



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

Minutes

DSSMSSAB REGULAR BOARD MEETING

Thursday, July 16th, 2015 @4:30 p.m.

Anna Jameson Boardroom

(Delta Hotel - 208 St. Mary's Drive)

PRESENT:	S. Myers J. Hupponen L. Turco	J. Gawne D. Edgar P Christian	J. Krmpotich K. Lamming M. Bruni
STAFF:	M. Nadeau N. Kenny	M. Figliola A. Nanne	D. Petersson

REGRETS:

1. CALL TO ORDER

Call to order by Board chair J. Gawne at 5:10 pm
Introduced Interim CAO and City Solicitor N. Kenny. Thanked her for attending.

2. APPROVAL OF AGENDA

Resolution #15-066

Moved By:P. Christian

Seconded By:S. Myers

- 2.1 "Be it resolved that the Agenda for the July 18th, 2015 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

Carried

3. DECLARATIONS OF PECUNIARY INTEREST

None.

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #15-067

Moved By:M. Bruni

Seconded By:D. Edgar

- 4.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated June 18th, 2015 be adopted as recorded."

Carried

5. GOVERNANCE / ADMINISTRATION

Resolution #15-070

Moved By: J. Hupponen

Seconded By: K. Lamming

- 6.1 "Be It Resolved that the District of Sault Ste. Marie Social Services Administration Board now enter into closed session to discuss contractual and labour relations."

Carried

ACTION PLAN:

- Circulate Thunder Bay Consultant Report
- Conduct a meeting with CAO of Thunder Bay DSSAB, include City of SSM representatives at this meeting

Resolution #15-071

Moved By: S. Myers

Seconded By: M. Bruni

- 6.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board now return to open session."

Carried

6. CAO / COMMISSIONER / MANAGER REPORTS

FINANCE

D. Petersson spoke to his reserve report. He reviewed each reserve account in detail. It was asked if the funds could be invested in a short term fund to earn interest revenue. The matter is being reviewed.

Resolution #15-068

Moved By: D. Edgar

Seconded By: J. Hupponen

- 5.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the July 18, 2015 Reserve Fund Report for

the DSSMSSAB and SSMHC prepared by the Manager of Finance as information.”

Carried

Resolution #15-069

Moved By: J. Krmpotich

Seconded By: S. Myers

5.2 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board enact the following Reserve Account recommendations:

1. Formally establish a reserve for Housing Programs in the amount of \$1,015,634 as of December 31, 2014. Repayments on loans made to Housing Providers will be adding back into this reserve.
2. Combine the three Housing Program reserve accounts into one fund titled Social Housing Capital Reserve. The Commissioner of Social Services will bring forward a report to the Board detailing the plan for the use of these funds at a future date.
3. Ensure the “Levy Stabilization Fund” totaling \$1,528,502 will be held in a separate bank account with restricted use for the purpose of Levy Stabilization.
4. Combine the HST dollars of \$750,931 into the current Working Fund Reserve, which currently has a balance of \$200,000. This will increase the Working Fund Reserve to \$950,931.
5. Set up an annual allocation to the Working Reserve Fund as part of our annual budget. A report will follow in a future Board meeting.”

Carried

Resolution #15-072

Moved By: D. Edgar

Seconded By: P. Christian

6.3 "BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board accept the July 9, 2015 Response Letter and recommendation from the Commissioner of Social Services and the Fire Chief regarding the effectiveness of the current DSSMSSAB / City Organizational Model as information.”

Carried

K. Lamming voiced concerns and opposition to Board committees as information needs to come to the Board anyways and all information must come to the Board. Committees are not legislated.

Discussion about the importance of committees and the due diligence they ensure ensued. Most other groups familiar to the table have sub committees. It is the responsibility of the Board to be informed and these committees help to attain that.

Board resumes could be collected to find Board strengths. Board members had some opposition to this suggestion.

In foresight of the possible changes to our organizational structure it was suggested that we have a better grasp of what our organization will look like before creating new committees. All members were in agreement.

Resolution 15-073 and 15-074 were deferred until after the September Board meeting.

Resolution #15-073

Moved By: J. Hupponen

Seconded By: D. Edgar

6.4 “WHEREAS the District of Sault Ste. Marie Social Services Administration Board will serve and be accountable to the people of Sault Ste. Marie, Prince Township and the defined unincorporated areas by assuring the provision of designated services;

AND WHEREAS the Executive / Finance Committee of the District of Sault Ste. Marie Social Services Administration Board is established as a standing committee of the Board to ensure that services meet the specified performance standards;

THEREFORE BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board accept the revised Terms of Reference for the Executive / Finance Committee.”

DEFERRED

Resolution #15-074

Moved By: P. Christian

Seconded By: J. Krmpotich

6.5 “WHEREAS the District of Sault Ste. Marie Social Services Administration Board will ensure the fulfillment of it’s legal, ethical, and functional responsibilities through amplegovernance policy development as well as the monitoring and evaluation of board activities;

AND WHEREAS theDistrict of Sault Ste. Marie Social Services Administration Board has identified that theformation of Committees

utilizing both Board and Community Members with specified skill sets will enhance Board efficiency and effectiveness while strengthening the management of operations;

THEREFORE BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board endorse the Internal Audit and Governance Committees and adopt the proposed Terms of Reference as recommended by the Executive Finance Committee”

DEFERRED

Resolution #15-074(B)

Moved By: Paul

Seconded By: Susan

6.5(a) “Be it Resolved that proposed resolutions #15-073 and #15-074 regarding the Executive / Finance Committee Terms of Reference and the addition of Governance and Audit Committees be deferred until our next DSSMSSAB meeting.”

Carried

Recorded Vote:

In Favour: P. Christian, S. Myers, D. Edgar, M. Bruni, K. Lamming, L. Turco, J. Hupponen

Opposed: J. Krmpotich, J. Gawne

Resolution #15-075

Moved By: J. Krmpotich

Seconded By: P. Christian

6.6 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the renovation of the DSSMSSAB office, not to exceed \$5,000, with the addition of new work station and partition to accommodate the Board Chair and Directors when on site.”

Carried

7. NEW BUSINESS

- **Board Member Resumes**

Was discussed. Board will forego this suggestion for the time being.

- **Board Training and Strategy Retreat**

Board training will be perused. A few consultants were recommended. The Executive Committee will examine this matter.

8. ADJOURNMENT

Resolution #15-077

Moved By:M. Bruni

Seconded By:S. Myers

8.1 "Be it resolved that we do now adjourn."

Carried

NEXT BOARD MEETING - Thursday, September 17th

The meeting was adjourned 6:45 pm