



Social Services

District of Sault Ste. Marie Social Services

Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie

Zhawenimi-Anokiitaagewin



MINUTES

DSSMSSAB REGULAR BOARD MEETING

Thursday, January 18, 2018

390 Bay Street, Suite 405

DSSMSSAB Board Room

PRESENT:	J. Gawne K. Lamming	D. Edgar J. Hupponen	M. Bruni P. Christian (Arrived 4:50)
STAFF:	M. Nadeau S. Ford L. Bruni	D. Petersson J. Barban A. Borrelli	C. Reid C. Fairbrother
GUESTS:	M. Rubinstein, APEXPRO Consulting		
REGRETS:	L. Turco	J. Krmpotich	
ABSENT:	S. Hollingsworth		

1. CALL TO ORDER at 4:32 PM by M. Nadeau, CAO

2. Election of Executive

Election to be conducted by the CAO and/or Administrator.

1. Chairperson
2. Vice-Chair
3. Secretary
4. Treasurer

REFERENCE: 2017 Executive: Chair–J. Gawne, Vice-Chair–K. Lamming, Secretary–J. Krmpotich, Treasurer–L. Turco

Nominations for DSSMSSAB Executive

Chairperson – **J. Gawne (Acclaimed)**

Nominated by: J. Hupponen

Seconded by: D. Edgar

Vice Chair - **D. Edgar** – accepted nomination **ELECTED**

Nominated by: J Hupponen

Seconded by J. Gawne

Vice Chair – K. Lamming – accepted nomination

Nominated by: M. Bruni

Secretary – M. Bruni

Nominated by: J. Gawne

M. Bruni declined nomination

Treasurer – **K. Lamming (Acclaimed)**

Nominated by: J. Hupponen

Seconded by: M. Bruni

Election for position of Secretary will be held at next DSSMSSAB meeting on February 15, 2018 when there are more board members in attendance.

3. APPROVAL OF AGENDA

Resolution #18-001

Moved By: D. Edgar

Seconded By: J. Hupponen

- 3.1 “**BE IT RESOLVED THAT** the **Agenda for January 18, 2018** District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented.”

CARRIED

4. DECLARATIONS OF PECUNIARY INTEREST

NONE

5. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #18-002

Moved By: K. Lamming

Seconded By: M. Bruni

- 5.1 "BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated November 16, 2017 be adopted as recorded."

CARRIED

6. MANAGER REPORTS

FINANCE/ADMINISTRATION

Resolution #18-003

Moved By: J. Hupponen

Seconded By: D. Edgar

- 6.1 "WHEREAS the District of Sault Ste. Marie Social Services Administration Board deems it necessary to borrow the sum of \$4,000,000.00 to meet, until current revenue is collected, current expenditures for the year 2018; and;

WHEREAS the total amount of the estimated revenues of the Board for the year 2018 not including revenue derived or derivable from the sale of assets, borrowing, Provincial subsidy, or from a surplus, including arrears of revenues and proceeds from the sale of assets is estimated to be in the excess of \$16,000,000.00;

THEREFORE the District of Sault Ste. Marie Social Services Administration Board pursuant to Section 9 of the District Social Services Administration Boards Act, RSO 1990, Chapter D.15 and amendments thereto, ENACTS as follows:

1. The Chair and the Treasurer are hereby authorized, on behalf of the District of Sault Ste. Marie Social Services Administration Board, to borrow from time to time by way of promissory note from the Royal Bank of Canada or any person, a sum or sums not exceeding \$4,000,000.00 to meet, until the revenues are collected, the current expenditures of the Board for the year, including the amounts required for the purpose mentioned in Section 9(3) of the District of Social Services Administration Boards Act and to give on behalf of the Board to the Bank or lender, a promissory note or notes, sealed with the corporate seal and duly signed for the moneys so borrowed, with interest, which may be paid in advance

or otherwise, with interest at the Bank's prescribed lending rate or another persons' lending rate from time to time.

2. All the sums borrowed pursuant to the authority of this bylaw, as well as all other sums borrowed in this year and in previous years from the said Bank or lender for any or all purposes mentioned in the said Section 9 shall, with interest thereon, be a charge upon the whole of the revenues of the Board for the current year and for all preceding years as when such revenues are received."

CARRIED

Resolution #18-004

Moved By: D. Edgar

Seconded By: M. Bruni

- 6.2 **"BE IT RESOLVED** that the District of Sault Ste. Marie Social Services Administration Board endorse the following "Interim Levies" to our contributing municipalities and appropriate Provincial Ministries that contribute the TWOMO portion as proposed by the Director of Finance and Administration;

1. That the first Interim Levy equaling 25% of the Year 2017 levy be sent to the contributors with a due date of February 1, 2018.
2. Since our budget is due March 31, 2018, a second Interim Levy equaling 25% of the Year 2017 levy be sent to the contributors with a due date of April 3, 2018."

