



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

Minutes

DSSMSSAB REGULAR BOARD MEETING

Thursday, June 16, 2016 @ 4:30 p.m.

Plummer Room (Civic Centre)

PRESENT:	J. Gawne J. Krmpotich J. Hupponen	D. Edgar K. Lamming M. Bruni	S. Myers (left @ 5:41 pm) L. Turco
STAFF:	M. Nadeau G. Grandinetti F. Caputo (OW)	D. Petersson C. Fairbrother A. Borrelli	J. Barban C. Reid A. Nanne
GUESTS:	C. Johnston (Cards to the Wall Co.) D. Buck (RBB Innovations) C. Bradly (ECE Coordinator, Sault College)		
REGRETS:	P. Christian		

1. CALL TO ORDER

The meeting was called to order at 4:37 p.m.

2. APPROVAL OF AGENDA

Resolution #16-082

Moved By: J. Hupponen

Seconded By: M. Bruni

- 2.1 "BE IT RESOLVED THAT the Agenda for the June 16th, 2016 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None.

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #16-083

Moved By: M. Bruni

Seconded By: D. Edgar

- 4.1 “BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meetings dated May 19, 2016 and June 01, 2016 be adopted as recorded.”

CARRIED

5. PRESENTATIONS / DELEGATION

- Christopher Johnston – Owner, Cards To The Wall Co.
Ontario Works Micro-Loan Recipient

The CAO spoke to the micro-loan program initiated through Ontario Work and its success. He introduced Ontario Works Employment Coordinator Frank Caputo and Christopher Johnston to speak to the program and their personal experiences.

F. Caputo spoke about the micro-loan program in conjunction with the EDC and the Centre for Social Justice. Ten participants took part in the 8-week program. Of the 10 participants five found employment as a result of the micro-loan program. Interest spiked after the first session due to its success. There is currently a wait list exceeding 25 for the next session when it happens.

C. Johnston spoke to his personal experience with the program. He has been mentored and motivated and as a result his business is flourishing. He explained what his card business is about and the niche market he caters to.

The Board thanked C. Johnston and F. Caputo for coming to the meeting. It was noted that there is no other program like this operating in Ontario. M. Nadeau thanked the Board for their support and willingness with this new initiative. Data will be shared at budget time in order for the board to examine it moving forward.

6. MANAGER REPORTS

M. Nadeau introduced C. Reid, Director of Human Resource to the Board. A. Borrelli was introduced to the Board as Finance Manager.

ADMINISTRATION / CAO

- Darryl Buck – President, RBB Innovations – Consultant

The CAO introduced D. Buck to Board members. He helped develop the RFP and assist with the evaluation of submissions. D. Buck, F. Coccimiglio and M. Nadeau sat on the evaluation committee.

151 terminals currently in use will be purchased from the City of Sault Ste. Marie. D. Buck explained what the information technology contract entails, services, servers, on-site support and help desk support.

The primary server will be at Albert St.; the back-up server will be at Brock St. The cloud will also be used as a subsequent back-up. The cycle of replacement of terminals was discussed.

The Board posed many questions in order to have the best understanding about the new information technology agreement being purchased. The new infrastructure will impact staff very little, except the email address domain name will be updated to the DSSMSSAB.

The wiring infrastructure between buildings has not been an issue through bell to date and it is expected that it will be the same. No additional cost will be recognized.

Resolution #16-089

Moved By: D. Edgar

Seconded By: J. Krmpotich

- 7.1 "BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board award the Information Technology contract (RFP# 2016 – 03) to MicroAge Sault Ste. Marie in the amount of up to \$712,408.50 over a 36 month mandate, inclusive of H.S.T. as recommended."

CARRIED

HOUSING PROGRAMS

The CAO and Housing Programs Manager spoke to the resolution about a mixed portfolio of market and affordable rental units. They explained how the revenue from market rents can be used to help subsidize the cost of geared to income and affordable units.

It was noted that this business plan benefits the community as a whole relieving the tax burden and increase housing for everyone. The resolution at hand is only proposing this concept and requires further examination and preparation.

The balance of market and affordable units must be set and maintained in order to not lose sight of the affordable units with the desire for increased profits of market units. The blend is important.

Resolution #16-084

Moved By: S. Myers

Seconded By: J. Krmpotich

- 6.1 "WHEREAS Social Housing continues to be a funding challenge for the District of Sault Ste. Marie Social Services Administration Board;

AND WHEREAS there are many pressures to maintain the current social housing stock while developing more new affordable units to meet the demand of the growing housing waitlist;

AND WHEREAS there is increasing interest among the other DSSABs to move toward a more varied portfolio mix of affordable units and market rent units;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board direct the CAO to examine the development of a diverse portfolio mix of affordable and market rent units and report back to the Board with recommendations.”

CARRIED

J. Barban spoke to his update report. We are on track with our plan to date.

Resolution #16-085

Moved By: J. Hupponen

Seconded By: S. Myers

6.2 "WHEREAS in the fall of 2013, the District of Sault Ste. Marie Social Services Administration Board completed their draft 10-year Housing and Homelessness Plan as required under the provincial Long-Term Affordable Housing Strategy and the Housing Services Act (2011);

AND WHEREAS in spring 2014 the DSSMSSAB enhanced the Draft Plan by focusing on five strategic directions; expanding access to Affordable Housing, fostering development of an integrated system, enhancing support services, developing solutions to prevent homelessness and engaging in the on-going plan;

AND WHEREAS the 10 Year Housing and Homeless Plan Update Report prepared by the Housing Programs Manager is intended to apprise the Board of the progress made in accordance with the 2015 identified action plan;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the 10 Year Housing and Homeless Plan Update Report as information.”

