



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

**MINUTES FOR THE
DSSMSSAB REGULAR BOARD MEETING
Monday, December 18, 2006 - 5:00 PM**

Ontario Works Board Room – 540 Albert St. E. (Across from Thymely Manner)

PRESENT:	D. Edgar	D. Amaroso	L. Turco
	V. Burns	L. Madonna	S. Butland
	P. Mick	J. Curran	B. Hayes
CITY / DSSAB STAFF:	K. Streich-Poser	A. Nanne	R. Cobean
	F. Lake	L. McCoy	C. Rosso
REGRETS:	A. McRae		

The meeting was called to order by Board Chair, D. Edgar at 5:03 pm.

1. Minutes

Resolution #06-075

Moved By: L. Turco

Seconded By: V. Burns

- 1.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board dated September 20, 2006 be adopted as recorded."

CARRIED

2. Accounts

Accounts NOT previously reviewed by the Executive Committee

Resolution #06-076

Moved By: L. Turco

Seconded By: V. Burns

- 2.1 "Be it resolved that the DSSMSSAB Accounts Payable dated
- September 14, 2006 in the amount of \$747,338.82
 - September 21, 2006 in the amount of \$25,046.84
 - September 28, 2006 in the amount of \$13,989.85
 - October 05, 2006 in the amount of \$1,142,298.91
 - October 13, 2006 in the amount of \$747,171.21
 - October 19, 2006 in the amount of \$18,928.75

October 27, 2006 in the amount of \$18,108.54
November 02, 2006 in the amount of \$1,339,616.57
November 09, 2006 in the amount of \$77,337.45
November 16, 2006 in the amount of \$3,269.25
November 23, 2006 in the amount of \$734,831.34

be passed for payment."

CARRIED

3. Executive/Finance

✓ Early preparation of DSSMSSAB Budget

K. Streich-Poser spoke the issue of early preparation of the DSSMSSAB budget. She requested last year that this budget be prepared earlier as a result of the City Budget being prepared earlier. B. Hayes noted that the City would prefer this action. K. Streich-Poser commented that last year as a result of accounts being closed earlier they appeared less favorable than they actually were. The DSSMSSAB could risk this again, but will proceed with early preparation once again.

Resolution #06-077

Moved By: D. Amaroso

Seconded By: L. Turco

3.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the following "interim levies" as proposed by the Social Services Financial Manager.

1. The first Interim Levy equaling 25% of the Year 2006 levy be sent to the contributors with a due date of February 1, 2007.
2. Since our budget is due March 31, 2007, a second Interim Levy equaling 25% of the Year 2006 levy be sent to the contributors with a due date of April 2, 2007."

CARRIED

Resolution #06-078

Moved By: L. Turco

Seconded By: D. Amaroso

3.3 "**WHEREAS** the District of Sault Ste. Marie Social Services Administration Board deems it necessary to borrow the sum of \$4,000,000.00 to meet, until current revenue is collected, current expenditures for the year 2007; and

WHEREAS the total amount of the estimated revenues of the Board for the year 2007 not including revenue derived or derivable from the sale of assets, borrowing, Provincial subsidy, or from a surplus, including arrears of revenues

and proceeds from the sale of assets is estimated to be in the excess of \$16,000,000.00;

THEREFORE the District of Sault Ste. Marie Social Services Administration Board pursuant to Section 9 of the District Social Services Administration Boards Act, RSO 1990, Chapter D.15 and amendments thereto, ENACTS as follows:

1. The Chair and the Treasurer are hereby authorized, on behalf of the District of Sault Ste. Marie Social Services Administration Board, to borrow from time to time by way of promissory note from the Royal Bank of Canada or any person, a sum or sums not exceeding \$4,000,000.00 to meet, until the revenues are collected, the current expenditures of the Board for the year, including the amounts required for the purpose mentioned in Section 9(3) of the District of Social Services Administration Boards Act and to give on behalf of the Board to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance or otherwise, with interest at the Bank's prescribed lending rate or another persons' lending rate from time to time.
2. All the sums borrowed pursuant to the authority of this bylaw, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all purposes mentioned in the said Section 9 shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as when such revenues are received."

CARRIED

4. Land Ambulance

L. Madonna asked if there was an increase in the cost for the newest ambulance since last year's quoted price. L. McCoy noted that the vehicles are sold by specific requirements and that there are only two suppliers for this product.

L. McCoy noted that the quoted price for the new EMS vehicle will increase by approximately \$3,000 due to the addition of catalytic converters. He wanted to ensure that the Board was aware of this change in cost.