CARRIED

Resolution #18-005

Moved By: J. Hupponen

Seconded By: K. Lamming

- 6.3 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board continue to hold their 2018 regular monthly Board Meetings generally on the third Thursday of each month at 4:30 p.m. as listed below:

Thursday, January 18, 2018

Thursday, February 15, 2018

Thursday, March 15, 2018

Thursday, April 19, 2018

Thursday, May 17, 2018

Thursday, June 21, 2018 (Sault North or Prince Township)

Thursday, July 19, 2018

Thursday, August 16, 2018
Thursday, September 20, 2018
Thursday, October 18, 2019
Thursday, November 15, 2018
Thursday, December 13, 2018"
CARRIED

Resolution #18-006

Moved By: D. Edgar
Seconded By: K. Lamming

- 6.4 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enters into closed session to discuss labour relations matters.
CARRIED

Resolution #18-007

Moved By: J. Hupponen
Seconded By: M. Bruni

- 6.5 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session."
CARRIED

HOUSING SERVICES

Resolution #18-008

Moved By: M. Bruni
Seconded By: K. Lamming

- 6.6 **"WHEREAS** the province of Ontario under S.19.1 of the Housing Services Act, 2011 directs that each Service Manager shall conduct an enumeration of persons who are homeless in its service area;

AND WHEREAS the information gathered from a Point in Time Count will assist Social Services in determining the outcomes and the strategic directions of the District of Sault Ste. Marie Social Service Administration Board's 10 year Housing and Homelessness plan;

BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board enter into an agreement with the Department of Employment and Social Development Canada in order to secure funding in the amount of \$33,520 to conduct a Point in Time count of homeless individuals."
CARRIED

Resolution #18-009

Moved By: P. Christian

Seconded By: K. Lamming

- 6.7 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the January 18, 2018 Investing in Change Fund report of the Director of Housing Services as information.”
CARRIED

EARLY YEARS

Resolution #17-103

Moved By: D. Edgar

Seconded By: P. Christian

- 6.8 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board affirm Early Years Capital funding in the amount of \$83,700 to the YMCA and \$105,000 to Sault College.”
CARRIED as per the e-vote of December 1, 2017”

Resolution #18-010

Moved By: D. Edgar

Seconded By: J. Hupponen

- 6.9 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board enter into the 2018 Child Care Service Agreement with the Minister of Education.”
CARRIED

Resolution #18-011

Moved By: D. Edgar

Seconded By: J. Hupponen

- 6.10 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board approve 2018-2019 amended Child and Family Service Agreement with the Minister of Education.”
C. Fairbrother – new contract for new funding to develop child and family center system – both capital and operating funds
CARRIED

EMS

Resolution #17-104

Moved By: P. Christian

Seconded By: D. Edgar

6.11 “**WHEREAS**, in 2016 the Workplace Safety and Insurance Board (WSIB) amended policy to include posttraumatic stress disorder (PTSD) and chronic mental stress eligibility for First responders within Ontario;

AND WHEREAS, with no claims history for this group it was difficult for the land ambulance Emergency Medical Service (EMS) operator to properly forecast increased WSIB premiums/claims in 2017 for Paramedics;

AND WHEREAS, the original 2017 WSIB budget for EMS was \$17,690;

AND WHEREAS, the actual 2017 WSIB claims are currently \$167,310 over budget as a result of changes in WSIB policy;

THEREFORE BE IT RESOLVED THAT, the District of Sault Ste. Marie Social Services Administration Board immediately amend and increase the 2017 EMS salary and benefit budget by \$167,310 using current EMS reserves;

FURTHER BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board request 50% of the increase cost be covered by the Ministry of Health and Long Term Care.”

Carried as per the EVote of December 20 2017

CARRIED

Resolution #18-012

Moved By: M. Bruni

Seconded By: K. Lamming

6.12 “**BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the EMS 2018 preliminary budget as information”

CARRIED

7. CAO

Resolution #18-013

Moved By: M. Bruni

Seconded By: K. Lamming

- 7.1 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board approve the DSSMSSAB Governance Committee's recommended revisions of the procedural by law as presented."
CARRIED

Resolution #18-014

Moved By: M. Bruni

Seconded By: P. Christian

- 7.2 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the January 18, 2018 report of the CAO and endorse the draft five (5) year strategic plan as presented"
CARRIED

8. CORRESPONDENCE

- 8.1 Ministry of Community Social Services correspondence dated December 12, 2017 detailing regulatory amendments relating to the method of apportionment costs for mandated services.
- 8.2 Correspondence received signed by the Chairs of The Soup Kitchen, St. Vincent Place and Salvation Army responding to our RFP – Investing in Change Fund – Food Security.

9. OTHER BUSINESS / NEW BUSINESS

10. ADJOURNMENT

Resolution #18-015

Moved By: J. Hupponen

Seconded By: D. Edgar

- 10.1 **"BE IT RESOLVED THAT** we do now adjourn."
Meeting adjourned at 6:27 PM

NEXT REGULAR BOARD MEETING

Thursday, February 15, 2018, 4:30 PM
DSSMSSAB Board Room 4th Floor Elgin Tower (390 Bay Street)