CARRIED

S. Myers left the meeting. (5:41 p.m.)

The Point in Time Count is a valuable report for the Board moving forward.

Resolution #16-086

Moved By: K. Lamming

Seconded By: D. Edgar

6.3 "WHEREAS the 2016 Point-in-Time Homelessness study has provided valuable information to ensure that the District of Sault Ste. Marie Administration Board's 10-year Housing and Homelessness Plan is effective and reaching the appropriate target group;

AND WHEREAS in time; this study will also be an effective assessment tool and comparator to other communities;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the Homelessness in Sault Ste. Marie: 2016 Point-in-Time Count Final Report and accompanying Board Report as information."

CARRIED

Resolution #16-087

Moved By: L. Turco

Seconded By: K. Lamming

6.4 "WHEREAS St. Gregory's Senior Citizen Non Profit Homes of Sault Ste. Marie requires immediate roof replacement;

AND IN RECOGNITION of this need; St. Gregory's Senior Citizen Non Profit Homes linked with the roofing tender for the Sault Ste. Marie Housing Corporation for these repairs to attain the best low cost option;

AND WHEREAS St. Gregory Senior Citizen Non Profit Homes has inadequate reserves to cover the lowest roof replacement bid received;

AND WHEREAS complete depletion of said reserves would leave the St. Gregory operation in serious financial difficulty;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board approve a \$30,000 10-year, interest free loan repayable monthly, commencing September 1, 2016 at a rate of \$250 payable on the first day of each month to the St. Gregory's Senior Citizen Non Profit Homes of Sault Ste. Marie ;

AND that a lien be registered by the DSSMSSAB, on title until such time that the amount of the loan is paid in full by the St. Gregory's Senior Citizen Non Profit Homes of Sault Ste. Marie;

THE FUNDS for the loan will be allocated from the Housing Programs Capital Reserve. ”

CARRIED

COMMUNITY CHILD CARE

- Colleen Brady (ECE Coordinator, Sault College)

C. Brady presented a PowerPoint presentation for the Board about the quality assurance program. The conversation / process will begin soon. Within the month the program supervisors will be consulted, with things moving forward throughout the fall and winter. The goal is have the highest level child care possible.

Resolution #16-088

Moved By: J. Krmpotich

Seconded By: L. Turco

- 6.5 "WHEREAS the District of Sault Ste. Marie Social Services Administration Board has identified the development of a Quality Assurance Program as a priority for the Service System;

AND WHEREAS the Ministry of Education Business Practice Guidelines identifies that the Ministry fully supports the development of programs to promote quality and capacity within the system;

THEREFORE BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board accept the Quality Assurance Program Report and Presentation prepared by the Child Care Manager regarding the development of the Quality Assurance Program as information.”

CARRIED

7. ADMINISTRATION / CAO

D. Petersson spoke to the ERPS RFP. It is a finance, payroll and human resource solution. The evaluation team met earlier in the week, with 2 groups making presentations so decisions can be made.

The September 25th deadline is quickly approaching and tight. A backup plan was discussed and the need to conceive one. A full presentation about a potential backup plan will be brought forward in July.

Resolution #16-090

Moved By: J. Hupponen

Seconded By: D. Edgar

- 7.2 "Whereas the objective of the Enterprise Resource Planning Solution RFP is to find a solution that better enables employees to manage and report on financial information and human resources in a consolidated and robust system that reduces complexity and increases flexibility as well as usability;

THEREFORE be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the UPDATE – Enterprise Resource Planning Solution RFP 2016-02 report as information."

CARRIED

Resolution #16-092

Moved By: J. Krmpotich

Seconded By: D. Edgar

- 7.4 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board now enter into closed session to discuss potential acquisition of property."

CARRIED

Resolution #16-094

Moved By: J. Krmpotich

Seconded By: D. Edgar

- 7.5 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board now return to open session."

CARRIED

8. OTHER BUSINESS / NEW BUSINESS

- NOSDA AGM Verbal Report / Update

Three board members attended the NOSDA AGM. Staff and Board members shared with the whole about the conference. Program Managers benefited meeting with their peers during the conference as well. NOSDA has progressed over the past few years and garnered some attention from ministries and ministers.

- Additional Office Space

A lease is being reviewed by legal about new office space.

- MCSS Minister visit

Monday, June 27th wants to meet the Board Chair and CAO.

- DSSMSSAB rebranding

We don't have a proper identity at this time and have been looking at it. We are looking at new logo and labelling. All five social services are ready to go. The first one went out tonight.

- City Child Care Wind Down

Dates and notification has been given by the City to parents and staff. Child Care program staff is working to replace the child care spots and work with providers. An RFP will be issued.

- Crystal Heights

Inquiries were made by housing staff but the timelines are tight and we are in no shape to react that quickly. We are at risk of losing 60 affordable units. Feel that this has been mishandled.

9. ADJOURNMENT

Resolution #16-095

Moved By: D. Edgar
Seconded By: K. Lamming

9.1 "BE IT RESOLVED THAT we do now adjourn."

CARRIED

NEXT REGULAR BOARD MEETING - Thursday, July 21, 2016 at 4:30pm

The meeting was adjourned at 6:50 p.m.