



# District of Sault Ste. Marie

## Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

### *Minutes*

#### *DSSMSSAB INAUGURAL BOARD MEETING*

*Thursday, January 20, 2011 @ 5:00 p.m.*

*Ontario Works Boardroom (540 Albert St. E.)*

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<b>PRESENT:</b>	P. Mick R. Amadio	P. Christian J. Gawne	R. Niro J. Krmptich
<b>GUESTS:</b>	D. Court		
<b>STAFF:</b>	K. Streich-Poser A. McRae R. Cobean	J. Bowan F. Lake A. Nanne	J. Barban D. Pauze
<b>REGRETS:</b>	D. Edgar L. Turco (present for orientation only)	S. Myers (present for orientation only)	

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Call to order at 7:43 pm

### **Election of Executive**

Election conducted by the Commissioner of Social Services.

#### **1. Chairperson – D. Edgar**

David Edgar

Nomination: P. Mick

Seconded: J. Gawne

#### **2. Vice-Chair – P. Mick**

Pat Mick

Nomination: J. Krmptich

Seconded: P. Christian

#### **3. Secretary – S. Myers**

Susan Myers (on condition of acceptance)

Nomination: P. Mick

Seconded: P. Christian

#### **4. Treasurer – L. Turco**

Lou Turco

Nomination: P. Mick

Seconded: R. Niro

Vice-Chair, P. Mick presided over the remainder of the meeting.

## **1. Minutes**

### **Resolution #11-001**

Moved By: R. Amadio

Seconded By: P. Christian

- 1.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated December 16, 2010 be adopted as recorded."

**CARRIED**

## **2. Accounts**

A. McRae discussed the cheque register enclosed and details.

Accounts **NOT** Previously Reviewed:

### **Resolution #11-002**

Moved By: J. Gawne

Seconded By: P. Christian

- 2.1 "Be it resolved that the DSSMSSAB Accounts Payable dated:

December 18<sup>th</sup>, 2010 in the amount of \$312,063.32  
December 25<sup>th</sup>, 2010 in the amount of \$1,342,950.01  
January 08<sup>th</sup>, 2011 in the amount of \$1,399,079.13  
January 15<sup>th</sup>, 2011 in the amount of \$38,830.11

be passed for payment."

**CARRIED**

## **3. Sault Ste. Marie Housing Corporation**

### **Resolution #11-003**

Moved By: J. Krmpotich

Seconded By: R. Niro

- 3.1 "Be it resolved that the Minutes from the Sault Ste. Marie Housing Corporation meeting dated December 16, 2010 be adopted as recorded."

**CARRIED**

### **Resolution #11-004**

Moved By: J. Krmpotich  
Seconded By: R. Amadio

- 3.2 "Be it resolved that the membership of the Sault Ste. Marie Housing Corporation Board include all members of the District of Sault Ste. Marie Social Service Administration Board. They are: Pat Mick, Lou Turco, Susan Myers, Paul Christian, Joe Krmpotich, Rick Niro, Ron Amadio, David Edgar, and Janet Gawne"

**CARRIED**

#### **4. DSSMSSAB Administration**

D. Court led discussion about the Strategic Plan and the Committee. He noted that the meeting format used by our Board is unique to other DSSABs. All strategic and operational decisions are in the hands of the Board. For decisions and material to be handled in an efficient manner and to expedite the procedure, the Strategic Planning / Operational Review Committee will be created.

P. Christian, J. Gawne, P. Mick and D. Edgar have agreed to be representatives on the committee.

##### **Resolution #11-005**

Moved By: R. Niro  
Seconded By: J. Krmpotich

- 4.1 "Be it resolved that the District of Sault Ste. Marie Social Services initiate the Strategic Planning / Operational Review Committee consisting of four (4) members plus the Board Chair as ex-officio"

**CARRIED**

NOTE: Reference December 16, 2010 report provided by Consultant, David Court.

##### **Resolution #11-006**

Moved By: J. Gawne  
Seconded By: R. Amadio

- 4.2 "Be it resolved that the District of Sault Ste. Marie Social Services accept the Terms of Reference for the Strategic Planning / Operational Review Committee as presented."

**CARRIED**

##### **Resolution #11-007**

Moved By: P. Christian  
Seconded By: R. Amadio

- 4.3 "Be it resolved that the District of Sault Ste. Marie Social Services accept the Code Conduct, Code of Ethics and Expectation of Board Members included in the 2011 Orientation Package."

**CARRIED**

**Resolution #11-008**

Moved By: J. Krmpotich

Seconded By: R. Niro

- 4.4 "Be it resolved that the District of Sault Ste. Marie Social Services accept the Computer and Equipment Policy included in the 2011 Orientation Package. "

**CARRIED**

It was noted that a Request for Proposal for Insurance coverage should be examined for next year's renewal. D. Court commented that other DSSABs have a RFP schedule where items such as insurance are revisited in a scheduled manner.

The insurance policy will be posted online for Board's reference.

**Resolution #11-009**

Moved By: P. Christian

Seconded By: R. Niro

- 4.5 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the renewal of the Commercial Insurance Policy 2011-12 for the sum of \$12,098.16, a slight increase from the 2008 & 2009 fee of \$12,027.96 as provided by Patrick Policicchio from General Insurance Services Inc."

**CARRIED**

**5. New Business**

**6. Old Business**

**Resolution #11-010**

Moved By: J. Krmpotich

Seconded By: J. Gawne

- 6.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board and the Sault Ste. Marie Housing Corporation continue to hold their 2011 monthly Board Meetings on the third Thursday at 5:00 p.m. as listed below:

- Thursday, January 20, 2011 at 5:00 p.m.
- Thursday, February 17, 2011 at 5:00 p.m.
- Thursday, March 31, 2011 at 5:00 p.m. (BUDGET – later in the month)
- Thursday, April 21, 2011 at 5:00 p.m.
- Thursday, May 19, 2011 at 5:00 p.m.
- Thursday, June 16, 2011 at 5:00 p.m. (Sault North or Prince Township)
- Thursday, July 21, 2011 at 12:00 p.m.
- Thursday, August 18, 2011 at 12:00 p.m. (Executive Committee only)
- Thursday, September 15, 2011 at 5:00 p.m.
- Thursday, October 20, 2011 at 5:00 p.m.
- Thursday, November 17, 2011 at 5:00 p.m.
- Thursday, December 15, 2011 at 5:00 p.m.”

**CARRIED**

6.2 **UNRESOLVED** – Request for the Ontario Works Review Report from the City of Sault Ste. Marie.

D. Court provided some background regarding his contract to review the Ontario Works Department by the City of Sault Ste. Marie. The report was submitted to the City late November. The DSSMSSAB put in a written request to the City of SSM to receive a copy of this report was written on September 29<sup>th</sup>, 2010.

A follow-up letter from the Board Chair will be written requesting a copy of the Ontario Works Review information prior to the February Board meeting.

6.3 **UNRESOLVED** – Inadequate staffing levels in Social Services Finance Department

We are awaiting direction from the Human Resources Department regarding a recent vacancy in the Social Services Finance Department. The question was posed whether or not the staffing levels will still be adequate even after this one position has been filled.

## **7. Adjournment**

### **Resolution #11-011**

Moved By: R. Niro

Seconded By: J. Krmpotich

7.1 "Be it resolved that we do now adjourn."

**CARRIED**

**NEXT BOARD MEETING - Thursday, February 17, 2011 at 5:00 p.m.**

The meeting was adjourned at 8:41 pm