

**MINUTES OF
DISTRICT OF SAULT STE. MARIE SOCIAL SERVICES ADMINISTRATION BOARD
MEETING HELD April 19, 2001, 5:00 PM
Civic Centre, Council Chambers**

PRESENT:	W. Pickard D. Jones B. McHale	D. Amaroso T. Ryma	D. Edgar T. Austin
DSSAB STAFF:	K. Streich-Poser	S. French	
CITY STAFF:	A. McRae R. Cobean	F. Lake	D. Overboe
SAULT AREA HOSPITALS:	D. Stokes		
MCSS:	R. MacKinnon		
REGRETS:	P. Vaudry	N. DeIBianco	W. Lamming

Wayne Pickard called the meeting to order at 5:05pm. Mr. Pickard read the additions to the agenda and the Board agreed that it was acceptable to deal with the additions at this meeting.

1. Minutes

Resolution #01-64

Moved by: T. Austin

Seconded by: D. Edgar

"Be it resolved that the Minutes of the District of Sault Ste Marie Social Services Administration Board dated March 29, 2001 be adopted as recorded."

Carried

2. Accounts

Resolution #01-65

Moved by: T. Austin

Seconded by: D. Edgar

"Be it resolved that the DSSAB Accounts Payable dated

March 15, 2001 in the amount of \$38,592.00

be passed for payment."

Carried

3. Finance Committee

Resolution #01-66

Moved by: D. Edgar

Seconded by: T. Ryma

"Be it resolved that the report from the Finance Committee for April 2001 be accepted as information."

Carried

Debbie Amaroso gave a verbal report from the Finance Committee. The Finance Committee advised the Financial Manager to adjust the Land Ambulance Budget submission to the

Ministry of Health and Long-Term Care to reflect the additional dollars needed to cover Balanced Emergency Coverage, approximately \$100,000.00.

Recommendations from the April 17, 2001 Finance Committee:

Resolution #01-67

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the following reports from the Financial Manager as information:

A/ Land Ambulance Inventory Count

B/ Municipal Performance Measurement Program

C/ 2001 Local Implementation Manager Budget Submission to MCSS

D/ 2001 Budget vs. Actual for the Period January 1- March 31, 2001."

Carried

4. District of Sault Ste. Marie Emergency Medical Services Report

Resolution #01-68

Moved by: T. Austin

Seconded by: D. Edgar

"Be it resolved that the report from the District of Sault Ste. Marie Emergency Medical Services for April 2001 be accepted as information."

Carried

Resolution #01-69

Moved by: T. Ryma

Seconded by: B. McHale

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve additional funding in the amount of \$20,125.97 payable to the District of Sault Ste. Marie EMS to cover costs incurred for Balanced Emergency Coverage during the months of January, February and March 2001."

Carried

The Director of Performance Standards provided a report in the Board packages explaining the issues around Balanced Emergency Coverage. Costs for the Balanced Emergency Coverage will be built into the annual base budget.

5. Director of Ontario Works

Resolution #01-70

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the report from the Director of Ontario Works for April 2001 be accepted as information."

Carried

David Overboe gave a brief overview of his report. There was discussion regarding the Northern Intake Screening Unit. The Board inquired if there had been a cost saving to date. Currently, there has not been a cost savings recognized. It was acknowledged that the ISU is in the infancy stage and the implementation of the new service delivery model should help improve the situation. Also, there are current restrictions to the process that limits what the Intake Screening Unit can do effectively.

6. Social Housing

Resolution #01-71

Moved by: T. Ryma

Seconded by: D. Edgar

"Be it resolved that the Social Housing report from the Director of Ontario Works for April 2001 be accepted as information."

Carried

David Overboe summarized the Social Housing report and asked if there were any questions regarding the Joint Local Transfer Plan that was circulated.

David Edgar reported from the Social Housing Committee. David brought forward Peter Vaudry's suggestion that DSSAB host a conference/workshop in the future regarding the successful management of devolution.

7. Community Child Care Manager

There was no formal report given.

8. Director of Performance Standards

Resolution #01-72

Moved by: T. Ryma

Seconded by: D. Edgar

"Be it resolved that the report from the Director of Performance Standards for April 2001 be accepted as information."

Carried

Kim Streich-Poser gave an overview of the report. The new chair of NOSDA is Conrad van der Valk, from the Parry Sound DSSAB. Copies of the notes, resolutions and presentations will be available from the DSSAB office.

Resolution #01-73

Moved by: T. Austin

Seconded by: D. Edgar

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve Kim Streich-Poser travel to Bracebridge, Ontario May 13-15, 2001 for the EMS Directors Meeting."

Carried

David Stokes will be attending this meeting as well.

9. Land Ambulance Committee

Resolution #01-74

Moved by: T. Austin

Seconded by: D. Amaroso

"Be it resolved that the report from the Land Ambulance Committee for April 2001 be accepted as information."

