



# District of Sault Ste. Marie

## Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

### *Minutes*

#### **DSSMSSAB REGULAR BOARD MEETING**

**Thursday, December 15<sup>th</sup>, 2011 @ 4:30 p.m.**

**Accessibility Centre**

**(John Rhodes Community Centre 280 Elizabeth Street)**

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<b>PRESENT:</b>	D. Edgar S. Myers R. Amadio	J. Gawne R. Niro P. Christian	P. Mick L. Turco
<b>STAFF:</b>	K. Streich-Poser R. Cobean	R. Rushworth A. Nanne	P. Lebel
<b>REGRETS:</b>	J. Krmpotich		

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## **1. CALL TO ORDER**

The meeting was called to order by Board Chair D. Edgar at 4:39 pm

## **2. APPROVAL OF AGENDA**

### **Resolution #11-103**

Moved By: J. Gawne

Seconded By: R. Amadio

- 2.1 "Be it resolved that the Agenda for the December 15, 2011 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."

**CARRIED**

## **3. DECLARATIONS OF PECUNIARY INTEREST**

## **4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS**

### **Resolution #11-104**

Moved By: L. Turco

Seconded By: P. Mick

- 4.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social

Services Administration Board meeting dated October 20, 2011 be adopted as recorded.”

**CARRIED**

## **5. CAO / COMMISSIONER / MANAGER REPORTS**

### **ONTARIO WORKS**

P. Lebel spoke to the Ontario Works compliance report and discussed measures taken in an effort to continue and improve levels of service.

#### **Resolution #11-105**

Moved By: R. Niro

Seconded By: L. Turco

- 5.1 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Ontario Works 2010-11 Compliance Audit Report provided by the Ontario Works Manager as information.”

**CARRIED**

### **SOCIAL HOUSING PROGRAMS & COMMUNITY COORDINATION**

R. Cobean discussed the Homelessness report and updated Board members regarding the status of Vincent Place Men’s Shelter and Pauline’s Place. Both locations are facing financial challenges at this time.

The HPS (Homelessness Partnering Strategy) funding proposal requests far exceed the money available for distribution. The CFIF (Child and Family Investment Fund) funding proposals for next year have also been submitted. The report shows the requested amounts. Discussions regarding the funding levels for CFIF 2012 ensued.

Resolution #11-106(B) was drafted by Board members requesting more information as well as a follow-up report from staff.

#### **Resolution #11-106**

Moved By: P. Mick

Seconded By: S. Myers

- 5.2 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board accept the Housing and Homelessness report prepared by the Community Coordinator updating the status of Vincent Place Men’s Shelter, HPS (Homelessness Partnering Strategy) proposal

requests and CFIF (Child and Family Investment Fund) funding requests as information.”

**CARRIED**

**Resolution #11-106 (B)**

Moved By: S. Myers

Seconded By: R. Niro

- 5.2 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board consider a 1% to 1.5% increase to the Child and Family Investment Fund for 2012 and that staff bring back a recommendation at the January 2012 meeting.”

**CARRIED**

R. Cobean spoke about the revised Directives. He noted the three (3) additional directives for Board members.

**Resolution #11-107**

Moved By: P. Mick

Seconded By: S. Myers

- 5.3 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the revised Directives in accordance with the Housing Services Act effective January 1, 2012.”

**CARRIED**

R. Cobean gave background and information regarding the revised service contracts. The agreement between the DSSAB and SSMHC was discussed.

**Resolution #11-108**

Moved By: J. Gawne

Seconded By: R. Niro

- 5.4 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the revised Service Contracts in accordance with the Housing Services Act effective January 1, 2012 between the DSSMSSAB and the Social Housing Providers under their administration.”

**CARRIED**

## **EMERGENCY MEDICAL SERVICES / LAND AMBULANCE**

R. Rushworth discussed the new Electronic Incident Report technology.

### **Resolution #11-109**

Moved By: R. Amadio

Seconded By: P. Christian

- 5.5 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase and installation of the Electronic Incident Report Form Software from Interdev Technologies in addition to the existing ambulance call report and audit system. The purchase of this software will ensure that legislated requirements for increased assurance of report completion and submission are met."

**CARRIED**

R. Rushworth explained that the need to use the full extent of their Garden River First Nation budget during the fiscal year. The materials to be purchased are needed and will be put to good use.

### **Resolution #11-117**

Moved By: S. Myers

Seconded By: J. Gawne

- 5.8 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of spare equipment and training aids for the Garden River First Nation base using existing surplus funds."

**CARRIED**

## **FINANCE**

### **Resolution #11-110**

Moved By: R. Niro

Seconded By: S. Myers

- 5.6 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board endorse the following "Interim Levies" to our contributing municipalities and appropriate Provincial Ministries that contribute the TWOMO portion as proposed by the Social Services Financial Manager:

1. That the first Interim Levy equaling 25% of the Year 2011 levy be sent to the contributors with a due date of February 1, 2012.

