



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

Minutes

DSSMSSAB REGULAR BOARD MEETING

Thursday, February 17, 2011 @ 5:00 p.m.

Ontario Works Boardroom (540 Albert St. E.)

PRESENT:	D. Edgar P. Christian R. Amadio	P. Mick R. Niro J. Gawne	L. Turco J. Krmpotich
GUESTS:	D. Court		
STAFF:	K. Streich-Poser F. Lake	R. Rushworth A. Nanne	A. McRae
REGRETS:	S. Myers		

1. CALL TO ORDER

The meeting was called to order by Board Chair D. Edgar at 5:27 p.m.

2. APPROVAL OF AGENDA

Resolution #11-012

Moved By: P. Mick

Seconded By: L. Turco

- 2.1 "Be it resolved that the Agenda for the February 17, 2011 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

CARRIED

3. DECLARATIONS OF PECUNIARY INTEREST

None.

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #11-013

Moved By: R. Amadio

Seconded By: J. Gawne

- 4.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated January 20, 2011 be adopted as recorded."

CARRIED

Resolution #11-014

Moved By: J. Gawne

Seconded By: R. Amadio

- 4.2 "Be it resolved that the Minutes from the Sault Ste. Marie Housing Corporation meeting dated January 20, 2011 be adopted as recorded."

CARRIED

Resolution #11-015

Moved By: L. Turco

Seconded By: R. Niro

Accounts **NOT** Previously Reviewed:

- 4.3 "Be it resolved that the DSSMSSAB Accounts Payable dated:
January 22nd, 2011 in the amount of \$211,805.00
January 29th, 2011 in the amount of \$1,432,936.47
February 05th, 2011 in the amount of \$1,951,286.64
February 12th, 2011 in the amount of \$59,635.06
be passed for payment."

CARRIED

5. CORRESPONDENCE / REPORTS BROUGHT FORWARD FOR DISCUSSION

D. Court spoke to the revised policies brought forward in agenda item 5.1. The documents were updated to reflect current Board and staff needs and procedures. D. Court addressed each policy and highlighted the changes and purpose.

The Polling Procedure policy was discussed in detail. Debate about its validity and necessity ensued. The procedure will be amended to note that this is only to happen in extraordinary circumstances.

Resolution #11-016

Moved By: R. Niro

Seconded By: L. Turco

5.1 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the revised policies previously reviewed by the Strategic Planning / Operational Review Committee:

- Board Executive Election Policy
- Board Meeting Policy
- Honorarium Policy
- Attendance Monitoring and Reporting
- Board Decisions outside of Regular Meetings
- Board Meeting Arrangements
- Constituent Complaints Policy
- Gifts and Memorials Policy
- Polling Procedure
- Public Presentations Guest Speakers
- Request for Information Policy
- Travel and Expense Policy”

CARRIED

Procedural By-Law - An addendum regarding the length of meetings will be added. D. Court noted that the double-majority quorum is a good item. A discussion regarding the double-majority requirement for resolution voting took place. A “check” voting record may be added to the formal resolution document. It was agreed that the resolution page would be revised to include this feature.

Resolution #11-017

Moved By: P. Mick

Seconded By: J. Gawne

5.2 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the revised Procedural By-law previously reviewed by the Strategic Planning / Operational Review Committee”

CARRIED

Board - Contractors Responsibilities Report – this is a key document to confirm the roles of the Board and the Service Contractor.

Board Meeting and Reporting Recommendations – movers and seconders of resolutions will take place on a rotating basis. Board members will always have the option of removing their name if they'd like. This will streamline meetings. The Executive Assistant will rotate the Board members. All agreed.

Financial reporting and quarterly reports will now be required. The composition of these reports will be reviewed and brought forward. The report needs to be concise, meaningful and include variances. The reports will be posted online as soon as they are available for Board Members review.

Budget Considerations – additional Budget considerations will be made as a result of open ended contracts. The Ontario Works review recently completed has some budgetary items that may need to be addressed. Legal representation, travel and memberships also need to be addressed.

Finance Recommendations – Insurance, Banking and Auditor fees can / should be tendered at the end of our current contracts. A reserve policy will be created. The Board will need to decide the level of detail required for Budget review.

Resolution #11-018

Moved By: L. Turco

Seconded By: R. Niro

- 5.3 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the following Reports and Recommendations previously reviewed by the Strategic Planning / Operational Review Committee;
- Board - Contractors Responsibilities Report
 - Board Meeting and Reporting Recommendations
 - Budget Considerations
 - Finance Recommendations”

CARRIED

Resolution #11-019

Moved By: L. Turco

Seconded By: R. Niro

- 5.4 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Apportionment and Levy Document previously reviewed by the Strategic Planning / Operational Review Committee.”

CARRIED

Resolution #11-020

Moved By: R. Niro

Seconded By: J. Gawne

- 5.5 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Honoraria Survey and Issue Report Template previously reviewed by the Strategic Planning / Operational Review Committee.”

CARRIED

Resolution #11-021

Moved By: J. Krmpotch

Seconded By: P. Mick

- 5.6 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board receive the Memorandum from Erin Hannah, Director of Ontario Works regarding the Revised Ontario Works Funding Approach.”

CARRIED

6. CAO / COMMISSIONER / MANAGER REPORTS

COMMUNITY CHILD CARE

D. Court commented the format used for the Child Care presentation will be the same outline used by each of the Social Service Managers for their program outline.