Carried

David Edgar gave a verbal report.

Resolution #01-75 – Brent McHale declared a conflict.

Moved by: D. Edgar

Seconded by: T. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board contract with approved volunteer fire departments in the Unincorporated and Prince Townships for First Response Services."

Carried as amended

The Director of Performance Standards explained that Lorie Bottos, City Solicitor, has reviewed the proposed contract for the First Response Teams and the appropriate modifications have been made.

Resolution #01-76

Moved by: D. Edgar

Seconded by: D. Amaroso

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve a contract tendering process for Land Ambulance Services for the District of Sault Ste. Marie."

Carried

There was discussion regarding the contract tendering process. The Board agreed that all program delivery areas for DSSAB should go through a tendering process in the future. It was stated that the process has to be open and it is the DSSAB's responsibility to ensure that all potential service deliverers can provide the service that they say they can.

Wayne Pickard has met with Don Muio from Sault Area Hospitals. Wayne suggested that DSSAB arrange a meeting between representatives from the Sault Area Hospitals and the City of Sault Ste. Marie to discuss Land Ambulance service delivery.

Resolution #01-77

Moved by: D. Edgar

Seconded by: T. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board extend the current contract by six (6) months with the Sault Area Hospitals to allow adequate time for the DSSAB to engage in a contract tendering process for Land Ambulance Services for the District of Sault Ste. Marie."

Carried

An extension to the current contract would mean an end date of June 2002.

10. Public Education/Communications Committee

Resolution #01-78

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that the report from the Public Education/Communication Committee for April 2001 be accepted as information."

Carried

Tony Ryma gave a verbal report from the Public Education and Communications Committee. Tony circulated a colour copy of a potential DSSMSSAB logo. The potential logo will be modified and then presented to the Board for review at a future meeting. The Committee reviewed the DSSAB pamphlet and the Social Housing Joint Local Transfer Plan's Communication Plan.

11. New Business – None.

12. Old Business

Personnel Committee:

Resolution #01-79

Moved by: D. Edgar

Seconded by: T. Ryma

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the revised job description for the Director of Performance Standards Position".

Carried

Debbie Amaroso gave a brief report from the Personnel Committee. The revised job description will be forwarded to the salary review team.

13. Correspondence/Information

- 13.1 Letter of response addressed to Debbie Kane, WEE WATCH dated March 21, 2001 from Florence Lake, Child Care Manager.
- 13.2 Letter dated March 23, 2001 from Lynn MacDonald, Assistant Deputy Minister – MMAH regarding interim administration of Federal social housing programs.
- 13.3 Letter dated March 27, 2001 from Patti Redmond, Social Housing Branch – MMAH regarding Funding Allocation.
- 13.4 Letter dated March 28, 2001 from David Zuccato, Municipal Services – MCSS regarding Interim Payment of Increased Funding for Municipalities that exceeded targets.
- 13.5 Letter dated March 29, 2001 from David Zuccato, Municipal Services – MCSS regarding Enhanced Family Support Initiative – December 2000 CIMS Quarterly EFSI Reports.
- 13.6 Letter dated March 30, 2001 from Joseph Fratesi, CAO – City SSM regarding Land Ambulance Services.
- 13.7 Letter addressed to P. Vaudry dated April 2, 2001 from Joseph Fratesi, CAO – City of SSM regarding Land Ambulance Service.
- 13.8 Letter dated April 3, 2001 from Denis Fournier, Senior Field Manager (A)- MOHLTC regarding Severance Costs – Sault Ste. Marie DSSAB.
- 13.9 Letter dated April 5, 2001 from Lynn Buckham, Northeast Area Director – MMAH regarding Reasonable Efforts.
- 13.10 Letter dated April 5, 2001 from Clem L'Ecuyer, Field Manager – MOHLTC regarding Funding for Vehicles and Related Equipment.
- 13.11 Letter dated April 6, 2001 from Ron MacKinnon, Municipal Services Supervisor – MCSS regarding 2001 Service Contract Amendment Preliminary 2001 Enhancement Funding.
- 13.12 Letter dated April 10, 2001 from Rosemary Wilkinson.
- 13.13 Letter dated April 11, 2001 from David Zuccato, Municipal Services – MCSS regarding Return Addresses on all Consolidated Municipal Service Manager Correspondence.
- 13.14 Copies of 2 letters dated April 12, 2001 from Gary Avery, General Manager, Sault Ste. Marie Housing Corporation in response to a tenant's correspondence.
- 13.15 Letter dated April 18, 2001 from Lynn Buckham, Northeastern Area Director – MMAH regarding Entitlements for Former LHA Employees

14. Adjournment

Resolution #01-80

Moved by: D. Amaroso

Seconded by: D. Edgar

"Be it resolved that we do now adjourn."

Carried

The meeting was adjourned at 6:25pm.

