



District of Sault Ste. Marie

Social Services Administration Board

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD August 15, 2002, 5:15 PM
Civic Centre, Council Chambers**

PRESENT: D. Edgar, Acting Chair D. Jones P. Vaudry
L. Turco W. Pickard B. McHale
P. Mick

DSSMSSAB STAFF: K. Streich-Poser S. French

CITY STAFF: L. McCoy D. Overboe C. Rosso
R. Cobean A. McRae F. Lake
M. Granic

REGRETS: D. Amaroso N. DelBianco G. Avery
J. Crawford R. MacKinnon (MCFCS)

David Edgar, Acting Chair called the meeting to order at 5:20pm.

1. Minutes

- 1.1 Resolution #02-92
Moved by: W.Pickard
Seconded by: D. Jones
"Be it resolved that the Minutes of the District of Sault Ste. Marie Social Services Administration Board dated May 30, 2002 be adopted as recorded."

Carried

2. Accounts

Accounts reviewed by the Executive Committee July 10, 2002

- 2.1 Resolution #02-93
Moved by: W. Pickard
Seconded by: P. Vaudry
"Be it resolved that the DSSMSSAB Accounts Payable dated

May 2, 2002 in the amount of \$1,114.00
May 24, 2002 in the amount of \$1,475.59
June 6, 2002 in the amount of \$1,411,405.82

be passed for payment."

Carried

Accounts not reviewed (no Executive Committee meeting held in August)

2.2 Resolution #02-94

Moved by: P. Vaudry

Seconded by: W. Pickard

"Be it resolved that the DSSMSSAB Accounts Payable dated

June 27, 2002 in the amount of \$444,708.68

July 05, 2002 in the amount of \$961,522.20

July 11, 2002 in the amount of \$747,925.75

July 25, 2002 in the amount of \$334,087.88

August 9, 2002 in the amount of \$44,090.50

be passed for payment."

Carried

3. Executive/Finance

3.1 Resolution #02-95

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the verbal report from the Executive Committee meeting held July 10, 2002 be accepted as information."

Carried

Kim Streich-Poser gave an overview of the meeting, highlighting the following topics: office move, transfer of PHIF contract, NOSDA Conference and hosting the hospitality suite, AMO membership, and an update of the salary review.

Recommendations from the July 10, 2002 Executive Committee Meeting:

3.2 Resolution #02-96

Moved by: P. Vaudry

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the payment of \$326,931.00 to the Sault Area Hospitals for the additional settlement as required by the contract for Land Ambulance Services between DSSMSSAB and SAH for the period of January 1, 2001 to March 31, 2002."

Carried

Andrew McRae stated that this is the first extra billing in addition to the original service contract. Some of the additional costs were budgeted for.

3.3 Resolution #02-97

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the recommendation of the Financial Manager, Social Services

Department to include the DSSMSSAB's banking requirements with the City of Sault Ste. Marie's Tender for Banking Services."

Carried

3.4 Resolution #02-98

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Executive Committee's decision to approve Kim Streich-Poser's travelling expenditures to attend the MOHLTC Meeting held in Sudbury August 8, 2002."

Carried

4. Land Ambulance

4.1 Resolution #02-99

Moved by: W. Pickard

Seconded by: P. Vaudry

"Be it resolved that the May and June 2002 reports from the Fire Chief for the Sault Ste. Marie Emergency Medical Services be accepted as information."

Carried

Lynn McCoy, Fire Chief, gave an overview of the report. Lynn invited the members of the Board to the EMS/Fire Services Open House being held at Station #1 on September 21, 2002 from 10:00am until 2:00pm. Lynn confirmed that the statistics in the report to the Board start from April 1, 2002.

When the official notification is received for the certification the Board will forward a resolution to the Emergency Medical Service congratulating them.

4.2 Resolution #02-100

Moved by: L. Turco

Seconded by: D. Jones

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board authorize the City of Sault Ste. Marie, SSM Emergency Medical Service to order and purchase equipment and supplies as budgeted in the annual EMS Budget for in the DSSMSSAB from EHS Distribution Centre (MOHLTC). Any purchases over \$10,000.00 will require DSSMSSAB Approval by resolution."

