



District of Sault Ste. Marie

Social Services Administration Board

- Ontario Works
- Child Care
- Social Housing
- Land Ambulance

Minutes

DSSMSSAB REGULAR BOARD MEETING
Thursday, April 16, 2009 @ 5:00 p.m.
Ontario Works Boardroom (540 Albert Street E.)

PRESENT: P. Mick F. Fata B. Hayes
 D. Edgar L. Madonna S. Myers
 L. Turco

STAFF: K. Streich-Poser M. Provenzano D. Stokes A. McRae
 J. Barban R. Cobean A. Nanne

GUESTS: B. Bumbacco M. Marinovich

REGRETS: L. Tridico V. Burns

Call to order at 5:03 pm

PRESENTATION: KPMG LLP Chartered Accountants

- Audited Financial Statements

B. Bumbacco and M. Marinovich presented the Financial Statements and walked the Board members through the information provided. The DSSAB financial statements were reviewed in detail. The notes included in the financial statements were also discussed. Included is information about the Affordable Housing Program.

A tabled discussion will take place regarding the liabilities and reserves currently on the DSSMSSAB books.

Budgeting disclosures and methods differ from the financial statements and while this is not unusual it may make comparability difficult. At this time this process needs to remain as is.

The SSMHC financial statements were also discussed in detail. The recording principals are different and are not GAAP but rather follow the Social Housing Act prescribed basis. Amortization methods will need to be revised to accommodate GAAP rules. Audit notes are consistent with prior years.

No questions or comments were brought forward by the Board members.

KPMG thanked staff for assisting them and cooperating with the audit.

Resolution #09-026

Moved By: F. Fata

Seconded By: D. Edgar

"Be it resolved that the DSSMSSAB Board accept the Audit Findings Report and Audited Financial Statements for the year ended December 31, 2008 as prepared and presented by KPMG LLP Chartered Accountants."

CARRIED

1. Minutes

Resolution #09-027

Moved By: F. Fata

Seconded By: D. Edgar

- 1.1 "Be it resolved that the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated February 19, 2009 be adopted as recorded."

CARRIED

2. Accounts

Accounts NOT Previously Reviewed:

Resolution #09-028

Moved By: D. Edgar

Seconded By: F. Fata

- 2.1 "Be it resolved that the DSSMSSAB Accounts Payable dated:

February 14th, 2009 in the amount of \$1,165,240.40

February 21st, 2009 in the amount of \$3,290.94

February 28th, 2009 in the amount of \$121,071.13

March 07th, 2009 in the amount of \$253,809.01

March 14th, 2009 in the amount of \$1,326,566.33

March 21st, 2009 in the amount of \$43,861.31

March 28th, 2009 in the amount of \$89,299.24

April 04th, 2009 in the amount of \$1,137,579.86

be passed for payment."

CARRIED

3. Executive/Finance

DSSMSSAB BUDGET

A. McRae spoke to the 2009 DSSMSSAB Financial Budget. Budget spreadsheets were projected on the screen for easy review by board members. A. McRae also gave a little preview of what future budgets will need to contend with.

A. McRae provided the Board with a financial department staff and work load summary. A number of new programs and additional services were have been added to this department. A copy of the hand written report will be provided and added to the minutes.

D. Edgar thanked the Financial services staff and A. McRae for their hard work and diligent efforts on behalf of the Board.

Resolution #09-029

Moved By: L. Madonna

Seconded By: F. Fata

- 3.1 "Be it resolved that the DSSMSSAB accept the 2009 Budget as prepared by the Financial Manager of Social Services and that the DSSMSSAB Levy the Contributing Partners as outlined."

CARRIED

4. Land Ambulance

Acting Fire Chief, M. Provenzano and EMS Supervisor D. Stokes spoke to the Land Ambulance items included on the agenda.

Resolution #09-030

Moved By: F. Fata

Seconded By: D. Edgar

- 4.1 "Be it resolved that the February and March 2009 report presented by the Acting Fire Chief for the Sault Ste. Marie Emergency Medical Services be accepted by the Board as information."

CARRIED

Resolution #09-031

Moved By: L. Madonna

Seconded By: F. Fata

- 4.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the purchase of 58 Bridgestone Blizzak tires and rims at the cost

of \$17,027.95 including taxes for the EMS Division ambulance fleet as recommended by the Acting Fire Chief.”

CARRIED

Resolution #09-032

Moved By: F. Fata

Seconded By: D. Edgar

- 4.3 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board support the **fax poll** dated Thursday, March 26th to approve EMS personnel to proceed with the sole purchase of the iMEDIC software and services at a cost of \$88,122.55 including taxes and that the funds to cover this expense be taken from the Fleet Replacement Reserves,

AND further, that the ongoing costs of \$1,962.88 for the monthly support of the system be added to the EMS annual operating budget.”

CARRIED

Resolution #09-033

Moved By: D. Edgar

Seconded By: F. Fata

- 4.4 “Be it resolved that the District of Sault Ste. Marie Social Services Administration Board support the **fax poll** dated Thursday, March 19th to endorse the Agreement between the Ministry of Health and Long-Term Care and the District of Sault Ste. Marie Social Services Administration Board and Garden River First Nation for the funding of the construction of the new ambulance station.”