F. Lake was present to provide a brief Child Care presentation. She spoke to the Child Care Summary. D. Court addressed the Funding Issues. Keeping Child Care Centres viable is an important part of Child Care Services.

Resolution #11-022

Moved By: R. Amadio

Seconded By: J. Gawne

- 6.1 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the following Community Child Care Reports previously reviewed by the Strategic Planning / Operational Review Committee:

- Child Care - Funding Issues
- Child Care - Summary of Providers
- Child Care Summary”

CARRIED

FINANCE

A. McRae discussed the Levy Allocation Report.

Resolution #11-023

Moved By: J. Krmpotch

Seconded By: P. Christian

- 6.2 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board receive the report regarding Weighted Percentages as outlined in the 2010 Current Value Assessment for 2011 Taxation &

Resulting Levy Allocation for the purpose of determining levies for the 2011 budget year.”

CARRIED

LAND AMBULANCE

R. Rushworth was present to address questions or concerns regarding the Emergency Medical Service reports.

Resolution #11-024

Moved By: P. Mick

Seconded By: L. Turco

- 6.3 “Be it resolved that the December 2010 and January 2011 reports provided by the Fire Chief for the Sault Ste. Marie Emergency Medical Services be accepted by the Board as information.”

CARRIED

Addendum Item - K. Streich-Poser spoke to the newly released Ontario Works Funding model. In order to access additional Provincial funding there is a need for the DSSMSSAB to increase our municipal costs. In order to access the full amount we would need to increase our municipal share by \$1,106,245. To maintain the same level of service, our costs could increase approximately \$400,000. In a couple of years this will become part of the Ontario Municipal Partnership Fund (OMPF).

A discussion regarding the possibly of calculating more accurate Ontario Works administration costs took place. An option could be looking at other cost / funding models. The Board would like it noted that this is a direction that they would like to endorse. K. Streich-Poser will approach the City of Sault Ste. Marie in an effort to create awareness about these funding opportunities and the challenges that could become barriers.

Resolution #11-029

Moved By: J. Krmpotch

Seconded By: P. Mick

- 6.4 “Whereas the Province of Ontario has announced a revised Ontario works Funding model and

Whereas that funding approach is largely based on a cost per case formula which does not take adequately into account the cost and requirement to deliver services in remote or rural areas and

Whereas the revised funding approach will see an erosion of the municipal upload commitments to Northern Ontario Municipalities,

Be it resolved that the DSSMSSAB call upon the Ministry of Community and Social Services to continue to work with AMO to refine the announced Ontario Works funding model and that the DSSMSSAB calls upon the province of Ontario to commit to the upload promises to Northern municipalities and

Further that this resolution be forwarded to AMO, FONOM, NOSDA, OMSSA, and all Northern MPPs”

CARRIED

7. NEW BUSINESS

R. Rushworth spoke to the Garden River First Nation Ambulance purchase.

Resolution #11-025

Moved By: J. Krmpotch

Seconded By: L. Turco

7.1 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of a second ambulance for the Garden River First Nation (GRFN) Station from surplus funds in the 2010-11 approved budget.”

CARRIED

Resolution #11-026

Moved By: J. Gawne

Seconded By: J. Krmpotch

7.2 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve and budget \$15,000 for Stephen Morasutt and Miramar Design Studio Inc. to upgrade and expand the DSSMSSAB website.”

CARRIED

Resolution #11-027

Moved By: J. Krmpotch

Seconded By: R. Amadio

7.3 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve \$9,077.46 to the William McMurray Corporation for electrical upgrade and re-caulking of interior windows from the Delivering Opportunities for Ontario Renters (DOOR) Fund.”

CARRIED

7.4 BOARD LEGAL REPRESENTATION

To date the City Solicitor has been used most often for legal opinions and representations on issues. The Executive Assistant will budget for Legal Representation.

7.5 BOARD MEETING LOCATION

We will host our March 31st, 2011 meeting at the Accessibility Centre.

8. ITEMS OUTSTANDING FROM PREVIOUS MINUTES

- **NOSDA AGM** – Interested Delegates

Resolution #10-125 (Nov. 18, 2010)

"Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve two (2) Board Members as representatives to attend the 2011 Northern Ontario Service Deliverers Association (NOSDA) Annual General Meeting hosted by the Manitoulin-Sudbury District Social Services Board on April 4, 5 and 6, 2011 at the Radisson Hotel in Sudbury, Ontario"

D. Edgar volunteered to attend the NOSDA AGM. We continue to wait for another volunteer.

- **UPDATE** – Strategic Planning / Operational Review Committee

The committee will meet at 5pm Tuesday, March 29th in Social Housing Boardroom.

- **UPDATE** – Request for the Ontario Works Review Report from the City of Sault Ste. Marie

A second follow-up letter will be sent tomorrow.

- **UPDATE** – Inadequate staffing levels in Social Services Finance Department

New staff member starting next Monday.

9. IN CAMERA SESSION

- N/A

10. ADJOURNMENT

Resolution #11-028

Moved By: P. Mick

Seconded By: R. Amadio

10.1 "Be it resolved that we do now adjourn."

CARRIED

NEXT BOARD MEETING - Thursday, March, 31 2011 at 5:00 p.m.
(BUDGET)