Carried

To improve efficiencies in purchasing equipment and supplies for the Emergency Medical Services a letter will be sent to MOHLTC Distribution Centre from DSSMSSAB authorizing the SSM-EMS to place orders directly. A purchasing cap of \$10,000.00 was chosen; under the City's purchasing policies that is when you would have to go to tender.

5. Ontario Works

5.1 Resolution #02-101

Moved by: L. Turco

Seconded by: D. Jones

"Be it resolved that the report from the Manager of Ontario Works for August 2002 be accepted as information."

Carried

Carl Rosso summarized the report. To date there has been no word from the MCFCS regarding the Mandatory Additions Treatment Program initiative.

5.2 Resolution #02-102

Moved by: L. Turco

Seconded by: D. Jones

"Be it resolved that the verbal report from the Ontario Works Committee meeting held June 12, 2002 be accepted as information."

Carried

The Committee Members thanked the Staff for their informative tour at the first committee meeting.

6. Community Child Care

6.1 Resolution #02-103

Moved by: P. Mick

Seconded by: L. Turco

"Be it resolved that the report from the Manager of Community Child Care for August 2002 be accepted as information."

Carried

Florence gave an overview of the report and included an update on the Ontario Early Years Planning Sessions.

6.2 Resolution #02-104A

Moved by: L. Turco

Seconded by: P. Mick

"Be it resolved that the verbal report from the Community Child Care Committee meeting held August 15, 2002 be accepted as information."

Carried

Lou Turco gave a summary of the meeting. The following resolution is recommended by the Child Care Committee:

Resolution #02-104B

Moved by: L. Turco

Seconded by: W. Pickard

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the recommendation from the Child Care Committee to have the Child Care Manager work with the YMCA Day Nursery to develop a proposal to

address extended hours of child care to meet the needs of shift workers in the community."

Carried

7. Social Housing

7.1 Resolution #02-105

Moved by: P. Mick

Seconded by: L. Turco

"Be it resolved that the report from the Housing Programs Manager for August 2002 be accepted as information."

Carried

7.2 Resolution #02-106

Moved by: L. Turco

Seconded by: P. Mick

"Be it resolved that the verbal report from the Social Housing Committee meeting held July 30, 2002 be accepted as information."

Carried

Peter Vaudry gave a verbal report from the Committee meeting and mentioned that the Ontario Non-Profit Housing Association Conference will be held in November. Information on the Conference will be circulated to the Committee Members.

8. Director of Performance Standards

8.1 Resolution #02-107

Moved by: L. Turco

Seconded by: P. Mick

"Be it resolved that the report from the Director of Performance Standards for August 2002 be accepted as information."

Carried

8.2 Resolution #02-108

Moved by: B. McHale

Seconded by: L. Turco

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Fax Poll results held July 2, 2002 approving the Transfer of the Provincial Homelessness Initiatives Funding (PHIF) contract from the Community Housing Association to the John Howard Society effective July 2002."

Carried

8.3 Resolution #02-109

Moved by: L. Turco

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser to travel to Chatham, Ontario October 1-4, 2002 for the EMS Managers Conference."

Carried

- 8.4 Resolution #02-110
Moved by: B. McHale
Seconded by: L. Turco
"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser and Pat Mick to travel to Blind River, Ontario September 4, 2002 for an Early Years Planning Table Meeting."

Carried

- 8.5 Resolution #02-111
Moved by: B. McHale
Seconded by: L. Turco
"Be it resolved that Kim Streich-Poser, Lou Turco, David Edgar, Pat Mick, Brent McHale and Wayne Pickard attend the NOSDA Conference September 9, 10 & 11, 2002 to represent the District of Sault Ste. Marie Social Services Administration Board".

Carried

Under the Terms of Reference for NOSDA each DSSAB/CMSM is allow 2 votes, Lou Turco and Brent McHale were designated as the members with voting privileges. NOSDA conference packages will be forwarded to the Board Members.