L. McCoy noted that the long term fleet replacement schedule is attached to his report and commented that we are saving money as a result of the unexpected longevity of some vehicles.

Resolution #06-079

Moved By: L. Turco

Seconded By: V. Burns

- 4.1 "Be it resolved that the September 2006, October 2006 and November 2006 reports from the Fire Chief for the Sault Ste. Marie Emergency Medical Services be accepted by the Board as information."

CARRIED

Resolution #06-080

Moved By: V. Burns

Seconded By: L. Turco

4.2 "Be it resolved that the DSSMSSAB

- Single source one 2007 ambulance built on a GM chassis and manufactured by Crestline per their quote of \$117,666.24
- Decommission one 1999 model-year ambulance and apply the manufacturer's trade-in allowance of \$8,000 against the purchase of the new unit
- Authorize appropriate staff to proceed immediately with this project

As recommended by Fire Chief, Lynn McCoy."

CARRIED

Discussion ensued regarding the Emergency Medical Services Base at the old MTO site. The original resolution and wording were reviewed. L. McCoy discussed the original Business Case supported by the DSSMSSAB in 2003 and noted that he is looking to reaffirm commitment from the major stakeholders, including the DSSMSSAB, in the EMS Base situation.

B. Hayes requested that this resolution be removed from the agenda due to the current conflict between the Councilors', City role and DSSMSSAB position in this situation. Once other items have been settled in this matter he would feel more comfortable in moving forward. L. McCoy noted that this resolution was not brought forward to be controversial but rather to address the direction to contact and discuss the matter with EMS stakeholders. B. Hayes stated that the DSSMSSAB resolution of 2003 still stands and that there is no need to bring it forward and reaffirm at this time. Board members agreed.

Resolution #06-081

Moved By: D. Amaroso

Seconded By: J. Curran

4.3 "Be it resolved that the DSSMSSAB reaffirm resolution #03-29 dated March 2003 to support the Corporation of City of Sault Ste. Marie's business case to create a centralized EMS Base at the former Ministry of Transportation of Ontario (MTO) site on Old Garden River Road."

DEFERRED - Deferral moved by S. Butland, Seconded by P. Mick

5. Ontario Works

C. Rosso spoke to his report. Board members reviewed the caseload summary and S. Butland asked how we compare to last year's statistics. C. Rosso noted that our numbers are down and that we are dropping an average of 20 clients per month. We are currently dealing primarily with hard-to-serve clients.

B. Hayes asked that the historic (prior year) information be provided with the report. C. Rosso noted that the information is available and could be provided with the report. It will be included in the next DSSMSSAB package.

Resolution #06-082

Moved By: V. Burns

Seconded By: L. Turco

- 5.1 "Be it resolved that the report prepared by the Ontario Works Program Manager be accepted by the Board as information."

CARRIED

Resolution #06-083

Moved By: L. Turco

Seconded By: D. Amaroso

- 5.2 "Be it resolved that the following reports be accepted by the DSSMSSAB as information:

- Ontario Works MCSS 2006 3rd Quarter Report
- 2006 Ontario Works Addiction Services Initiative – Early Sites 2006 3rd Quarter Report
- Consolidated Homelessness Prevention Program Energy Emergency Fund – 3rd Quarter Report

CARRIED

C. Rosso said that the ODSP budget is a good news item with the increase in revenue. The more we work with ODSP clients the more revenue we will receive from the province.

Resolution #06-084

Moved By: V. Burns

Seconded By: L. Turco

- 5.3 "Be it resolved that the "Guide on Information Available to CMSMs / DSSABs Re: ODSP Caseload and Expenditures" provided by the Ministry of Community and Social Services, October 2005 be accepted by the Board as information."

CARRIED

6. Community Child Care

F. Lake was available to speak to her report. She highlighted the new income test and her concerns regarding the lack of written guidelines. F. Lake is confident that we will be prepared and able to handle the new test come January 2006.

S. Butland inquired about the Child Care wait list. F. Lake responded that there are currently approximately 800 people on the list.

Resolution #06-085

Moved By: D. Amaroso

Seconded By: L. Turco

- 6.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the report prepared by the Community Child Care Services Manager as information."

CARRIED

Resolution #06-086

Moved By: S. Butland

Seconded By: V. Burns

- 6.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the October 11, 2006 fax poll results to accept the Best Start Budget 2006 as recommended by the Manager of Community Child Care Services and Social Service Finance Manager."