2. Since our budget is due March 31, 2012, a second Interim Levy equaling 25% of the Year 2011 levy be sent to the contributors with a due date of April 1, 2012.”

**CARRIED**

**Resolution #11-111**

Moved By: P. Mick

Seconded By: J. Gawne

- 5.7 **"WHEREAS** the District of Sault Ste. Marie Social Services Administration Board deems it necessary to borrow the sum of \$4,000,000.00 to meet, until current revenue is collected, current expenditures for the year 2012; and

**WHEREAS** the total amount of the estimated revenues of the Board for the year 2012 not including revenue derived or derivable from the sale of assets, borrowing, Provincial subsidy, or from a surplus, including arrears of revenues and proceeds from the sale of assets is estimated to be in the excess of \$16,000,000.00;

**THEREFORE** the District of Sault Ste. Marie Social Services Administration Board pursuant to Section 9 of the District Social Services Administration Boards Act, RSO 1990, Chapter D.15 and amendments thereto, ENACTS as follows:

1. The Chair and the Treasurer are hereby authorized, on behalf of the District of Sault Ste. Marie Social Services Administration Board, to borrow from time to time by way of promissory note from the Royal Bank of Canada or any person, a sum or sums not exceeding \$4,000,000.00 to meet, until the revenues are collected, the current expenditures of the Board for the year, including the amounts required for the purpose mentioned in Section 9(3) of the District of Social Services Administration Boards Act and to give on behalf of the Board to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance or otherwise, with interest at the Bank's prescribed lending rate or another persons' lending rate from time to time.
2. All the sums borrowed pursuant to the authority of this bylaw, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all purposes mentioned in the said Section 9 shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as when such revenues are received.”

**CARRIED**

## 6. ADMINISTRATION

### Resolution #11-112

Moved By: P. Christian

Seconded By: R. Amadio

- 6.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board authorize the following membership renewals:
- 2012 OMSSA (Ontario Municipal Social Services Association) Membership at the cost of \$9,157 + HST"

**CARRIED**

### Resolution #11-113

Moved By: J. Gawne

Seconded By: P. Mick

- 6.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board and the Sault Ste. Marie Housing Corporation continue to hold their 2012 monthly Board Meetings on the third Thursday at 5:00 p.m. as listed below:
- Thursday, January 19, 2012 at 5:00 p.m.
  - Thursday, February 16, 2012 at 5:00 p.m.
  - Thursday, March 29, 2012 at 5:00 p.m. (BUDGET – later in the month)
  - Thursday, April 26, 2012 at 5:00 p.m. (4<sup>th</sup> Thursday – Celebrate 100)
  - Thursday, May 24, 2012 at 5:00 p.m. (4<sup>th</sup> Thursday – Victoria Day 21<sup>st</sup>)
  - Thursday, June 21, 2012 at 5:00 p.m. (Sault North or Prince Township)
  - Thursday, July 19, 2012 at 5:00 p.m.
  - Thursday, August 16, 2012 at 12:00 p.m. (Executive Committee only)
  - Thursday, September 20, 2012 at 5:00 p.m.
  - Thursday, October 18, 2012 at 5:00 p.m.
  - Thursday, November 15, 2012 at 5:00 p.m.
  - Thursday, December 20, 2012 at 5:00 p.m."

**CARRIED**

## 7. NEW BUSINESS

### Resolution #11-118

Moved By: P. Mick

Seconded By: L. Turco

- 7.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board extend a warm and heartfelt THANK YOU to retired

Social Services Managers' Dree Pauze, Florence Lake and Andy McRae for their dedication and hard work with the District of Sault Ste. Marie Social Services Administration Board".

**CARRIED**

K. Streich-Poser informed Board members regarding new management hires to replace retired employees.

Gerry Grandinetti – Community Coordinator  
Carla Fairbrother – Child Care Manager  
David Peterson – Finance Manager

## **8. ITEMS OUTSTANDING FROM PREVIOUS MINUTES**

## **9. IN CAMERA SESSION**

### **Resolution #11-114**

Moved By: P. Mick

Seconded By: J. Gawne

8.1 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now go into a closed session"

**CARRIED**

### **DISCUSSION TOPICS:**

- UPDATE - City of SSM Service Contract Agreements
- UPDATE – Personnel / Hiring Committee

### **Resolution #11-115**

Moved By: L. Turco

Seconded By: S. Myers

8.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board shall now enter back into open session"

**CARRIED**

## **9. ADJOURNMENT**

### **Resolution #11-116**

Moved By: P. Christian

Seconded By: R. Niro

9.1 "Be it resolved that we do now adjourn."

**CARRIED**

The meeting was adjourned at 5:52 pm

**NEXT BOARD MEETING -Thursday, January 19, 2012 - 5:00 p.m.**