CARRIED

5. Ontario Works

Resolution #09-034

Moved By: F. Fata

Seconded By: B. Hayes

- 5.1 "Be it resolved that the April 16, 2009 report from the Ontario Works Program Manager be accepted by the Board as information."

CARRIED

Resolution #09-035

Moved By: D. Edgar

Seconded By: F. Fata

- 5.2 "Be it resolved that the following financial report be accepted by the DSSMSSAB as information:

- Ontario Works - MCSS 2008 4th Quarter Report
- Ontario Works – Addiction Services Initiatives 2008 4th Quarter Report

CARRIED

6. Community Child Care

K. Streich-Poser updated Board members regarding discussions with the Algoma District School Board regarding the facilities and additions for day care and a best start hub in the new schools being built. A meeting is scheduled in May with the Huron Superior Board as they develop their plans for new school builds.

Resolution #09-036

Moved By: F. Fata

Seconded By: L. Madonna

- 6.1 "Be it resolved that the April 16, 2009 Report from the Manager of Community Child Care Services be accepted by the Board as information."

CARRIED

Resolution #09-037

Moved By: D. Edgar

Seconded By: F. Fata

- 6.2 "Be it resolved that the following financial report be accepted by the DSSMSSAB as information:

- Community Childcare – MCYS 2008 4th Quarter Report

CARRIED

7. Community Coordinator

8. Social Housing Programs

R. Cobean spoke about current Housing Program progress and matters.

He noted that Cara Community was quoted at a cost of approximately \$250,000 more than originally budgeted. They need to find these additional funds but in the meantime they will move forward with the construction as this project needs to be finished. The original agreement for funding provided needed to be reworded to satisfy the MMAH.

The new affordable housing program – R. Cobean put forward a submission for this program and requested a substantial sum of funding. He has not received a response to date. He also requested funds for new builds. In the next month or so an announcement will be made regarding this program.

Resolution #09-038

Moved By: F. Fata

Seconded By: B. Hayes

- 8.1 "Be it resolved that the March 19, 2009 Report from the Manager of Housing Programs be accepted by the Board as information."

CARRIED

Resolution #09-039

Moved By: D. Edgar

Seconded By: F. Fata

- 8.2 "Be it resolved that the District of Sault Ste. Marie Social Services Administration Board approve the renewal of the Service Manager Housing Network membership for the annual fee of \$630.00."

CARRIED

9. Sault Ste. Marie Housing Corporation

Resolution #09-040

Moved By: F. Fata

Seconded By: L. Madonna

- 9.1 "Be it resolved that the Minutes from the Sault Ste. Marie Housing Corporation meeting dated February 19, 2009 be adopted as recorded."

CARRIED

10. Commissioner of Social Services

Resolution #09-041

Moved By: D. Edgar

Seconded By: F. Fata

- 10.1 "Be it resolved that the Social Housing Infrastructure Funding Options Report prepared by the Commissioner of Social Services and Manager of Housing Programs be accepted by the Board as information."

CARRIED

A discussion regarding the French Language Services Report and the French Language requirements and designation took place.

Resolution #09-042

Moved By: F. Fata

Seconded By: B. Hayes

10.2 "Be it resolved that the French Language Services Report prepared by the Commissioner of Social Services be accepted by the Board as information and support the recommendations included."

CARRIED

11. DSSMSSAB Administration

In order for Social Services and EMS to proceed with accountability and within a strategic plan the strategic planning process needs to happen.

Is it possible to apply for provincial funding for this process? Funds are built into the budget for this process.

Resolution #09-043

Moved By: D. Edgar

Seconded By: F. Fata

11.1 " WHEREAS a Strategic Plan is the process of defining an organization's direction and its allocation of resources; and

WHEREAS the Social Services and Emergency Medical Services departments are currently not integrated in the City of Sault Ste. Marie Strategic Plan;

BE IT RESOLVED that the District of Sault Ste. Marie Social Services Administration Board commence Strategic Planning to align the budget structure, priorities, missions and objectives of the District of Sault Ste. Marie Social Services Administration Board and that the Executive Committee oversee and report on this process on behalf of the Board."

CARRIED

Resolution #09-044

Moved By: F. Fata

Seconded By: D. Edgar

- 11.2 "WHEREAS an Operational Review evaluates management's conformity with plans and resource allocations, organizational structure, operating procedures, processes, and controls;

BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board commence an Operational Review to assist in the Strategic Planning Process."

CARRIED

Resolution #09-045

Moved By: D. Edgar

Seconded By: F. Fata

- 11.3 "Be it resolved that the DSSMSSAB approve Lou Turco and Pat Mick to attend the NOSDA 2009 Annual General Meeting to be held in Sault Ste. Marie on April 27, 28 and 29, 2009 as designated voting representatives for the DSSMSSAB."

CARRIED

12. New Business

13. Old Business

14. Correspondence/Information

** See listing of Correspondence provided with meeting material **

15. Adjournment

Resolution #09-046

Moved By: F. Fata

Seconded By: D. Edgar

- 15.1 "Be it resolved that we do now adjourn."

CARRIED

The meeting was adjourned at 7:01 pm