9. Old Business

10. New Business

11. Correspondence/Information

- 11.1 Newsletter, *SHSC News* from the Social Housing Services Corporation April - June 2002.
- 11.2 Newsletter, *OMERS - Facts 2002* received May 28, 2002.
- 11.3 Letter dated May 31, 2002 from Malcolm Bates, Director of Emergency Health Services Branch - MOHLTC regarding Severance Liability.
- 11.4 Newsletter, *Prince Township Newsletter* June 2002.
- 11.5 Newsletter, *Social Housing Business Transfer - Service Manager Update* June 2002.
- 11.6 Letter dated June 4, 2002 from March Fisher, CAO - Parry Sound DSSAB regarding the Provincial Municipal Social Services Program Consultation Group.
- 11.7 Letter dated June 7, 2002 from David Chan, Manager of Financial Administration Section - MMAH regarding Provincial Share of Social Housing Costs for Unincorporated Areas.
- 11.8 Letter dated June 7, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCFCS regarding Off the Street Into the Shelter initiative.
- 11.9 Letter dated June 7, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCFCS regarding 2001/2002 Annual Program Expenditure Reconciliation.
- 11.10 Letter dated June 10, 2002 from Chris Stockwell, Minister of Environment and Energy regarding federal capital funding.

- 11.11 Letter dated June 13, 2002 from Kaisa Manttari, Financial Analyst - Sault Area Hospitals regarding Ambulance Settlement for Period January 1 to March 31, 2002.
- 11.12 Letter dated June 21, 2002 from Allan Cox, Northern Relations Advisor - Social Housing Services Corporation regarding Issues from June 19th Meeting of NOSDA CAOs.
- 11.13 Letter dated June 21, 2002 from Donna Johansen, Acting Manager Correspondence Unit - Ministry of Labour regarding federal capital funding.
- 11.14 Letter dated June 21, 2002 from Toni Farley, A/Director Social Housing Branch - MMAH regarding Federal Funding Allocation.
- 11.15 Letter dated July 4, 2002 from David Zuccato, A/Regional Director, Northern Region - MCFCS regarding Cost-Sharing of Funds Collected by the Family Responsibility Office from March 1, 2001 to February 28, 2002 on Ministry Assignments.
- 11.16 Letter dated July 4, 2002 from Chris Hodgson, Minister of Municipal Affairs and Housing regarding Comprehensive Asset Management Program (CAMP) funds.
- 11.17 Letter dated July 8, 2002 from Frank Malvaso, A/Regional Program Manager Municipal Services - MCFCS regarding Certification of Information related to 2001/02 Ontario Works Placements and Enhancement (Increased) Funding.
- 11.18 Letter dated July 23, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCFCS regarding the visit by the Honourable Brenda Elliott, Minister of MCFCS.
- 11.19 Letter dated July 25, 2002 from Frank Malvaso, A/Regional Program Manager Municipal Services - MCFCS regarding Review of Draft Data Sharing Templates.
- 11.20 Letter dated July 29, 2002 from Brenda Elliott, Minister of Ministry of Community, Family and Children's Services regarding federal capital funding.
- 11.21 Letter dated August 1, 2002 from Frank Malvaso, A/Regional Program Manager Municipal Services - MCFCS regarding NISU Staffing Pilot.
- 11.22 Letter dated August 1, 2002 from Ron MacKinnon, Program Supervisor Municipal Services - MCFCS regarding 2002 Service Contract Amendment.
- 11.23 Fax dated August 2, 2002 from Nancy Childerhose, MMAH regarding CRF Training workshop.
- 11.24 Registration package received August 2, 2002 from Ontario Non-Profit Housing Association (ONPHA) for Annual Conference being held in Niagara Falls November 15-17, 2002.

12. Adjournment

Resolution #02-112

Moved by: B. McHale

Seconded by: L. Turco

"Be it resolved that we do now adjourn."

Carried

The meeting was adjourned at 6:30pm.

