from MMAH requesting nominations for a Board Member or staff member to sit on the provincial Social Housing Services Corporation Board. After some discussion the Board decided that they would not recommend anyone at this time.

12. Old Business

13. Correspondence/Information

13.1 Letter dated May 8, 2001 from Jayne Carman, Deputy Clerk – County of Brant regarding a resolution that requests the Association of Municipalities of Ontario to lobby the Ministry of Health to initiate the standardization of cross-municipality ambulance services costs.

13.2 Letter dated May 17, 2001 from Pat Kemp, Clerk, County of Peterborough regarding Funding for Land Ambulance.

- 13.3 Letter dated June 20, 2001 from Denis Fournier, Senior Field Manager – MOHLTC regarding Revised Severance Costs – Sault Algoma Ambulance Service.
- 13.4 Letter dated June 20, 2001 from David Zuccato, Municipal Services – MCSS regarding Funding for Ontario Works Placement Targets.
- 13.5 Letter dated June 21, 2001 from Lynn MacDonald, Assistant Deputy Minister – Housing Operations MMAH approving the Joint Local Transfer Plan – Social Housing.
- 13.6 Letter dated June 21, 2001 from David Zuccato, Municipal Services – MCSS regarding Ontario Works Self-Employment Municipal Survey.
- 13.7 Fax dated June 25, 2001 from Glenda Quinn, Consultant – Social Housing Strategists regarding Summary of Joint Local Transfer Plans of Service Managers.
- 13.8 Letter dated June 28, 2001 from Catherine Boucher, ONPHA President regarding the ONPHA Conference being held on November 24th – 26th in Toronto.
- 13.9 Newsletter, *Pension News* dated June 2001 from OMERS.
- 13.10 Letter dated July 10, 2001 from Pauline Carter, Executive Director – OMSSA regarding 2000-2001 Annual Report.
- 13.11 Letter dated July 11, 2001 from Robin Campbell, Executive Director – ONPHA regarding Where's Home 2000 Update.
- 13.12 Letter dated July 13, 2001 from Jodie Clarke, Associate Product Manager – Stryker Bertec regarding the RUGGED ambulance cot.
- 13.13 Memo dated July 13, 2001 from Richard Armstrong, Ontario EMS Directors & Managers Group regarding items of correspondence and membership lists of the Land Ambulance Implementation Steering Committee and it's sub-committees.
- 13.14 Letter dated July 16, 2001 from Jim Gordon, Mayor of Greater Sudbury regarding the Northeastern Ontario Municipal Conference.
- 13.15 Letter dated July 16, 2001 from David Stokes, Manager – DSSMEMS regarding Additional Funding – Balanced Emergency Coverage.
- 13.16 Letter dated July 18, 2001 from Ron MacKinnon, Municipal Services – MCSS regarding Provincial Homeless Initiative Fund.
- 13.17 Letter dated July 18, 2001 from Ron MacKinnon, Municipal Services – MCSS regarding a new publication titled Roles and Responsibilities – 2001, The Provincial-Municipal Relationship in Human Services.
- 13.18 Letter returned July 18, 2001 from Don Muio, Vice President Support Services - Sault Area Hospitals regarding Extension of Land Ambulance Services Contract.
- 13.19 Letter dated July 24, 2001 from Ron MacKinnon, Municipal Services – MCSS regarding Ontario Works 2001 targets for participants with mandatory requirements.
- 13.20 Annual Report 2000-2001 from Algoma/Cochrane/Manitoulin/Sudbury District Health Council, received July 26, 2001.
- 13.21 Letter dated July 26, 2001 from Frank FitzGerald, Ministry of Health and Long-Term Care regarding Updated Fact Sheet for Telecommunications Equipment and Services.
- 13.22 Newsletter, *Member Update - Number 62*, July 2001 from OMERS.
- 13.23 Quarterly Newsletter, *OMSSA Connection – Summer 2001* from Ontario Municipal Social Services Association.
- 13.24 Letter dated August 3, 2001 from Rachel Tyczinski, Administrator – Prince Township regarding a request for a surplus ambulance vehicle.

14. Adjournment

Resolution #01-140

Moved by: D. Jones

Seconded by: P. Vaudry

"Be it resolved that we do now adjourn."

The meeting was adjourned at 6:25pm.