CARRIED

Resolution #06-087

Moved By: V. Burns

Seconded By: D. Amaroso

- 6.3 "Be it resolved that the following reports be accepted by the DSSMSSAB as information:

- Community Child Care Services MCCA 3rd Quarter Report – Best Start Annual Program
- Community Child Care Services MCCA 3rd Quarter Report

CARRIED

7. Community Coordinator - Homelessness

8. Social Housing Programs

R. Cobean was available for questions. He mentioned that the Northern Home Ownership agreements were received just the other day, and that they will be brought forward at the January meeting.

Resolution #06-088

Moved By: P. Mick

Seconded By: L. Madonna

- 8.1 "Be it resolved that the report from the Housing Programs Manager be accepted by the Board as information."

CARRIED

R. Cobean explained that the province-wide arrears data base is a tool to track arrears for social housing clients. This will be extremely useful. All 47 service managers seem willing to attach themselves to this data base.

Resolution #06-089

Moved By: P. Mick

Seconded By: D. Amaroso

- 8.2 "Be it resolved that the DSSMSSAB approve the "Expression of Interest" with the Social Housing Services Corporation for a province-wide arrears data base and identify Housing Programs Manager, Rick Cobean as the authorized signing authority on the Board's behalf."

CARRIED

9. Sault Ste. Marie Housing Corporation

Resolution #06-090

Moved By: P. Mick

Seconded By: L. Madonna

- 9.1 "Be it resolved that the minutes from the Sault Ste. Marie Housing Corporation Meeting held September 20, 2006 be accepted by the District of Sault Ste. Marie Social Services Administration Board as information."

CARRIED

P. Mick noted to the Committee Members that residents on Bay St. are voicing concerns about Satellite and Cable service availability for tenants and that some people are changing apartments as all don't have access to both services.

S. Butland requested that J. Barban prepare a report on this issue and address the level of concern necessary or if it could be an issue with other buildings. K. Streich-Poser will direct J. Barban to prepare information for the Board's review.

10. Commissioner of Social Services

K. Streich-Poser provided an overview of her report.

Resolution #06-091

Moved By: D. Amaroso

Seconded By: P. Mick

10.1 "Be it resolved that the DSSMSSAB accept the report prepared by the Commissioner of Social Services as information."

CARRIED

11. DSSMSSAB Administration

D. Edgar reviewed the proposed meeting schedule for upcoming year. He stressed the importance of continuity in our meeting attendance and structure. K. Streich-Poser noted that the committees have not been meeting as regularly over the last year or so due to the relative uneventful times. Our reliance on fax polls has increased as a result. The ten (10) Board meeting structure and alleviation of committees does not add more meetings than with the previous structure.

Resolution #06-092

Moved By: L. Madonna

Seconded By: P. Mick

11.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board review the current DSSMSSAB committee structure and meeting schedule for the period beginning January 2007."

CARRIED

Resolution #06-93

Moved By: S. Butland

Seconded By: P. Mick

11.2 "Be it hereby resolved that the District of Sault Ste. Marie Social Services Administration Board accept the renewal of Commercial Insurance Proposal '07-'08 for the sum of \$11,972.88 (unchanged from 2006) as provided by Patrick Policicchio from General Insurance Services Inc."

CARRIED

Resolution #06-94

Moved By: D. Amaroso

Seconded By: S. Butland

11.3 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now go into a closed session to discuss two items involving staff matters". (Social Housing Division Restructuring, NCBS Funds)

CARRIED

Resolution #06-95

Moved By: S. Butland

Seconded By: P. Mick

11.4 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now enter back into open session".

CARRIED

13. New Business

D. Edgar extended a grateful Thank-you and farewell to J. Curran and D. Amaroso.

Resolution #06-96

Moved By: S. Butland

Seconded By: P. Mick

13.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board extend a warm and heartfelt THANK YOU to Debbie Amaroso for her years of hard work and service in the formation, organization and operation of the DSSMSSAB".

CARRIED

Resolution #06-97

Moved By: P. Mick

Seconded By: S. Butland

13.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board extend a sincere THANK YOU to Jody Curran for his dedication and hard work with the DSSMSSAB".

CARRIED

14. Old Business

15. Correspondence/Information

** See listing of Correspondence provided with meeting material **

16. Adjournment

Resolution #06-098

Moved By: D. Amaroso

Seconded By: S. Butland

16.1 "Be it resolved that we do now adjourn."

CARRIED

The meeting was adjourned at 6:16 pm